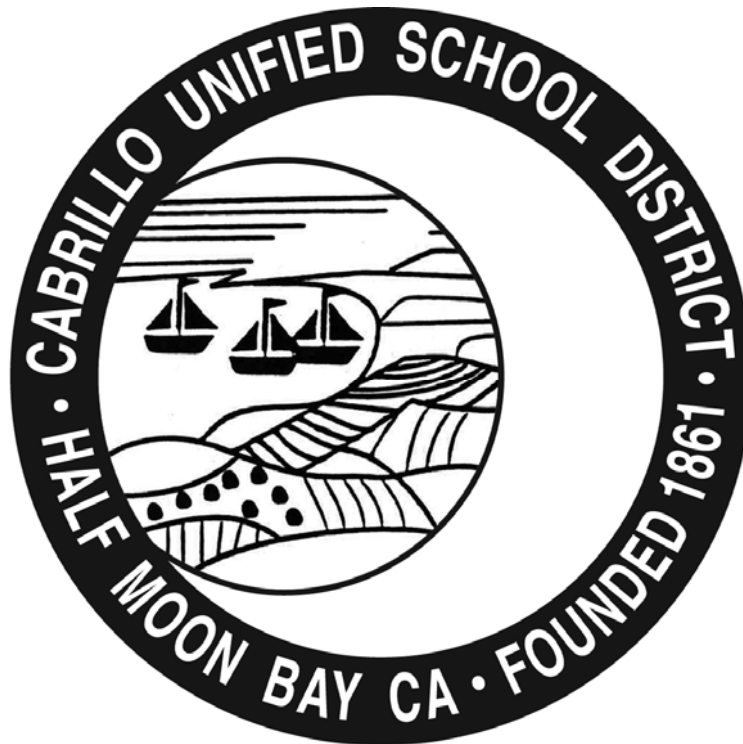


CABRILLO UNIFIED SCHOOL DISTRICT



Governing Board Agenda

February 10, 2011

Regular Governing Board Meeting

District Office

498 Kelly Avenue, Half Moon Bay

7:00 PM (Closed Session, 6:00 PM)



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

A G E N D A – Thursday, February 10, 2011 Governing Board Meeting – District Office

1. CALL TO ORDER- 6:00 P.M.

2. ROLL CALL/QUORUM ESTABLISHED

- ___ Mr. John Moseley, President
- ___ Mr. Charles Gardner, Vice President
- ___ Mr. Kirk Riemer, Clerk to the Board
- ___ Ms. Freya McCamant, Member
- ___ Mr. Rob Pappalardo, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

Anyone wishing to address the Board regarding any of the Closed Session matters may do so at this time.

4. RECESS TO CLOSED SESSION – 6:01 P.M.

- a. Public Employee Discipline/Dismissal/Release (Government Code 54954.5, 54957)
- b. Conference regarding labor negotiations with district designated representative: Dannis Woliver Kelley/Robert Gaskill/John Corry (Government Code 54957.6)
 - 1. Cabrillo Unified Teachers' Association
 - 2. California School Employees Association – Chapter 485
- c. Pupil Personnel/Student Matters (Education Code 35146). The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may review student disciplinary reports, exemption requests, and other student related matters that are regarded to be confidential according to Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information. Number of potential expulsion cases: One.

5. RECONVENE OPEN SESSION – 7:00 P.M.

Report action from Closed Session, if applicable.

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA AS PRESENTED/AMENDED

8. STUDENT/STAFF/COMMUNITY RECOGNITION

Recognize students Justin Winslow and John Blick Runner up for earning top honors in this year's Cunha Intermediate School Science Fair.

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

Public Participation at Board Meetings

The Board of Education encourages your participation in its deliberations. If you wish to address the Board on an agenda item, please fill out a speaker card located on the agenda table at the back of the room and present it to the Administrative Assistant seated to the immediate left of the Superintendent prior to the item being called. Any additional materials you choose to present will be copied and presented to all Board members following the meeting. The Board President will randomly call on persons submitting cards. The general order of discussion on any particular agenda item during the course of a meeting is: 1) Staff presentation on item, 2) Public comment, and 3) Board deliberation and action, if so warranted. If you wish to address the Board on a matter that is not on the agenda, you may speak during the "Comments from the Public" portion of the meeting that is held near the beginning of the meeting following the same general procedures noted above. Board members are legally prohibited from discussing non-agenda items and, therefore, cannot respond to items presented at this time. Open session is audio and/or video recorded.

Board agendas are often long and time is limited. For that reason, the Board reserves the right to limit the time allocated to each speaker (three minutes) as well as the cumulative time allocated to multiple speakers who are addressing the same topic (twenty minutes). The presiding officer may rule out of order persons who unduly interrupt or otherwise interfere with the orderly conduct of business, or who use defamatory, abusive, or profane language. Irrelevant or redundant presentations may likewise be ruled out of order. In the unlikely event that the behavior of an individual is such that the Board is unable to continue to conduct its business in an orderly manner, the Board President may direct the offending individual(s) to vacate the meeting room.

Finally, a citizen may place an item on the Board Agenda by submitting a written request and supporting information to the Superintendent's Office. The Superintendent, in consultation with the Board President, will determine at which upcoming regular Board meeting the item will be scheduled. The person who requested the item will be allowed three minutes at the meeting to present the information to the Board. Following this presentation the Board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action.

In compliance with the Americans with Disabilities Act, those individuals requiring assistance and/or accommodations in order to participate in this meeting are asked to contact the Superintendent's Office in advance at (650) 712-7112.

10. REPORTS/INFORMATION/PRESENTATION

- a. Student Representative
- b. Association Representatives
- c. Receive Staff Report on the Governor's Proposed Budget Plan

11. COMMUNICATIONS

- a. Board Members
- b. Superintendent

12. CONSENT ITEMS

The Consent Agenda

Consent items are those items judged by staff to be routine in nature, consistent with policy, and reflective of established practice. As a time-saving measure, such items are typically grouped together on what is called the "Consent Agenda" for Board consideration of action. The Consent Agenda requires a motion and a second and must be approved by a roll call vote of the Governing Board. Any Board member may direct that one or more of these items be removed from the Consent Agenda for the purpose of discussion and consideration of action.

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the January 13, 2011, Regular Governing Board Meeting
- d. Accept Enrollment Report: Fifth Month 2010-2011 School Year
- e. Approve Donations to the District
- f. Approve Quarterly Policy Manual Maintenance Report; Waive Additional Readings and Adopt the Proposed Revisions to Seven Policies as Presented:
 - 1) BP 4020 Drug and Alcohol-Free Workplace
 - 2) BP 5113.1 Chronic Absence and Truancy
 - 3) BP 5141.21 Administering Medication and Monitoring

- 4) BP 5141.3 Health Conditions
- 5) BP 6011 Academic Standards
- 6) BP 6161.1 Selection and Evaluation of Instructional Materials
- 7) BP 6164.4 Identification and Evaluation of Individuals for Special Education

- g. Approve Annual Submission of Part II of the Consolidated Application
- h. Approve Overnight Field Trip for the Cunha Symphonic Band to attend the Heritage Music Festival March 3 – 6, 2011 in Fullerton and Anaheim, California.
- i. Approve Principal Carrie Betti to Attend New America Foundation Forum in Washington, D.C., March 2, 2011

13. DISCUSSION ITEMS

- a. Discuss Implications of Governor's Budget Plan for District and Provide Further Direction to Staff
- b. Discuss Potential Board and District Goals for the 2011-2012 School Year
- c.

14. FUTURE BOARD AGENDA ITEMS

- a. Receive Second Interim Budget Report, March 10
- b. Consider Action on Staffing Reduction if Applicable, March 10
- c. Receive Report of the Ad Hoc Solar Energy Committee and Consider Action on Proposed Request for Information, March 10
- d. Receive Report on Current Anti-Bullying Measures, March 10
- e. Consider Action on Resolution To Enter into a Tax Revenue Anticipation Note (TRAN) for the 2011-2012 School Year, March 10

15. FUTURE EVENTS/DATES/REQUESTS

- a. February 14, Parcel Tax Oversight Committee Meeting

- b. February 17, Chamber of Commerce Mixer, Focus on Coastside Schools
- c. February 21 to 25, President's Week Break
- d. March 2, HEAL Spring Ahead Fund-Raiser
- e. March 9, Principal for a Day Program

16. RETURN TO CLOSED SESSION (IF NECESSARY)

17. ADJOURNMENT OF THE MEETING

Meeting Curfew

Board Bylaw 9323 stipulates that the meeting of the Board shall conclude no later than 10:00 p.m. The Board, at its discretion, may extend the meeting for a defined time to finish the business at hand.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION**
 CONSENT
 DISCUSSION
 INFORMATION

BOARD AGENDA NUMBER: 12.a.

BOARD AGENDA ITEM: Approve Certificated Personnel Report

DEPARTMENT: Personnel

CONTACT PERSON: John Corry, Director of Personnel

BACKGROUND INFORMATION:

The following personnel items are submitted for your ratification/approval.

1. OFFERS OF EMPLOYMENT OF SUBSTITUTE TEACHERS

<i>Employee</i>
Bierman, Katherine
Dobie, Christine
Kiernan, Blake
Ober, Richard
Thompson, Lindsay

2. ADDITIONAL DUTIES 2010-11

Jennifer Luerssen, GATE consultant, Hatch Elementary, beginning February 7, 2011 through June 6, 2011.

FINANCIAL IMPACT:

Financial impact is included in the budget.

RECOMMENDATION:

Approve the Certificated Personnel Report.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION**
 CONSENT
 DISCUSSION
 INFORMATION

BOARD AGENDA NUMBER: 12.b.

BOARD AGENDA ITEM: Approve Classified Personnel Report

DEPARTMENT: Personnel

CONTACT PERSON: John Corry, Director of Personnel

BACKGROUND INFORMATION:

The following personnel items are submitted for your ratification/approval.

1. OFFERS OF EMPLOYMENT

<i>Employee</i>	<i>Position</i>	<i>Site</i>	<i>Date</i>	<i>Replace/New</i>
Haight, Joseph	Workability Student	HMBHS	01/04/11	New
Harrison, Dolores	Food Service Substitute	Multi	01/10/11	New
Lynch, Marissa	Workability Student	HMBHS	12/03/10	New
Rodriguez, Miguel	Workability Student	HMBHS	01/04/11	New

2. OFFERS OF SHORT TERM EMPLOYMENT 2010-11

Shadia Mohammad, Behavior Specialist Assistant, El Granada Pre-School, beginning January 7, 2011 through June 9, 2011.

Christine Dobie, GATE Consultant, El Granada Elementary, beginning February 1, 2011 through May 30, 2011.

FINANCIAL IMPACT:

Financial impact is included in the budget.

RECOMMENDATION:

Approve the Classified Personnel Report.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 12.c.

BOARD AGENDA ITEM: Approve Minutes of the January 13, 2011 Regular Governing Board Meeting

DEPARTMENT: Superintendent/Governing Board

CONTACT PERSON: Rob Gaskill, Superintendent

BACKGROUND INFORMATION:

The following Minutes are submitted for Board approval.

REPORT/PROPOSAL:

The Unadopted Minutes are included for Board review.

FINANCIAL IMPACT:

No financial impact to the district.

RECOMMENDATION:

Approve Minutes of the January 13, 2011 regular Governing Board meeting.



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

MINUTES (Unadopted) – January 13, 2011 Regular Governing Board Meeting

District Office Conference Room

Board Members Present: Charles Gardner
Freya McCamant
John Moseley
Rob Pappalardo
Dr. Kirk Riemer

Board Members Absent: None

Administrators at the Table: Robert Gaskill, Superintendent
John Corry, Director, Personnel & Pupil Services
Wael Saleh, Chief Business Official

Student Representative: Ethan Hofmayer

CALL TO ORDER/QUORUM ESTABLISHED

President Moseley called the meeting to order at 6:00 p.m.

RECESS TO CLOSED SESSION

The Governing Board recessed to closed session at 6:01 p.m.

COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

None

RECONVENE OPEN SESSION

President Moseley called the open session to order at 7:00 p.m. He reported that the board met in closed session from 6:01 p.m. 6:51 p.m. No action was taken.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Gloria Oseguera, El Granada Elementary School student.

ADOPTION OF AGENDA

President Moseley made the motion to approve the agenda as presented. Member Gardner made the second.

Passed: 5-0 (M-119)

STUDENT/STAFF/COMMUNITY RECOGNITION

Superintendent Gaskill provided a brief overview of the Dolphin Club, an After School Education and Safety tutorial program at El Granada Elementary currently serving 99 students. Principal Carri Betti introduced Lori Malhiot, Program Coordinator, who in turn recognized four students for their participation in the program. The students and some of the parents commented positively about the program. Trustee Gardner asked if other schools participate in the program and inquired about the funding source. Ms. Malhiot noted that the program is grant funded and she is engaged in early study about whether the program can be expanded to Cunha Intermediate

Superintendent Gaskill recognized Half Moon Bay High School Assistant Football Coach and the entire coaching staff for their exemplary coaching and character-building that culminated in the varsity football team reaching the semi-finals in this year's Central Coast Sectional Division IV State Play-offs. The Superintendent and Coach then recognized HMBHS Senior Dominic Sena for completing an exceptional season culminating in his recognition as San Mateo County's Player of the Year. Dominic introduced his parents and commented what he remembers most is being told by his coaches, "School takes precedence over football."

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

President Moseley opened the meeting for public comment at 7:30 p.m. No comments were offered and he declared the session closed at 7:31 p.m.

10. REPORTS/INFORMATION/PRESENTATION

a. Student Representative

Student Representative Ethan Hofmayer commented on the published art department's annual calendar that is now available. This Friday, the high school will be honored by motivational speaker Patrick Mower. Rehearsals will begin next week for the spring musical *Beauty and the Beast* showing in March will begin rehearsals next week. Underclassmen are about to begin choosing classes for next year. The "buzz" on campus seems to be focused on the installation of three new security cameras.

b. Association Representatives

CUTA President Tom Cox noted he'd missed the last meeting due to the start of basketball season where he has ten teams in full swing. He welcomed and congratulated our new board members and noted he is excited about the newly-elected Governor and prospects for the state budget.

CSEA Chapter President Stig Lynne shared that he is the newly elected president and he is looking forward to working with everyone.

11. COMMUNICATIONS

a. Board Members

Trustee McCamant noted she has been meeting with site principals, learning about the system, and educational policy issues and feels positive about our state budget as it stands.

Trustee Gardner visited the Cunha construction site believes the contractors are doing a great job and there is "a light at the end of the tunnel." He shared that he felt privileged to participate as a Judge at the Cunha Science Fair... and selected the entries that ultimately won in his assigned category.

Trustee Riemer thanked teacher and chairperson Larkin Evans for her role in the production of the annual HMBHS Art Calendar. He has participated for some years in the Hatch Community Readers Day that will be held this year on Tuesday, January 25 and encourages anyone to join the program and have fun reading to all students. He felt the upcoming community "No Bully" workshop was an important one and he was pleased to see our district playing a role in the facilitation of this event.

Trustee Pappalardo noted that this is a very interesting time and that he hopes the newly-elected Governor will "keep education whole." He noted he serves as Board liaison to Cabrillo Education Foundation (CEF). He recently attended a CEF board meeting and is looking forward to participating in the process of dispersing funds back to the schools at an appropriate time.

President Moseley shared that he is pleased to be in his new role. For the upcoming annual Governing Board Goal Setting Workshop, he asked the community to focus on "how do we do business in the future." He encouraged members of the school community to submit ideas to site administrators or the Superintendent's Office. As the Board liaison to the Hatch PTO, he noted he attended his first meeting with that group and encouraged other parents to attend these meetings held the first Monday of each month.

b. Superintendent

Superintendent Gaskill commented on the exceptional artwork displayed on the Conference Room walls produced by Half Moon Bay High School Art 1 and Art 2 students. He noted Monday, January 17, 2011 is a federal holiday in recognition of the life and work of Dr. Martin Luther King Jr. He reminded board members that the annual Board Retreat will be held on February 5 at the District Office and that same evening members were encouraged to attend the second annual Starlight Soiree at Harbor Village, sponsored by Cabrillo Education Foundation.

CONSENT AGENDA

Trustee Riemer made the motion to approve the Consent Agenda. Member McCamant made the second to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the December 09, 2010, Regular Governing Board Meeting
- d. Approve Gifts to the District
- e. Accept Enrollment report: Fourth Month 2010-2011 School Year
- f. Approve Overnight Field Trip
- g. Approve Overnight field Trip
- h. Approve Overnight Field Trip
- i. Approve Quarterly Report on Williams Uniform Complaints (Education Code 35186)
- j. Approve Current Rate Charged for Public Record Duplication and Distribution
- k. Approve Three Teacher Leaders to Attend Teachers College Columbia University (New York) Literacy Institute

Passed: 5-0 (M-120)

Roll Call: Rob Pappalardo - Yes
Kirk Riemer - Yes
John Moseley - Yes
Freya McCamant - Yes
Charlie Gardner - Yes

ACTION ITEMS

13. a. Accept Audit Report for Year Ending June, 2010

Wael Saleh, Chief Business Official, introduced Sheldon Chavan of Chavan & Associates, LLP to present an overview of the approval for our 2009-2010 Audit Report. Mr. Chaven provided a brief presentation focusing on three areas: Audit Approach, Standards, and Key Financial Results and Audit Results. He responded to questions from Trustee Pappalardo regarding ASB accounts and from Trustee Gardner regarding the increased interest rate on long term debt.

Trustee Pappalardo made a motion to Accept Audit Report for Year Ending June, 2010. Trustee Gardner made the second.

Passed: 5-0 (M-121)

13. b. Hold Public Hearing and Approve Waiver for the Extension of Timeline for Completion of School Accountability Report Card (SARC)

John Corry, Director of Personnel introduced the request to approve a waiver pushing back the deadline for submitting this year's School Accountability Report Card.

President Moseley opened the Public Hearing on this matter at 8:10 p.m. No comments were offered and he declared the Hearing closed at 8:11 p.m.

Trustee Riemer made a motion to approve the Waiver for the Extension of Timeline for Completion of School Accountability Report Card (SARC). Trustee McCamant made the second.

Passed: 5-0 (M-122)

13. c. Approve Proposed New Board Policy 5118 Students: Open Enrollment Act Transfers.

John Corry, Director of Personnel, provided a brief overview and noted that this policy is being presented for Board consideration on a second reading basis.

Trustee Gardner made a motion to approve proposed new Board Policy 5118 Students: Open Enrollment Act Transfers. Trustee Pappalardo made the second.

Passed: 5-0 (M-123)

13. d. Approve Proposed New Board Policy 7110.1 Facilities Energy and Water Use

Superintendent Gaskill provided a brief overview of the development of this policy and commented that this second reading of the policy reflected some suggested language changes that were generated during the course of the first reading that was held on December 9. He further noted that he had received a concern from Trustee Gardner that language requiring that all new energy-saving goals be “cost neutral or better” might be too restrictive in the event that at some point in time in the future, the Board had discretionary dollars to use in this manner. He proposed that the following language be added to the proposed new policy: “Unless otherwise directed by the Governing Board, all costs associated with implementing new goals related to this policy, whether direct or indirect, shall be cost-neutral or better to District funds.”

Trustee Riemer made a motion to approve proposed new Board Policy 7110.1 Facilities Energy and Water Use with amendment, with the revision noted above. Trustee Gardner made the second.

Passed: 5-0 (M-124)

13. e. Adopt Two Proposed New Courses of Study at Half Moon Bay High School: Agricultural Leadership and Advanced Algebra II

Trustee Gardner made a motion to adopt two proposed new courses of study at Half Moon Bay High School: Agricultural Leadership and Advanced Algebra II. Trustee McCamant made the second.

Passed: 5-0 (M-125)

ADJOURNMENT OF THE MEETING

Trustee Riemer made a motion to adjourn the meeting. Member Gardner made the second.

Passed: 5-0 (M-126)

The meeting was adjourned at 8:36 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent
Minutes presented by Mr. Gaskill, Secretary to the Board

Certified by the Clerk of the Board

Date

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 12.d.

BOARD AGENDA ITEM: Accept Enrollment Report:
Fifth Month 2010-2011 School Year

DEPARTMENT: Business Department

CONTACT PERSON: Wael Saleh, Chief Business Official

REPORT/PROPOSAL: The Enrollment Report for the Fifth Month of the 2010-2011 School Year is being presented to the Governing Board for information.

CABRILLO UNIFIED SCHOOL DISTRICT
 2010-2011 SCHOOL YEAR
 ENROLLMENT REPORT

School Month No. 5 Date: 1/29/2011

Grade	El Granada	Farallone View	Hatch	Kings Mountain	Cunha	Half Moon Bay High	Pilarcitos	Home & Independent Study	TOTALS
K	73	64	111	17				0	265
1	86	67	103	14				0	270
2	82	61	104	22				0	269
3	85	72	85	13				0	255
4	65	69	78	13				0	225
5	79	64	105	7				0	255
6					249			0	249
7					267			0	267
8					248			0	248
9						245	0	1	246
10						212	3	4	219
11						219	9	10	238
12						233	23	20	276
Total Regular Enrollment	470	397	586	86	764	909	35	35	3282
SDC Student Enrollment	24				7	16			47
TOTAL ENROLLMENT	494	397	586	86	771	925	35	35	3329

Total Enrollment as of 12/18/2009	497	428	558	83	770	952	36	34	3358
Difference between 12/18/2009 Total Enrollment and 01/29/2011 Total Enrollment	-3	-31	28	3	1	-27	-1	1	-29

Total Enrollment as of CBEDS 2010	489	400	584	86	769	944	41	29	3342
Difference between CBEDS 2010 and Total Enrollment as of 01/29/2011	5	-3	2	0	2	-19	-6	6	-13

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 12.e.

BOARD AGENDA ITEM: Approve Donations to the District

DEPARTMENT: Business Department

CONTACT PERSON: Wael Saleh, Chief Business Official

REPORT/PROPOSAL:

Pursuant to Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school district in the district.

Half Moon Bay High School

\$ 15,300.00

Genentech Givingstation
Ingrid Ammondson
Cabrillo Education Fund

Seth Koller Memorial Creativity Scholarship

Mary E. Saunders
Sharon Williams

Half Moon Bay High School Cougar Boosters

David M. Katz, Young Einstein Society!
Herman R. and Dorothy M. Katz
The Katz Family of Philanthropies!

Half Moon Bay Swim Team Scholarship

Jan McFarland Brown
K.L. Burke
Burner Family Foundation
Frank Ramon
George Miller
Ronald J. Compesi
William E. Harrison
Richard A. Holeton
Veronica B. Holeton
Paula Baldwin
Irene Madrid
Jenny Felx

Half Moon Bay Swim Team Scholarship (continued)

O'Connell
L. O'Connell

Half Moon Bay High School Brewing Company Scholarship

United Way of the Bay Area
Christine & Lenny Mendonca

H. Gammon Memorial Scholarship

Douglas T. Tyler

Coastside Running Club Scholarship

George Miller
Lezlee Inman-Miller
Mr. & Mrs. John J. Walker

Repo Depo

Holiday Inn Express

RECOMMENDATION:

The Administration recommends that the Governing Board accept with appreciation the above listed donations to our district.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 12.f.

BOARD AGENDA ITEM: Approve Quarterly Policy Manual Maintenance Report; Waive Additional Readings and Adopt the Proposed Revisions to Seven Policies as Presented

DEPARTMENT: Governing Board

CONTACT PERSON: Robert Gaskill, Superintendent

BACKGROUND INFORMATION:

The Cabrillo Unified School District participates in the California School Board Associations' Policy Online and Manual Maintenance Service. One important component of this service is that participating districts receive a quarterly "policy maintenance report" to help keep policies up to date and fully compliant. Most often, the proposed revisions are man date-driven. In such instances, staff will suggest that the board waive additional readings and adopt the proposed revisions en masse and via consent. In those instances, where a quarterly maintenance review results in the need for a change that provides optional courses of action, staff will suggest that the board engage in a first and second reading of the document prior to considering policy adoption.

REPORT/PROPOSAL:

Staff has reviewed the quarterly policy maintenance report from CSBA for the period of October-December and has identified eight District policies that warrant revision at this time. Staff has further concluded that the proposed revisions reflect new mandates and/or additional CSBA-suggested wordsmithing that could be considered for adoption under the consent agenda. These policies are included in this Board packet for review and consideration of action. Proposed new language is underscored. Proposed deletions are indicated by ~~strikethroughs~~.

FINANCIAL IMPACT:

No financial impact.

RECOMMENDATION:

Waive additional readings and adopt the proposed revisions to the following Board policies as presented:

Quarterly Policy Manual Maintenance

#	POLICY #	TITLE
1	BP 4020	Drug and Alcohol-Free Workplace
2	BP 5113.1	Chronic Absence and Truancy
3	BP 5141.21	Administering Medication and Monitoring Health Conditions
4	BP 5141.3	Health Examinations
5	BP 6011	Academic Standards
6	BP 6161.1	Selection and Evaluation of Instructional Materials
7	BP 6164.4	Identification and Evaluation of Individuals for Special Education

DRUG AND ALCOHOL-FREE WORKPLACE

The Governing Board believes that the maintenance of a drug- and alcohol-free workplace is essential to staff and student safety and to help ensure a productive and safe work and learning environment.

(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)
(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

An employee shall not unlawfully manufacture, distribute, dispense, possess, or use any controlled substance in the workplace. (Government Code 8355; 41 USC 701)

Employees are prohibited from being under the influence of controlled substances or alcohol while on duty. For purposes of this policy, *on duty* means while an employee is on duty during both instructional and noninstructional time in the classroom or workplace, at extracurricular or co curricular activities, or while transporting students or otherwise supervising them. *Under the influence* means that the employee's capabilities are adversely or negatively affected, impaired, or diminished to an extent that impacts the employee's ability to safely and effectively perform his/her job.

(cf. 4032 - Reasonable Accommodation)

The Superintendent or designee shall notify employees of the district's prohibition against drug use and the actions that will be taken for violation of such prohibition. (Government Code 8355; 41 USC 701)

An employee shall abide by the terms of this policy and shall notify the district, within five days, of his/her conviction for violation in the workplace of any criminal drug statute. (Government Code 8355; 41 USC 701)

The Superintendent or designee shall notify the appropriate federal granting or contracting agency within 10 days after receiving notification, from an employee or otherwise, of any conviction for a violation occurring in the workplace. (41 USC 701)

In accordance with law, ~~and the district's collective bargaining agreements,~~ the Superintendent or designee shall take appropriate disciplinary action, up to and including termination, against an employee for violating the terms of this policy and/or shall require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state, or local public health or law enforcement agency or other appropriate agency.

DRUG AND ALCOHOL-FREE WORKPLACE (continued)

(cf. 4112 - Appointment and Conditions of Employment)
(cf. 4117.4 - Dismissal)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4212 - Appointment and Conditions of Employment)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Drug-Free Awareness Program

The Superintendent or designee shall establish a drug-free awareness program to inform employees about: (Government Code 8355; 41 USC 701)

1. The dangers of drug abuse in the workplace
2. The district's policy of maintaining a drug-free workplace
3. Available drug counseling, rehabilitation, and employee assistance programs
(cf. 4159/4259/4359 - Employee Assistance Programs)
4. The penalties that may be imposed on employees for drug abuse violations occurring in the workplace

Legal Reference:

EDUCATION CODE

44011 Controlled substance offense
44425 Conviction of controlled substance offenses as grounds for revocation of credential
44836 Employment of certificated persons convicted of controlled substance offenses
44940 Compulsory leave of absence for certificated persons
44940.5 Procedures when employees are placed on compulsory leave of absence
45123 Employment after conviction of controlled substance offense
45304 Compulsory leave of absence for classified persons

GOVERNMENT CODE

8350-8357 Drug-free workplace
UNITED STATES CODE, TITLE 20
7111-7117 Safe and Drug Free Schools and Communities Act

UNITED STATES CODE, TITLE 21

812 Schedule of controlled substances
UNITED STATES CODE, TITLE 41
701-707 Drug-Free Workplace Act
CODE OF FEDERAL REGULATIONS, TITLE 21
1308.01-1308.49 Schedule of controlled substances

COURT DECISIONS

Cahoon v. Governing Board of Ventura USD, (2009) 171 Cal.App.4th 381
Ross v. RagingWire Telecommunications, Inc., (2008) 42 Cal.4th 920

DRUG AND ALCOHOL-FREE WORKPLACE (continued)

Management Resources:

WEB SITES

California Department of Alcohol and Drug Programs: <http://www.adp.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Labor: <http://www.dol.gov>

TRUANCY

CHRONIC ABSENCE AND TRUANCY

~~To improve student attendance, the Superintendent or designee shall implement positive steps to identify the reasons for a student’s unexcused absences and to help resolve the problems caused by truancy. Such strategies shall focus on early intervention and may include, but not be limited to, communication with parents/guardians and the use of student study teams.~~

The Governing Board believes that excessive student absenteeism and tardiness, whether caused by excused or unexcused absences, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state’s compulsory education law and take full advantage of educational opportunities provided by the district.

~~(cf. 5113 - Absences and Excuses)
(cf. 5147 - Dropout Prevention)
(cf. 5149 - At Risk Students)
(cf. 6164.5 - Student Success Teams)
(cf. 6176 - Weekend/Saturday Classes)~~

~~In addition, The Superintendent or designee shall cooperate with other agencies within the community to meet the needs of students who have serious school attendance or behavior problems and to maintain a continuing inventory of community resources, including alternative programs~~ establish a system to accurately track and monitor student attendance, including methods to identify students classified as chronic absentees and truants, as defined in law and administrative regulation.

~~Habitually truant students may be referred to a school attendance review board, a truancy mediation program operated by the county’s district attorney or probation officer, and/or juvenile court in accordance with law.~~

~~For purposes of California’s welfare system (CALWORKS), a student shall be determined to be regularly attending school unless he/she has been referred to the county district attorney or probation office pursuant to Education Code 48263.~~

To encourage school attendance, the Superintendent or designee shall develop strategies that focus on prevention and early intervention of attendance problems. Preventive strategies may include efforts to provide a safe and positive school environment, relevant and engaging learning experiences, and school activities that help develop students’ feelings of connectedness with the schools. The Superintendent or designee also may provide incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

CHRONIC ABSENCE AND TRUANCY (continued)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5126 - Awards for Achievement)

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall work with students and parents/guardians to identify factors contributing to chronic absence and truancy. Based on this needs assessment, he/she shall collaborate with community agencies, including, but not limited to, child welfare services, law enforcement, courts, and/or public health care agencies, to ensure that alternative educational programs and nutrition, health care, and other support services are available for students and families and to intervene as necessary when students have serious attendance problems.

(cf. 1020 - Youth Services)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5030 - Student Wellness)

(cf. 5145.6 - School Health Services)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6158 - Independent Study)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6164.5 - Student Success Teams)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6175 - Migrant Education Program)

(cf. 6179 - Supplemental Instruction)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6183 - Home and Hospital Instruction)

(cf. 6184 - Continuation Education)

(cf. 6185 - Community Day School)

As required by law, habitually truant students shall be referred to a school attendance review board (SARB), a truancy mediation program operated by the county's district attorney or probation officer, and/or a juvenile court.

CHRONIC ABSENCE AND TRUANCY (continued)

The Superintendent or designee shall regularly analyze data on student absence to identify patterns of absence district wide and by school, grade level, and student population. Such data shall be used to identify common barriers to attendance, prioritize resources for intervention, and monitor progress over time. The Superintendent or designee shall periodically report this information to the Board for purposes of evaluating the effectiveness of strategies implemented to reduce chronic absence and truancy and making changes as needed. As appropriate, the Superintendent or designee also shall provide this information to key school staff and community agency partners to engage them in program evaluation and improvement.

*Legal Reference:*EDUCATION CODE*1740 Employment of personnel to supervise attendance (county superintendent)**37223 Weekend classes**41601 Reports of average daily attendance**46000 Records (attendance)**46010-46014 Absences**46110-46119 Attendance in kindergarten and elementary schools**46140-46147 Attendance in junior high and high schools**48200-48208 Children ages 6-18 (compulsory full-time attendance)**48240-48246 Supervisors of attendance**48260-48273 Truants**48290-48296 Failure to comply; complaints against parents**48320-48325 School attendance review boards**48340-48341 Improvement of student attendance**48400-48403 Compulsory continuation education**49067 Unexcused absences as cause of failing grade**60901 Chronic absence*GOVERNMENT CODE*54950-54963 The Ralph M. Brown Act*PENAL CODE*270.1 Chronic truancy; parent/guardian misdemeanor**272 Parent/guardian duty to supervise and control minor child; criminal liability for truancy**830.1 Peace officers*VEHICLE CODE*13202.7 Driving privileges; minors; suspension or delay for habitual truancy*WELFARE AND INSTITUTIONS CODE*601-601.4 Habitually truant minors**11253.5 Compulsory school attendance*CODE OF REGULATIONS, TITLE 5*306 Explanation of absence**420-421 Record of verification of absence due to illness and other causes*

CHRONIC ABSENCE AND TRUANCY (continued)

Management Resources:

CSBA PUBLICATIONS

Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Attendance Review Board Handbook, 2009

School Attendance Improvement Handbook, 2000

WEB SITES

CSBA: <http://www.csba.org>

Attendance Counts: <http://www.attendancecounts.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

The Governing Board recognizes that during the school day, some students may need to take medication prescribed or ordered by a ~~physician during the school day~~ an authorized health care provider, to be functional at school and participate in the educational program. The Superintendent or designee shall develop processes for the administration of medication to ~~such students by school personnel~~. For any student with a disability, as defined under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973, necessary medication shall be administered in accordance with the student's individualized education program or Section 504 services plan.

(cf. 6159 - Individualized Education Program)
(cf. 6164.6 - Identification and Education Under Section 504)

~~Prescribed medication may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both a student's physician and parent/guardian. (Education code 49423; 5-CCR 600)~~

(cf. 3530 – Risk Management/Insurance)

If a parent/guardian chooses, he/she may administer the medication to his/her child at school or designate another individual who is not a school employee to do so on his/her behalf.

(cf. 1250 - Visitors/Outsiders)
(cf. 6116 - Classroom Interruptions)

In addition, upon written request by the parent/guardian and with the approval of the student's authorized health care provider, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids.

(cf. 5141 - Health Care and Emergencies)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.23 - Asthma Management)
(cf. 5141.27 - Food Allergies/Special Dietary Needs)

**ADMINISTERING MEDICATION AND MONITORING HEALTH
CONDITIONS (continued)**

Administration of Medication by School Personnel

Any medication prescribed by an authorized health care provider may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both the student's parent/guardian and authorized health care provider. (Education Code 49423; 5 CCR 600)

School nurses and other designated school personnel shall administer medications in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection.

~~School staff who administers medication, including epinephrine auto injections, to students shall receive training from qualified medical personnel on how such medication should be administered as well as training in the proper documentation and storage of the medication.~~

~~Staff authorized to administer the medication shall do so in accordance with administrative regulations and shall be afforded appropriate liability protection.~~

~~If the parent/guardian so chooses, he/she may administer the medication to his/her child. In addition, the parent/guardian may designate another individual who is not a school employee to administer the medication to the student.~~

(cf. 3530 - Risk Management/Insurance)

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)

(cf. 4119.43/4219.43/4319.43 - Universal Precautions)

**ADMINISTERING MEDICATION AND MONITORING HEALTH
CONDITIONS (continued)**

Only a school nurse or other school employee with an appropriate medical license may administer an insulin injection to a student. In the event such licensed school personnel are unavailable, the district may contract with a licensed nurse from a public or private agency to administer insulin to the student. However, in an emergency situation such as a public disaster or epidemic, a trained, unlicensed district employee may administer an insulin injection to a student.

(cf. 5141.24 - Specialized Health Care Services)

To the extent that the administration of a medication, such as epinephrine auto-injector or glucagon, is authorized by law, the Superintendent or designee shall ensure that unlicensed personnel designated to administer it to students receive appropriate training from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by and provided with emergency communication access to a school nurse, physician, or other appropriate individual.

The Superintendent or designee shall maintain documentation of the training, ongoing supervision, as well as annual written verification of competency of such other designated school personnel.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Self-Administering and Monitoring

~~Upon written request by the parent/guardian and with the approval of the student's physician, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self administer, self monitor, and/or self test. The student shall observe universal precautions in the handling of blood and other bodily fluids.~~

**ADMINISTERING MEDICATION AND MONITORING HEALTH
CONDITIONS (continued)**

Legal Reference:

EDUCATION CODE

48980 Notification at beginning of term
49407 Liability for treatment
49408 Emergency information
49414 Emergency epinephrine auto-injectors
49414.5 Providing school personnel with voluntary emergency training
49422-49427 Employment of medical personnel, especially:
49423 Administration of prescribed medication for student
49423.1 Inhaled asthma medication
49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:
2726 Authority not conferred
2727 Exceptions in general

3501 Definitions

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974
1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

COURT DECISIONS

American Nurses Association v. O'Connell, (2010) 185 Cal.App.4th 393

Management Resources:

AMERICAN DIABETES ASSOCIATION PUBLICATIONS

Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, December 2004

NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003

WEB SITES

CSBA: <http://www.csba.org>

American Diabetes Association: <http://www.diabetes.org>

California Department of Education, Health Services and School Nursing: <http://www.cde.ca.gov/lh/he/hn>

National Diabetes Education Program: <http://www.ndep.nih.gov>

U.S. Department of Health and Human Services, National Institutes of Health, Blood Institute, asthma information: <http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

HEALTH EXAMINATIONS

The Governing Board recognizes that periodic health examinations of students may lead to early detection and treatment of conditions that impact learning. Health examinations also may help in determining whether special adaptations of the school program are necessary.

The Superintendent or designee shall verify that students have complied with legal requirements for a comprehensive health screening, an oral health assessment, and immunizations at school entry. In addition, the district shall administer tests for vision, hearing, and scoliosis as required by law.

(cf. 5141.26 - Tuberculosis Testing)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)

All students who participate as cheerleaders, song leaders, or athletes in organized competitive sports shall first undergo ~~and file with the district a current~~ a medical examination and submit documentation of medical clearance to the district. Upon sustaining an injury or serious illness, a student may be required to have another examination before participating further. This requirement does not apply to participants in occasional play day or field day activities.

(cf. 5143 - Insurance)
(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall ensure that staff employed to examine students exercise proper care of each student and that examination results are kept confidential. Records related to these examinations shall be ~~available~~ maintained and released only in accordance with law.

(cf. 5125 - Student Records)

~~Reports to the Board regarding the number of students found to have physical problems and the effort made to correct them shall in no way reveal the identity of students.~~

Legal Reference: (see next page)

HEALTH EXAMINATIONS (continued)

Legal Reference:

EDUCATION CODE

44871-44879 Employment qualifications

48980 Parental notifications

49400-49414.5 Student health, general powers of school boards

49422 Supervision of health and physical development

49450-49458 Physical examinations (of students)

49460-49466 Development of standardized health assessments

HEALTH AND SAFETY CODE

120325-120380 Immunization against communicable diseases

121475-121520 Tuberculosis tests for students

124025-124110 Child Health and Disability Prevention Program

CODE OF REGULATIONS, TITLE 5

590-596 Vision screening

3027 Hearing and vision screening for special education

3028 Audio logical screening

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1232h Protection of student rights

Management Resources:

CSBA PUBLICATIONS

Expanding Access to School Health Services: Policy Considerations for Governing Boards,
November 2008

Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools,
November 2008

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Standards for Scoliosis Screening in California Public Schools, 2007

A Guide for Vision Testing in California Public Schools, 2005

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Joint Guidance on the Application of FERPA and HIPAA to Student Health Records, November
2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Health Services/School Nursing:
<http://www.cde.ca.gov/ls/he/hn>

California Department of Education, Type 2 Diabetes Information:

<http://www.cde.ca.gov/ls/he/hn/type2diabetes.asp>

U.S. Department of Education: <http://www.ed.gov>

ACADEMIC STANDARDS

The Governing Board shall adopt high ~~academic~~ standards for student achievement which challenge all students to reach their full potential and ~~which clarify~~ specify what students are expected to know and be able to do at each grade level and in each area of study. These standards shall reflect the knowledge and skills needed for student5s to be adequately prepared for postsecondary education, employment, and responsible citizenship.

The Superintendent or designee shall provide the Board with recommended standards using ~~In developing these recommended standards, the Superintendent or designee shall use~~ a process that involves teachers, school site and district administrators, students, parents/guardians, representatives from business/industry and postsecondary institutions, and/or and community members. He/she shall ensure the proper articulation alignment of the standards between grade levels and the alignment of the standards with the district’s vision and goals, graduation requirements, college entrance requirements, and other desired student outcomes. ~~He/she also shall ensure that the standards are easily understandable and measurable, with the district's vision and goals and ensure the proper articulation of standards between grade levels.~~

- (cf. 0000 - Vision)*
- (cf. 0200 - Goals for the School District)*
- (cf. 1220 - Citizen Advisory Committees)*
- (cf. 1700 – Relations Between Private Industry and the Schools)*
- (cf. 6143 - Courses of Study)*
- (cf. 6146.1 - High School Graduation Requirements)*
- (cf. 6146.5 - Elementary/Middle School Graduation Requirements)*

District content standards for English language arts, English language development, mathematics, science, health education, history-social science, physical education, visual and performing arts, world languages, career technical education, and preschool education shall meet or exceed statewide model content standards adopted by the State Board of Education or the State Superintendent of Public Instruction as applicable.

- (cf. 5148.3 - Preschool/Early Childhood Education)*
- (cf. 6142.2 - World/Foreign Language Instruction)*
- (cf. 6142.6 - Visual and Performing Arts Education)*
- (cf. 6142.7 - Physical Education and Activity)*
- (cf. 6142.8 - Comprehensive Health Education)*
- (cf. 6142.91 - Reading/Language Arts Instruction)*
- (cf. 6142.92 - Mathematics Instruction)*
- (cf. 6142.93 - Science Instruction)*
- (cf. 6142.94 - History-Social Science Instruction)*
- (cf. 6174 - Education for English Language Learners)*
- (cf. 6178 - Career Technical Education)*

ACADEMIC STANDARDS (continued)

Teachers and school administrators shall receive ongoing professional development to ensure their understanding of the standards and to discuss effective instructional methods in preparing students to meet the standards.

(cf. 4131 – Staff Development)

(cf. 4331 – Staff Development)

←

District curriculum, instruction, student assessments, and evaluations of the instructional program shall be aligned with district content standards. In accordance with Education code 44662, standards of expected student achievement also shall be used in evaluating teacher performance.

(cf. 0500 – Accountability)

(cf. 4115 – Evaluation/Supervision)

(cf. 6141 – Curriculum Development and Evaluation)

(cf. 6143 – Courses of Study)

(cf. 6162.5 – Student Assessment)

(cf. 6190 – Evaluation of the Instructional Program)

Teachers and school administrators shall receive ongoing professional development to inform ensure ~~their understanding~~ of the standards and to build their capacity to implement discuss effective standards-based instructional methodologies. ~~instructional methods in preparing students to meet the standards.~~

(cf. 4131 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall annually communicate the applicable standards to students and their parents/guardians to inform them of the expectations for student learning at their grade level.

Staff shall continually assess students' progress toward meeting the standards, report each student's progress to the student and his/her parents/guardians, and offer remedial assistance in accordance with Board policy and administrative regulation.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

ACADEMIC STANDARDS (continued)

~~District standards shall also provide a basis for evaluating the instructional program, making decisions about curriculum and assessment, and, in accordance with Education Code 44662, evaluating teacher performance.~~

~~(cf. 0500—Accountability)~~

~~(cf. 4115—Evaluation/Supervision)~~

~~(cf. 6141—Curriculum Development and Evaluation)~~

~~(cf. 6162.5—Student Assessment)~~

~~(cf. 6190—Evaluation of the Instructional Program)~~

The Superintendent or designee shall ensure that district standards are regularly reviewed and updated as necessary. At a minimum, district standards shall be reviewed whenever applicable statewide standards are revised and in response to changing student needs. ~~whenever data on student achievement demonstrate that students are not adequately achieving the standards in a particular grade level or subject area.~~

Legal Reference:

EDUCATION CODE

44662 Evaluation of certificated employees

51003 Statewide academic standards

60605-60605.5 Adoption of statewide academically rigorous content and performance standards

UNITED STATES CODE, TITLE 20

6311 State academic standards and accountability for Title I, Part A

ACADEMIC STANDARDS (continued)

Management Resources:

CSBA PUBLICATIONS

Common Core Standards, Fact Sheet, August 2010

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

World Language Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2009

California Preschool Learning Foundations, Vol. 1, 2008

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, March 2008

California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, 2006

Physical Education Model Content Standards for California Public Schools, Kindergarten Through Grade Twelve, January 2005

Visual and Performing Arts Content Standards for California Public Schools, Prekindergarten Through Grade Twelve, January 2001

English-Language Development Standards for California Public Schools, Kindergarten Through Grade Twelve, July 1999

History-Social Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998

Science Content Standards for California Public Schools, Kindergarten Through Grade Twelve, October 1998

English-Language Arts Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997

Mathematics Content Standards for California Public Schools, Kindergarten Through Grade Twelve, December 1997

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Common core State Standards Initiative: <http://www.corestandards.org>

Council of Chief State School Officers: <http://www.ccsso.org>

National Governors Association Center for Best Practices: <http://www.nga.org/center>

U.S. Department of Education: <http://www.ed.gov>

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and meet criteria specified in law ~~and are an effective learning resource to help students achieve grade level competency.~~ Textbooks, technology-based materials, and other educational materials shall be aligned with state and district content standards and the district's curriculum in order to ensure that they effectively support the district's adopted courses of study.

~~To ensure that instructional materials effectively support the district's adopted courses of study, the selection of textbooks, technology-based materials, other educational materials and tests shall be aligned with the development and evaluation of the district's curriculum and standards.~~

- (cf. 0440 - District Technology Plan)*
- (cf. 6000 - Concepts and Roles)*
- (cf. 6011 - Academic Standards)*
- (cf. 6141 - Curriculum Development and Evaluation)*
- (cf. 6143 - Courses of Study)*
- (cf. 6146.1 - High School Graduation Requirements)*
- (cf. 6161 - Equipment, Books and Materials)*
- (cf. 6161.11 - Supplementary Instructional Materials)*
- (cf. 6162.5 - Student Assessment)*
- (cf. 6163.1 - Library Media Centers)*
- (cf. 9000 - Role of the Board)*

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board.

~~This review cycle shall correspond to the California Department of Education schedule for Curriculum Framework, Development and Adoption:~~

- | Year | Subject |
|-----------------|--|
| 1. | Science |
| 2. | Mathematics |
| 3. | Language Arts |
| 4. | Foreign Language |
| 5. | Health/Physical Education and General electives |
| 6. | Social Science |
| 7. | New Cycle Begins |

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS
(continued)

This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (Education Code 60002)

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

Individuals who participate in the selection or evaluation of instructional materials shall not have a conflict of interest, ~~in the materials being reviewed~~, as defined in administrative regulation, in the materials being reviewed.

Individuals who participate in the selection or evaluation of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

~~In accordance with the Instructional Materials Funding Realignment Program~~ The Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science, and history-social science. Students in grades K-8 shall be provided with instructional materials adopted by the State Board of Education.

~~When the Board determines that standards aligned textbooks and instructional materials have been provided to all students in accordance with Education Code 60422, it shall so certify. A copy of the certification shall be kept on file in the district office.~~

~~The Superintendent or designee shall ensure that the district satisfies the criteria necessary to access funds under the state's Pupil Textbook and Instructional Materials Incentive Account pursuant to Education code 60252.~~

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Textbooks or Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks or instructional materials. (Education Code 60119; 5 CCR 9531)

~~At the hearing(s), the Board shall determine, through a resolution, whether each student in each school has sufficient textbooks and/or instructional materials that are aligned to the state content standards adopted pursuant to Education code 60605 in each of the following subjects: (Education Code 60119)~~

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

~~The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. The Board shall determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)~~

~~The hearing shall take place on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)~~

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. ~~The Superintendent or designee shall post~~ Ten days prior to the hearing and in three public places within the district, the Superintendent or designee shall post a notice containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

(cf. 9322 - Agenda/Meeting Materials)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS
(continued)

~~If the Board determines that there are insufficient textbooks and/or instructional materials the Boards shall provide information to classroom teachers and to the public, setting forth for each school in which an insufficiency exists, the percentage of students who lack sufficient standards aligned textbooks or instructional materials in each subject area, and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education code 60119).~~

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials in each of the following subjects which are aligned to the state content standards adopted pursuant to Education Code 60605 and consistent with the content and cycles of the state's curriculum frameworks: (Education Code 60119)

1. Mathematics
2. Science
3. History-social science
4. English language arts, including the English language development component of an adopted program

The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. The Board shall determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

For the 2008-09 through 2012-13 fiscal years, the Board shall also make a determination that all students within the district who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Legal Reference:

EDUCATION CODE

- 1240 County superintendent, general duties*
- 1240.3 Definition of sufficiency for categorical flexibility*
- 33050-33053 General waiver authority*
- 33126 School accountability report card*
- 35272 Education and athletic materials*
- 42605 Tier 3 categorical flexibility*
- 44805 Enforcement of course of studies; use of textbooks, rules and regulations*
- 49415 Maximum textbook weight*
- 51501 Subject matter reflecting on race, color, etc.*
- 60000-60005 Instructional materials, legislative intent*

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS
(continued)

60010 Definitions

- 60040-60052 Instructional requirements and materials*
- 60060-60062 Requirements for publishers and manufacturers*
- 60070-60076 Prohibited acts (re instructional materials)*
- 60110-60115 Instructional materials on alcohol and drug education*
- 60119 Public hearing on sufficiency of materials*
- 60200-60206 Elementary school materials*
- 60226 Requirements for publishers and manufacturers*
- 60240-60252 State Instructional Materials Fund*
- 60350-60352 Core reading program instructional materials*
- 60400-60411 High school textbooks*
- 60420-60424 Instructional Materials Funding Realignment Program*
- 60510-60511 Donation for sale of obsolete instructional materials*
- 60605 State content standards*

CODE OF REGULATIONS, TITLE 5

- 9505-9535 Instructional materials, especially:*
- 9531-9532 Instructional Materials Funding Realignment Program*

Management Resources:

CSBA PUBLICATIONS

Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

1002.90 Selection of Instructional Materials, CIL: 90/91-02

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Standards for Evaluation of Instructional Materials with Respect to Social Content, rev. 2000

STATE BOARD OF EDUCATION POLICIES

01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001

WEB SITES

CSBA: <http://www.csba.org>

Association of American Publishers: <http://www.publishers.org>

California Department of Education: <http://www.cde.ca.gov>

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 6164.41 - Children with Disabilities Enrolled by Their Parents in Private School)

(cf. 6164.6 - Identification and Education Under Section 504)

The Superintendent or designee ~~develop processes to determine when an individual is eligible for special education services and shall~~ establish a comprehensive system that includes procedures for the identification, screening, referral, and regular and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the education and related services provided to such individuals. (Education Code 56301)

~~The Superintendent or designee shall establish a method whereby parents/guardians, teachers, appropriate professionals, and others may refer an individual for assessment for special education services. Identification procedures shall be coordinated with school site procedure for referral of students with needs that cannot be met with modifications to the regular instructional program.~~ (Education Code 56302)

The district's identification procedures shall include methods for utilizing referrals from parents/guardians, teachers, appropriate professionals, and others, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56301)

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

- (cf. 1312.3 - Uniform Complaint Procedures)*
- (cf. 3541.2 - Transportation for Students with Disabilities)*
- (cf. 4112.23 - Special Education Staff)*
- (cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*
- (cf. 5145.6 - Parental Notifications)*
- (cf. 6159 - Individualized Education Program)*
- (cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)*
- (cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)*
- (cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)*
- (cf. 6162.51 - Standardized Testing and Reporting Program)*
- (cf. 6162.52 - High School Exit Examination)*

Legal Reference:

EDUCATION CODE

- 44265.5 Professional preparation for teachers of impaired students
- 56000-56885 Special education programs, especially:
- 56195.8 Adoption of policies
- 56300-56304 Identification of individuals with disabilities
- 56320-56331 Assessment
- 56333-56338 Eligibility criteria for specific learning disabilities
- 56340-56347 Instructional planning and individualized education program
- 56381 Reassessment of students
- 56425-56432 Early education for individuals with disabilities
- 56441.11 Eligibility criteria, children ages 3-5
- 56445 Transition to grade school; reassessment
- 56500-56509 Procedural safeguards

GOVERNMENT CODE

- 95000-95029.5 California Early Intervention Services Act

CODE OF REGULATIONS, TITLE 5

- 3021-3029 Identification, referral and assessment

- 3030-3031 Eligibility criteria

UNITED STATES CODE, TITLE 20

- 1232g Family Educational Rights and Privacy Act of 1974

- 1412 State eligibility

- 1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

- 104.35 Evaluation and placement

- 104.36 Procedural safeguards

- 300.1-300.818 Individuals with Disabilities Education Act, especially:

- 300.301-300.306 Evaluations and reevaluations

**IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL
EDUCATION** (continued)

COURT DECISIONS

Hood v. Encinitas Union School District, (2007) 486 F.3d 1099

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>

U.S. Department of Education, Office of Special Education Programs:
<http://www.ed.gov/about/offices/list/osep>

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 12.g.

BOARD AGENDA ITEM: Approve the Annual Submission of Part II of the Consolidated Application

DEPARTMENT: Categorical Programs

CONTACT PERSON: Elizabeth Schuck, Ed. D., Assistant Superintendent

BACKGROUND INFORMATION:

Each year the district is required to apply for funding for those categorical aid programs in which the district participates.

These programs include:

\$287,829	EIA/LEP – Economic Impact Aid for Limited English Proficient Students
\$228,901	Title I Basic Grant
\$82,770	Title II Teacher Quality
\$111,672	Title III (LEP)

Part I of the application was submitted in June 2010 and Part II is required to be submitted in January 2011. Copies will be available at the Governing Board meeting for the public. Copies in Spanish are available upon request.

REPORT/PROPOSAL:

This document confirms with the State Department of Education the estimated funding that is expected from each state and federal program.

FINANCIAL IMPACT:

The financial impact is to benefit the district.

RECOMMENDATION:

Approve the annual submission of Part II of the Consolidated Application.

2010-11 Consolidated Application for Funding Categorical Aid Programs (Part II)

California Department of Education

Consolidated Application

<p>Purpose: To declare the agency's intent to apply for 2010-11 funding of Consolidated Categorical Aid Programs.</p>	<p>Agency: Cabrillo Unified</p>								
	<p>CD code:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0	
4	1	6	8	8	9	0			
<p>CDE Contact: Anne Daniels - 916-319-0295 - ADaniels@cde.ca.gov</p>	<p>Dates of project duration: July 1, 2010 -- June 30, 2011</p>								
<p>Legal status of agency: <input checked="" type="checkbox"/> School District <input type="checkbox"/> County Office of Education <input type="checkbox"/> Direct-Funded Charter</p>	<p>Do not return the paper copy of this form to the California Department of Education.</p> <p>The ConApp must be submitted electronically using the ConApp Data System (CADS).</p>								
<p>Date of approval by local governing board: 02/10/2011</p>									
<p>Advisory Committees: <i>The undersigned certify that they have been given the opportunity to advise on the pages in this application related to compensatory education programs or programs for English learners.</i></p>									
<p>_____ Signature-District Advisory Committee (DAC)</p>	<p>_____/_____/_____ Date</p>								
<p>_____ Signature-District English Learner Advisory Committee (DELAC)</p>	<p>01/31/2011 Date</p>								
<p><i>OR,</i> for each committee, check the appropriate box to the right</p>									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 50%;"><input checked="" type="checkbox"/></td> <td style="text-align: center; width: 50%;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">Committee is N/A</td> <td style="text-align: center;">Committee refused to sign</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">Committee is N/A</td> <td style="text-align: center;">Committee refused to sign</td> </tr> </table>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Committee is N/A	Committee refused to sign	<input type="checkbox"/>	<input type="checkbox"/>	Committee is N/A	Committee refused to sign
<input checked="" type="checkbox"/>	<input type="checkbox"/>								
Committee is N/A	Committee refused to sign								
<input type="checkbox"/>	<input type="checkbox"/>								
Committee is N/A	Committee refused to sign								
<p>Certification: <i>I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and, I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.</i></p>									
<p> Signature of authorized representative</p>	<p>Elizabeth Schuck Printed name of authorized representative</p>								
<p>Assistant Superintendent Title</p>	<p>01/28/2011 Date</p>								
<p><input checked="" type="checkbox"/> Electronic certification HAS been completed. <input type="checkbox"/> Electronic certification has NOT been completed.</p>									

Solicitud Consolidada para la Financiación de los Programas Asistencia Categóricas 2010-11

Secretaría de Educación de California

(Parte II)

Solicitud Consolidada

<p>Finalidad: Expresar la intención de la entidad de solicitar fondos para los programas Consolidados de Asistencia por Categóricos en 2010-11.</p>	<p>Entidad: Cabrillo Unified</p>							
<p>Contacto de la CDE: Anne Daniels - (916) 319-0295 - ADaniels@cde.ca.gov</p>	<p>Código CD:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<p>Situación legal de la entidad: <input checked="" type="checkbox"/> Distrito Escolar <input type="checkbox"/> Oficina de Educación del Condado <input type="checkbox"/> Entidad autónoma de financiación directa</p>	<p>Fechas de duración del proyecto: 1º de julio de 2010 al 30 de junio de 2011</p>							
<p>Fecha de aprobación de parte de junta gobernante local: 02/10/2011</p>	<p>No entregue este formulario en esta hoja de papel a la Secretaría de Educación de California</p> <p>La Solicitud Consolidada debe enviarse electrónicamente mediante el Sistema de Datos de la Solicitud Consolidada (CADS).</p>							
<p>Comité Asesor: Las personas que suscritas certifican que tuvieron la oportunidad de ofrecer asesoramiento en la páginas de este solicitud relacionadas con los programas de Educación Compensataria o los programas para los Estudiantes que Aprenden Inglés.</p>								
<p>_____ Firma-Comité Asesor del Distrito (DAC)*</p>	<p>_____/____/_____ Fecha</p>							
<p><u>Victor Arriaga</u> Firma-Comité del Distrito de los Programas para los Estudiantes que Aprenden Inglés (DELAC)*</p>	<p>01/31/2011 Fecha</p>							
<p><input checked="" type="checkbox"/> <input type="checkbox"/> Comité no corresponde Comité se negó a firmar</p> <p><input type="checkbox"/> <input type="checkbox"/> Comité no corresponde Comité se negó a firmar</p>								
<p>Certificación: Mediante la presente certifico que este solicitante respetará y cumplirá todas las reglas y reglamentos estatales y federales pertinentes; que, según mi leal saber y entender, la información contenida en esta solicitud es correcta y está completa, y me comprometo a que el uso de estos fondos sean analizado y/o auditado conforme a las normas y criterios establecidos en el Manual para el Control de los Programas para Asistencia por Categorías de la Secretaría Estatal de Educación de California (CPM). Se aceptan las garantías procesales para todos programas como condiciones legales básicas para la operación de ciertos proyectos y programas, y copias de dichas garantías están archivadas en el plantel. Certifico que se aceptan todas las garantías procesales, excepto aquellas para las cuales se haya solicitado o emitido una exención. Copias de todas las exenciones o solicitudes están archivadas. Certifico que firmas originales en tinta correspondientes a este documento están archivadas.</p>								
<p><u>Elizabeth Schuck</u> Firma del representante autorizado</p>	<p>Elizabeth Schuck Nombre impreso del representante autorizado</p>							
<p>_____ Asistente Superintendente</p>	<p>01/28/2011 Fecha</p>							
<p><input type="checkbox"/> SE REALIZÓ la certificación electrónica. <input checked="" type="checkbox"/> NO SE REALIZÓ la certificación electrónica.</p>								

2010-11 District Allocation of EIA Funds

California Department of Education

Consolidated Application

Purpose: To allocate Economic Impact Aid (EIA) funds for 2010-11. The results from this page are used to make school-level allocations on page 31.			Agency: Cabrillo Unified		
CDE Contact: <i>Mark Klinesteker 916-319-0420 MKlinesteker@cde.ca.gov</i> <i>Chimeng Yang 916-319-0678 CYang@cde.ca.gov</i>			<input type="checkbox"/> This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.		
Description			SACS Resource Codes: 7090/7091		
			Economic Impact Aid (EIA)		
1.	2010-11 entitlement		287,829		
2.	Transferred in	(+)	0		
3.	2009-10 carryover (as of 6/30/10)	(+)	374,994		
4.	Repayment of funds	(+)	0		
5.	Subtotal (line 1 + 2 + 3 + 4)	(=)	662,823		
6.	Reserved for indirect costs (up to 3%)	(-)	19,305		
7.	Administration and evaluation (up to 10%)	(-)	60,257		
8.	EIA activities operated by the district (up to 2%)	(-)	12,996		
9.	EIA security (may not exceed 32 cents per pupil)	(-)	0		
10.	EIA alternative	(-)	0		
11.	Adjusted total allocation* (line 5 - 6 - 7 - 8 - 9 -10)	(=)	570,265		

* Line 11 to be allocated to schools.

2010-11 ConApp, Part II, page 30 Date: 02/01/2011

2010-11 District Allocations of EIA Funds to Schools

California Department of Education

Consolidated Application

Purpose: To allocate EIA funds to schools. Amounts allocated to schools as indicated on this page must be reflected in the Single Plan for Student Achievement.				Agency: Cabrillo Unified		
CDE Contact: EIA-SCE: Richard Graham 916-319-0303 RGraham@cde.ca.gov EIA-LEP: Mark Klinesteker 916-319-0420 MKlinesteker@cde.ca.gov				<input type="checkbox"/> This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.		
<input type="checkbox"/> The LEA wishes to manually enter LEP & SCE site allocations		1. Total EIA Allocation 570,265		2. Standard Per Pupil EIA/LEP \$ 540.0237		
				3. Requested Per Pupil EIA/LEP \$ 0.0000		
				4. Per Pupil EIA/SCE \$ 0.0000		
A	B	C	D	E	F	G
Name of School School Code	SCE Eligible	SCE Funded	Number of LEP Students	Number of EDY Students	LEP Allocation SACS 7091	SCE Allocation SACS 7090
Pilarcitos Alternative High 4130027	Yes		19	19	10,260	0
Half Moon Bay High 4132817			205	205	110,705	0
Alvin S. Hatch Elementary 6043616	Yes		269	269	145,266	0
El Granada Elementary 6043624	Yes		245	245	132,306	0
Farallone View Elementary 6043632	Yes		148	148	79,924	0
Kings Mountain Elementary 6043657			3	3	1,620	0
Manuel F. Cunha Intermediate 6043665	Yes		167	167	90,184	0
5. Total EDY at Schools Eligible for SCE		848	8. Totals		570,265	0
6. Total LEP at Schools NOT Eligible for SCE		208	9. Total Allocation Balance		0	
7. Total EDY at Schools funded with SCE		0				

2010-11 Federal Transferability

California Department of Education

Consolidated Application

<p>Purpose: To compute the amount of money being transferred to and from various federal programs.</p>	<p>Agency: Cabrillo Unified</p>							
<p>CDE Contact: Anne Daniels 916-319-0295 ADaniels@cde.ca.gov</p>	<p>CD code:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		

Notes:

Federal transferability is governed by Title VI in ESEA Section 6123. You may transfer a maximum of 50 percent of any program to other programs.

This district has been identified as a Program Improvement (PI) LEA under ESEA Section 1116 and may only transfer 30 percent of the funds and those funds must be used for PI activities. A single school district (SSD) or a direct-funded charter (DFC) school whose only school is in PI and operating as a Targeted Assistance School (TAS), for the purpose of federal transferability the LEA is restricted to the 30% limit. If the SSD or DFC is operating as a Schoolwide Program (SWP) school, this restriction does not apply.

2010-11 programs affected by transferability:

- Title I, Part A
- Title II, Part A (Teacher and Principal Training and Recruiting)
- Title II, Part D (Enhancing Education Through Technology)
- Title IV, Part A (Safe and Drug Free Schools and Communities)

		Amounts Transferred to These Programs				Amounts Retained in Original Program
		Title I, Part A (Basic Grant)	Title II, Part A	Title II, Part D	Title IV, Part A	
2010-11 Program Entitlements						
Title II, Part A	\$ 82,770	\$ 0		\$ 0	\$ 0	\$ 82,770
Title II, Part D		\$ 0	\$ 0		\$ 0	
Title IV, Part A		\$ 0	\$ 0	\$ 0		
Totals transferred and used for:		\$ 0	\$ 0	\$ 0	\$ 0	

2009-10 Title I, Part A Carryover Calculation and Waiver Request

California Department of Education

Consolidated Application

<p>Purpose: To calculate Title I, Part A and applicable, American Recovery and Reinvestment Act, Title I, Part A (ARRA), carryover from fiscal year 2009-10; and, if necessary, to apply for a carryover waiver. Note: ARRA on this page refers to only the ARRA Title I, Part A funds.</p>	<p>Agency: Cabrillo Unified</p>							
<p>CDE Contact: <i>Jyoti Singh 916-319-0372 JySingh@cde.ca.gov</i> <i>Lorene Euerle 916-319-0728 LEuerle@cde.ca.gov</i></p>	<p>CD code:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<p><input type="checkbox"/> This page is not applicable because the LEA did not receive Title I, Part A or ARRA funds in 2009-10.</p>								

Note: Title I, Part A, carryover is limited to 15% unless the LEA received less than \$50,000 in Title I, Part A and ARRA funds in fiscal year 2009-10.

	A. Carryover Calculation		B. Waiver Determination & Request (if line 13 exceeds 15% complete this section)
			<input type="checkbox"/> 1. This waiver is not applicable because the LEA received less than 50,000 in Title I, Part A and ARRA funds.
1.	2009-10 Title I, Part A Entitlement amount*	\$ 226,674	<input type="checkbox"/> 2. LEA is completing Section C to apply for a waiver to carry over any Title I, Part A funds in excess of 15%. This is not applicable for LEAs with ARRA funds.
2.	Transferability - Transfers-in per Section 6123, ESEA	\$ 0	<input type="checkbox"/> 3. LEA is not eligible for a waiver because the LEA received a waiver in one of the last two years and the LEA did not receive ARRA funds.**
3.	2008-09 Title I, Part A Carryover as of June 30, 2009	\$ 58,978	<input type="checkbox"/> 4. LEA elects not to request a waiver.**
4.	Total 2009-10 Title I, Part A funds (Total lines 1 through 3)	\$ 285,652	<input checked="" type="checkbox"/> 5. The LEA is requesting CDE to waive the 15 percent carryover limit under ESEA, Title I, Section 1127(b)(2). The LEA received supplemental funds under ARRA.
5.	2009-10 Expenditures and Encumbrances as of June 30, 2010 (7/1/09 to 6/30/10)	\$ 245,655	
6.	2009-10 Carryover as of June 30, 2010	\$ 39,997	C. Waiver Request Details (applicable only for LEAs with no ARRA funds)
7.	Carryover percent as of June 30, 2010 (line 6 / (line 1 + line 2) * 100)	17.65%	Describe major activities to be funded by the carryover amount on line 12
8.	2009-10 Expenditures and Encumbrances as of September 30, 2010 (7/1/09 to 9/30/10)	\$ 245,655	Amount Budgeted
9.	2009-10 Title I, Part A Carryover as of September 30, 2010	\$ 39,997	1. \$ 0
10.	2009-10 ARRA Entitlement	\$ 109,470	2. \$ 0
11.	2009-10 ARRA Carryover as of September 30, 2010	\$ 57,187	3. \$ 0
12.	Total Title I, Part A and ARRA Carryover as of September 30, 2010	\$ 97,184	4. \$ 0
13.	Carryover percent as of September 30, 2010 (line 12 / (line 1 + line 2 + line 10) * 100)	28.91%	5. \$ 0
			6. \$ 0
			Total (lines C1 through C6) \$ 0

*This amount reflects revised Title I entitlements posted on the CDE website at <http://www.cde.ca.gov/fg/aa/ca/nclbtitei.asp> 2010-11 ConApp, Part II, page 33 Date: 02/01/2011
 **CDE will invoice LEA to return funds exceeding the 15% carryover limit. Board Packet 54

2010-11 District Allocations of Title I, Part A Funds

California Department of Education

Consolidated Application

<p>Purpose: To allocate Title I, Part A, funds for 2010-11. The total Title I, Part A administrative costs are included on lines seven and eight.</p>		<p>Agency: Cabrillo Unified</p>				
<p>CDE Contact: <i>Monique Moton 916-319-0733 MMoton@cde.ca.gov</i> <i>Paul Jacobs 916-319-0256 PJacobs@cde.ca.gov</i></p>		<p><input type="checkbox"/> This page is not applicable because the LEA did not apply for Title I, Part A funds on page 2 of the ConApp.</p>				
Description		SACS Resource Code: 3010				
		Title I, Part A				
1.	2010-11 Title I, Part A entitlement	228,901				
2.	Transferred in (+)	0				
3.	2010-11 amount after transfer (line 1 + 2) (=)	228,901				
4.	2009-10 carryover (+)	39,997				
5.	Repayment of funds (+)	0				
6.	Total approved allocation (line 3 +4 + 5) (=)	268,898				
7.	Reserved for indirect costs (-)	13,291				
8.	Reserved for administration (-)	21,783				
9.	Adjusted total allocation (line 6 - 7 - 8) (=)	233,824				

2010-11 Title I, Part A Reservations (Required)

California Department of Education

Consolidated Application

Purpose: To report LEA reservations for Title I, Part A before distributing funds to schools. All reservations reported on this page, except for lines 5-9 , are used to provide direct services to eligible Title I, Part A students.		Agency: Cabrillo Unified	
CDE Contact: Paul Jacobs 916-319-0256 PJacobs@cde.ca.gov Bob Storelli 916-319-0482 BStorelli@cde.ca.gov		<input type="checkbox"/> This page is not applicable because the LEA did not apply for Title I, Part A funding on page 2 of the ConApp.	
A.	Adjusted total allocation (line 9 on page 34)	233,824	
B.	Calculation of Equitable Services Percent		
1.	Number of public schools expected to receive Title I, Part A funds per page 8	3	
Within the attendance areas of these participating schools:			
2.	Number of private school children from low-income families	0	
3.	Total number of children from low-income families	0	
4.	Percent of Private School Children from low-income families (line 2 ÷ line 3)	0.00%	
C.	Required Reservations		
1.	Reservation for Parent Involvement <input checked="" type="checkbox"/> No reservation is mandated because 1% of line 3 on page 34 is \$5,000 or less		
	a. Reserved for Parent Involvement (must be a minimum of 1%)*	0	
	b. Private school set-aside (% of private school children x reservation)	0	
	c. Amount remaining	0	
	d. Public school distribution (95% of "Amount remaining")**	0	
	e. Balance available for LEA-level parental involvement activities	0	
2.	Program Improvement (PI) Schools: Public School Choice Transportation (Choice)		0
3.	PI Schools: Supplemental Educational Services (SES)		0
4.	PI Schools: Parent outreach and assistance for Choice and SES		0
5.	PI LEA: a. Professional Development (PD) (minimum 10%*) set-aside 22,891 b. 2009-10 PI PD set-aside carryover 0 c. Total PI set-aside (line 5a + line 5b) 22,891 If reservation is less than 10%, check below: <input type="checkbox"/> Professional Development funds from PI school-level set-asides will be used to help meet LEA 10% reservation		
6.	Direct and indirect services to homeless children, regardless of their school of attendance		500
7.	Direct and indirect services to children in local institutions for neglected children <input checked="" type="checkbox"/> Check if district does not have local institutions for neglected children or children currently classified as neglected		0
8.	Direct and indirect services to children in local institutions for delinquent children		0
9.	Direct and indirect services to neglected or delinquent children in community day school programs		0
10.	Total Required Reservations		23,391

*of line 3 on page 34

**see instructions

2010-11 ConApp, Part II, page 35 Date: 02/01/2011

2010-11 Consolidated Application Comments Form

Page Number

Page 35: Reservations Required

CD Code

4168890

District Name

Cabrillo Unified

School Code and Name

Comments

We only got one form that indicated that the family was living in a car, campground, public space back on Sep. I did call mom just today and she told me they now have permanent housing

2010-11 Title I, Part A Reservations (Allowed)

California Department of Education

Consolidated Application

<p>Purpose: To report LEA reservations for Title I, Part A before distributing funds to schools. All reservations reported on this page are used to provide direct services to eligible Title I, Part A students.</p>	<p>Agency: Cabrillo Unified</p>							
<p>CDE Contact: Paul Jacobs 916-319-0256 PJacobs@cde.ca.gov Bob Storelli 916-319-0482 BStorelli@cde.ca.gov</p>	<p>CD code:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<p><input type="checkbox"/> The page is not applicable because the LEA did not apply for Title I, Part A funding on page 2 of the ConApp.</p>								

1.	Total Required Reservations (page 35, line 10)	\$ 23,391			
2.	Program Improvement schools: teacher incentives and rewards (maximum 5%*)	\$ 0		8.	Summer school or intersession programs or before and after school programs - Not PI activities a. Total reservation \$ 0
3.	Professional Development: highly qualified teachers and paraprofessionals - PI activities	\$ 0			b. Reservation for equitable services for private school participants (line 8a. x line B4. on page 35) \$ 0
4.	Professional Development: highly qualified teachers and paraprofessionals - Not PI activities a. Total reservation \$ 0 b. Reservation for equitable services for private school participants (line 4a. x line B4. on page 35) \$ 0 c. Reserved for public schools (line 4a. - line 4b.)	\$ 0		9.	Salary differentials \$ 0
5.	Assistance to schools - PI activities	\$ 0		10.	Preschool \$ 0
6.	Assistance to schools - Not PI activities a. Total reservation \$ 0 b. Reservation for equitable services for private school participants (line 6a. x line B4. on page 35) \$ 0 c. Reserved for public schools (line 6a. - line 6b.)	\$ 0		11.	Capital expenses reserved for private schools \$ 0
7.	Summer school or intersession programs or before and after school programs - PI activities	\$ 0		12.	Total Allowable Reservations (sum of lines 2 through 11) \$ 0
				13.	Total LEA Reservations (line 1+ line 12) \$ 23,391
				14.	Final adjusted allocation (line A. on page 35 - line 13) (must be allocated to schools in column J on page 37) a. Title I, Part A, School Allocation: \$ 210,433 b. Parental Involvement: \$ 0 c. Private School Set-aside: \$ 0
					\$ 210,433

* of line 4 on page 34

2010-11 District Allocations of Title I, Part A Funds to Schools

California Department of Education

Consolidated Application

<p>Purpose: To calculate and indicate the amount of funds to be allocated to eligible Title I, Part A public schools and for services to eligible students in private schools. The allocations on this page are to provide direct services to eligible Title I students.</p>	<p>Agency: Cabrillo Unified</p>							
<p>CDE Contact: <i>Paul Jacobs 916-319-0256 PJacobs@cde.ca.gov</i> <i>Judi Brown 916-319-0942 JBrown@cde.ca.gov</i></p>	<p>CD code:</p> <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px;">4</td> <td style="width: 20px;">1</td> <td style="width: 20px;">6</td> <td style="width: 20px;">8</td> <td style="width: 20px;">8</td> <td style="width: 20px;">9</td> <td style="width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<p><input type="checkbox"/> The page is not applicable because the LEA did not apply for Title I, Part A funding on page 2 of the ConApp.</p>								

A	B	C	D	E	F	G	H	I	J
Name of School School Code	Grade Span Group	Percent of Low-income Students	Number of Low-income Students	Title I, Part A \$ per Low-income Student	Site-Level Carryover, If Applicable	Title I, Part A (D x E + F = G)	Title I, Part A (Parent Involvement for ESEA, Sec. 1118)	Participating Private School Set-aside	Title I, Part A Total (G + H + I)
El Granada Elementary 6043624	1	57.3	286	189.8260	10,256	64,546	0	0	64,546
Alvin S. Hatch Elementary 6043616	1	53.6	301	189.8260	11,416	68,554	0	0	68,554
Manuel F. Cunha Intermediate 6043665	2	45.7	353	189.8260	10,324	77,333	0	0	77,333
Pilarcitos Alternative High 4130027	3	45.0	18	0.0000	0	0	0	0	0
Farallone View Elementary 6043632	1	39.7	170	0.0000	0	0	0	0	0
Half Moon Bay High 4132817	3	34.1	336	0.0000	0	0	0	0	0
Kings Mountain Elementary 6043657	1	2.4	2	0.0000	0	0	0	0	0
Sea Crest School 7093735	P	0.0	0	0.0000	0	0	0	0	0
Adjusted total allocations						210,433	0	0	210,433

2010-11 Title I, Part A Program Improvement (PI) Activities and Expenditures Report

California Department of Education

Consolidated Application

Purpose: To report mid-year activities and expenditures and funds encumbered on ESEA Public School Choice (Choice) and Supplemental Educational Services (SES).	Agency: Cabrillo Unified							
	CD code: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px;">4</td> <td style="width: 20px;">1</td> <td style="width: 20px;">6</td> <td style="width: 20px;">8</td> <td style="width: 20px;">8</td> <td style="width: 20px;">9</td> <td style="width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		

CDE Contact: <i>Lana Zhou 916-319-0956 LZhou@cde.ca.gov</i> <i>Sandi Ridge 916-319-0243 SRidge@cde.ca.gov</i>	<input type="checkbox"/> This page is not applicable because the LEA did not have schools in Program Improvement in 2010-11.
---	--

A.	Program Improvement Activities	2010-11 Mid-Year Report	
1.	The number of students in PI schools Year 1 and beyond who applied for Choice under the Elementary and Secondary Act (ESEA).	0	
2.	The number of students who transferred from PI schools Year 1 and beyond to attend non-PI schools under ESEA.	0	
3.	The number of students who transferred from PI schools Year 1 and beyond to attend non-PI schools under a local or state school choice program.	50	
4.	The number of students in PI schools Year 2 and beyond who applied for SES.	0	
5.	The number of students in PI schools Year 2 and beyond who received SES.	212	
B.	Expenditures of Funds Encumbered for Choice Transportation and SES	2010-11 Mid-Year Report	
		Title I, Part A Funds	Non-Title I, Part A Funds
1.	Expenditures and funds encumbered for Choice transportation for students who transferred from PI schools to non-PI schools under ESEA.	0	0
2.	Expenditures and funds encumbered for SES for eligible students enrolled in PI schools Year 2 and beyond.	25,653	103,237
3.	Expenditures and funds encumbered for parent outreach activities for Choice and SES.	0	0
4.	Total mid-year expenditures and funds encumbered for Choice and SES (B1. + B2. + B3.).	25,653	103,237

2010-11 Consolidated Application Comment Form

Page Number

Page 38: Program Improvement

CD Code

4168890

District Name

Cabrillo Unified

School Code and Name

Comments

A-1- No Students applied for Public School Choice under the NCLB Act.

A-2- No students transferred from a PI School to a non-PI school under NCLB.

A-4- No students appliedfor SES services becasue schools were prroactive in offering services before requested by parents.

2010-11 District Allocation of Title I, Part D Neglected, Delinquent, or At-Risk Funds

California Department of Education

Consolidated Application

Purpose: To allocate Title I, Part D Neglected, Delinquent, or At -Risk funds for 2010-11.	Agency: <div style="text-align: center;">Cabrillo Unified</div>							
	CD code: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px;">4</td> <td style="width: 20px;">1</td> <td style="width: 20px;">6</td> <td style="width: 20px;">8</td> <td style="width: 20px;">8</td> <td style="width: 20px;">9</td> <td style="width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		

CDE Contact: Lorene Euerle 916-319-0728 LEuerle@cde.ca.gov Jeff Breshears 916-319-0946 JBreshears@cde.ca.gov	<input type="checkbox"/> This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.
--	--

	Description	SACS Resource Code: 3025 Title I, Part D, Subpart 2
1.	2010-11 entitlement	0
2.	2009-10 carryover (as of 6/30/10) (+)	0
3.	Repayment of funds (+)	0
4.	Total approved allocation (line 1 + 2 + 3) (=)	0
5.	Reserved for indirect costs (-)	0
6.	Reserved for administration (-)	0
7.	Adjusted total allocation (line 4 - 5 - 6) (=)	0

2010-11 District Allocation of Title II, Part A Improving Teacher Quality Funds

California Department of Education

Consolidated Application

Purpose: To allocate Title II, Part A Improving Teacher Quality funds for 2010-11.	Agency: Cabrillo Unified							
CDE Contact: Jackie Rose 916 322-9503 JRose@cde.ca.gov Kelly Heffington 916 324-5689 KHeffington@cde.ca.gov	CD Code: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px;">4</td> <td style="width: 20px;">1</td> <td style="width: 20px;">6</td> <td style="width: 20px;">8</td> <td style="width: 20px;">8</td> <td style="width: 20px;">9</td> <td style="width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<input type="checkbox"/> This page is not applicable because the LEA did not apply for this type of funding on page 2 of the ConApp.								

A.	All LEAs complete this section		B.	
	Description	Amount	<input checked="" type="checkbox"/> This section is N/A because LEA is not in 2141 <input type="checkbox"/> The LEA certifies it will follow the agreement of 2141	
			Description	Amount
1.	2010-11 entitlement	82,770		
2.	Transferred in (+)	0	Professional Development	
3.	Transferred out (-)	0	A 1. Professional Development for Teachers	
4.	2010-11 amount after transfer (lines 1 + 2 - 3) (=)	82,770	A 2. Professional Development for Administrators	
5.	2009-10 carryover (as of 06/30/2010) (+)	22,727	A 3. Subject Matter Project	
6.	Repayment of funds (+)	0	Exams and Test Prep	
7.	Funds available for flexible use under Rural Education Achievement Program (REAP)*	0	B 1. Exam Fees, Reimbursement	
8.	Total approved allocation (line 4 + 5 + 6) (=)	105,497	B 2. Test preparation training and/or materials	
9.	Reserved for indirect and administrative costs (-)	13,761	Recruitment, Training, and Retaining	
10.	Adjusted total allocation (line 8 - 9) (=)	91,736	C 1. Recruitment Activities	
			C 2. Hiring Incentive, Relocation allotment	
			C 3. National Board Certification and/or Stipend	
			C 4. VPSS	
			C 5. University Course Work	
			Total Budgeted Amount	
				0

*If page 2 indicates participation in Title VI, Subpart 1, REAP Flexibility, this will be line 1 - line 3 + line 5 + line 6; otherwise it will be zero.

2010-11 District Allocation of Title III, Part A Funds

California Department of Education

Consolidated Application

Purpose: To allocate Title III, Part A funds for 2010-11.		Agency: Cabrillo Unified								
CDE Contact: Immigrant: Clifton Davis 916 323-5808 CDavis@cde.ca.gov LEP: Patty Stevens 916 323-5838 PStevens@cde.ca.gov		CD code:	<table style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0				
<input type="checkbox"/> This page is not applicable because the LEA is not participating in Title III, Part A.										

	Description	SACS Resource Code: 4201	SACS Resource Code: 4203
		Title III, Part A (Immigrant)	Title III, Part A (LEP)
1.	2010-11 entitlement	0	111,672
2.	2009-10 carryover (as of 6/30/10) (+)	0	61,143
3.	Repayment of funds (+)	0	0
4.	Total approved allocation (line 1 + 2 + 3) (=)	0	172,815
5.	Reserved for administration and indirect costs (2% cap on Limited English Proficient (LEP)) (-)	0	3,388
6.	Adjusted total allocation (line 4 - 5) for LEA use only (=)	0	169,427

2010-11 Title III Immigrant Expenditure Report

California Department of Education

Consolidated Application

Purpose: To report expenditures of Title III Immigrant funds for fiscal year 2010-11.	Agency: Cabrillo Unified							
CDE Contact: Clifton Davis 916-323-5808 CDavis@cde.ca.gov	CD Code: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px;">4</td> <td style="width: 20px;">1</td> <td style="width: 20px;">6</td> <td style="width: 20px;">8</td> <td style="width: 20px;">8</td> <td style="width: 20px;">9</td> <td style="width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<input checked="" type="checkbox"/> This page is not applicable because the LEA is not participating in Title III Immigrant during 2010-11.								

Sub grantee Activities																									
Section 3115 (e)(1) (e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH- (1) IN GENERAL- An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include - (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children; (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth; (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth; (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds; (E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services; (F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and (G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.	2010-11 Entitlement from line 1 on page 41 <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%; padding: 5px;">Object Code</th> <th style="width: 65%; padding: 5px;">Activities</th> <th style="width: 20%; padding: 5px;">Expenditures</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1000-1999</td> <td>Certificated Personnel Salaries</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td style="text-align: center;">2000-2999</td> <td>Classified Personnel Salaries</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td style="text-align: center;">3000-3999</td> <td>Employee Benefits</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td style="text-align: center;">4000-4999</td> <td>Books and Supplies</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td style="text-align: center;">5000-5999</td> <td>Services & Other Operating Expenditures</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td></td> <td>Administrative & Indirect Costs</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td></td> <td>Total</td> <td style="text-align: right;">\$ 0</td> </tr> </tbody> </table>	Object Code	Activities	Expenditures	1000-1999	Certificated Personnel Salaries	\$ 0	2000-2999	Classified Personnel Salaries	\$ 0	3000-3999	Employee Benefits	\$ 0	4000-4999	Books and Supplies	\$ 0	5000-5999	Services & Other Operating Expenditures	\$ 0		Administrative & Indirect Costs	\$ 0		Total	\$ 0
Object Code	Activities	Expenditures																							
1000-1999	Certificated Personnel Salaries	\$ 0																							
2000-2999	Classified Personnel Salaries	\$ 0																							
3000-3999	Employee Benefits	\$ 0																							
4000-4999	Books and Supplies	\$ 0																							
5000-5999	Services & Other Operating Expenditures	\$ 0																							
	Administrative & Indirect Costs	\$ 0																							
	Total	\$ 0																							

2010-11 Title III LEP Expenditure Report

California Department of Education

Consolidated Application

<p>Purpose: To report expenditures of Title III LEP funds for fiscal year 2010-11.</p>	<p>Agency: Cabrillo Unified</p>							
	<p>CD Code:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 12.5%;">4</td> <td style="width: 12.5%;">1</td> <td style="width: 12.5%;">6</td> <td style="width: 12.5%;">8</td> <td style="width: 12.5%;">8</td> <td style="width: 12.5%;">9</td> <td style="width: 12.5%;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<p>CDE Contact: <i>Patty Stevens 916-323-5838 PStevens@cde.ca.gov</i></p>	<p><input type="checkbox"/> This page is not applicable because the LEA is not participating in Title III LEP during 2010-11.</p>							

Required and Authorized Sub grantee Activities

	2010-11 Entitlement from line 1 on page 41	\$ 111,672
Required	Object Code	Activities
Expenditures		
<p>Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.</p>	1000-1999	Certificated Personnel Salaries
<p>Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.</p>	2000-2999	Classified Personnel Salaries
<p>Authorized</p> <p>Section 3115(d)</p> <p>(1) Upgrading program objectives and effective instruction strategies.</p> <p>(2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures</p> <p>(3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction</p> <p>(4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services</p> <p>(5) Improving the English proficiency and academic achievement of limited English proficient children.</p> <p>(6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.</p>	3000-3999	Employee Benefits
	4000-4999	Books and Supplies
	5000-5999	Services & Other Operating Expenditures
		Administrative and Indirect Costs (2% Cap)
		Total

2009-10 and 2010-11 Title III Cash Management Report

California Department of Education

Consolidated Application

<p>Purpose: To report Title III LEP and/or Immigrant Program expenditures for the 2009-10 and 2010-11 allocations. Consortia Lead is responsible for reporting the entire consortia application.</p>	<p>Agency: Cabrillo Unified</p>
<p>CDE Contact: Immigrant: Clifton Davis 916 323-5808 CDavis@cde.ca.gov LEP: Patty Stevens 916 323-5838 PStevens@cde.ca.gov</p>	<p>CD Code: 4 1 6 8 8 9 0</p> <p><input type="checkbox"/> The page is not applicable because the LEA did not participate in either type of funding.</p>

	Allocation Issued Fiscal Year 2009-10		Allocation Issued Fiscal Year 2010-11	
	Immigrant (SACS 4201)	LEP (SACS 4203)	Immigrant (SACS 4201)	LEP (SACS 4203)
1. Entitlement	\$ 0	\$ 103,000	\$ 0	\$ 111,672
2. Total expended to date (07/01/09 - 12/31/10)	\$ 0	\$ 59,133		
3. Total expended to date (07/01/10 - 12/31/10)			\$ 0	\$ 111,672
4. Unexpended funds (line 1 - line 2) or (line 1- line 3)	\$ 0	\$ 43,867	\$ 0	\$ 0
5. Interest earned	\$ 0	\$ 0		

2009-10 Title IV, Part A (SDFSC), Annual Fiscal Report and Carryover Calculation

California Department of Education

Consolidated Application

<p>Purpose: To report expenditures and determine available budget resources and to calculate Title IV, Part A (SDFSC), carryover from 2009-10.</p>	<p>Agency: Cabrillo Unified</p>							
<p>CDE Contact: <i>Shalonn Woodard 916-319-0197 SWoodard@cde.ca.gov</i> <i>Stephanie Papas 916 445-8441 SPapas@cde.ca.gov</i></p>	<p>CD code:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<p><input type="checkbox"/> The page is not applicable. The LEA did not participate in Title IV, Part A (SDFSC), in 2009-10.</p>								

A. Title IV, Part A Annual Fiscal Report	B. Title IV, Part A Carryover Calculation																						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; padding: 2px;">1. 2009-10 entitlement amount (must be spent by 9/30/11)</td> <td style="width: 20%; text-align: center; padding: 2px;">8,860</td> </tr> <tr> <td style="padding: 2px;">2. Transferability - Transferred in for Title IV, Part A (SDFSC), use per Section 6123, ESEA</td> <td style="text-align: center; padding: 2px;">0</td> </tr> <tr> <td style="padding: 2px;">3. Transferability - Transferred out of Title IV, Part A (SDFSC), for use in another program per Section 6123, ESEA</td> <td style="text-align: center; padding: 2px;">0</td> </tr> <tr> <td style="padding: 2px;">4. 2009-10 REAP funds from other programs flexibly used for Title IV (SDFSC) per Section 6211, ESEA</td> <td style="text-align: center; padding: 2px;">0</td> </tr> <tr> <td style="padding: 2px;">5. 2009-10 Title IV (SDFSC) REAP funds flexibly used for other ESEA programs per Section 6211, ESEA</td> <td style="text-align: center; padding: 2px;">0</td> </tr> <tr> <td style="padding: 2px;">6. 2008-09 Title IV (SDFSC) Carryover funds (must have been spent or obligated by 9/30/10)</td> <td style="text-align: center; padding: 2px;">8,291</td> </tr> <tr> <td style="padding: 2px;">7. Total 2009-10 Resources</td> <td style="text-align: center; padding: 2px;">17,151</td> </tr> <tr> <td style="padding: 2px;">8. Total 2009-10 Expenditures and Encumbrances</td> <td style="text-align: center; padding: 2px;">13,016</td> </tr> </table>	1. 2009-10 entitlement amount (must be spent by 9/30/11)	8,860	2. Transferability - Transferred in for Title IV, Part A (SDFSC), use per Section 6123, ESEA	0	3. Transferability - Transferred out of Title IV, Part A (SDFSC), for use in another program per Section 6123, ESEA	0	4. 2009-10 REAP funds from other programs flexibly used for Title IV (SDFSC) per Section 6211, ESEA	0	5. 2009-10 Title IV (SDFSC) REAP funds flexibly used for other ESEA programs per Section 6211, ESEA	0	6. 2008-09 Title IV (SDFSC) Carryover funds (must have been spent or obligated by 9/30/10)	8,291	7. Total 2009-10 Resources	17,151	8. Total 2009-10 Expenditures and Encumbrances	13,016	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; padding: 2px;">9. Unspent 2008-09 funds: If line 8 is greater than or equal to line 6, this is "0." If line 6 is greater than line 8, this is line 6 minus line 8. These unspent funds reverted 9/30/10. CDE will bill the LEA for these funds.</td> <td style="width: 20%; text-align: center; padding: 2px;">0</td> </tr> <tr> <td style="padding: 2px;">10. Balance to be carried forward into 2010-11 (line 7 minus lines 8 and 9)</td> <td style="text-align: center; padding: 2px;">4,135</td> </tr> <tr> <td style="padding: 2px;">11. Percent (%) of 2009-10 entitlement to be carried into 2010-11 (line 10 divided by line 1 times 100). If more than 25 percent, complete the bottom section of this page.</td> <td style="text-align: center; padding: 2px;">46.67%</td> </tr> </table>	9. Unspent 2008-09 funds: If line 8 is greater than or equal to line 6, this is "0." If line 6 is greater than line 8, this is line 6 minus line 8. These unspent funds reverted 9/30/10. CDE will bill the LEA for these funds.	0	10. Balance to be carried forward into 2010-11 (line 7 minus lines 8 and 9)	4,135	11. Percent (%) of 2009-10 entitlement to be carried into 2010-11 (line 10 divided by line 1 times 100). If more than 25 percent, complete the bottom section of this page.	46.67%
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11. Percent (%) of 2009-10 entitlement to be carried into 2010-11 (line 10 divided by line 1 times 100). If more than 25 percent, complete the bottom section of this page.	46.67%																						

C. Title IV, Part A Carryover Request Justification	
<p>1. Explanation of why these funds could not be spent during fiscal year 2009-10 . (The LEA must demonstrate good cause for not expending 75 percent or more of its 2009-10 Title IV, Part A (SDFSC), entitlement.)</p> <p>Mid Year 09-10 Budgets were frozen in response to cuts from State. Districts re-assessed programs and spending that were affected. Due to not knowing final reduction amounts from State, spending freeze continued until this year.</p>	<p>2. Description of how these carryover funds will be used to implement the SDFSC Program in fiscal year 2010-11.</p> <p>District has been meeting with site principals to work on their plan. installing security cameras in the high school and anti- bullying activities in all schools in progress.</p>

Note: Carryover funds must be spent in accordance with the provisions set forth in Public Law 107-110, Elementary and Secondary Education Act, Title IV, Part A SDFSC.

2009-10 TUPE Annual Fiscal Report and Carryover Calculation

California Department of Education

Consolidated Application

<p>Purpose: To determine available budget resources from previous years and to calculate Tobacco-Use Prevention Education (TUPE) carryover from 2008-09.</p>	<p>Agency: Cabrillo Unified</p>							
	<p>CD code:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		
<p>CDE Contact: <i>Shalonn Woodard 916-319-0197 SWoodard@cde.ca.gov</i> <i>Stephanie Papas 916 445-8441 SPapas@cde.ca.gov</i></p>	<p><input type="checkbox"/> The page is not applicable. The LEA did not have any 2007-08 or 2008-09 TUPE carryover funds.</p>							

A. TUPE Annual Fiscal Report	B. 2009-10 TUPE Carryover Calculation
1. 2009-10 entitlement	2007-08 unspent TUPE funds*
N/A	6. (if line 5 is less than line 3, this is line 3 - line 5) (if line 5 is greater than or equal to line 3, this is "0")
2. 2008-09 TUPE carryover funds (must be spent or obligated by 6/30/11)	0
177	7. 2008-09 TUPE carryover funds
3. 2007-08 TUPE carryover funds (must have been spent by 6/30/10)	23
0	8. 2009-10 TUPE carryover funds
4. Total 2009-10 TUPE resources (sum of lines 2 and 3)	N/A
177	9. Percent (%) of 2009-10 entitlement to be carried into 2010-11 (line 7 plus line 8 divided by line 1 times 100). If more than 25 percent, complete the bottom section of this page.
5. Total 2009-10 Expenditures/Encumbrances	N/A
154	

C. TUPE Carryover Request Justification	
<p>1. Explanation of why these funds could not be spent during the 2009-10 fiscal year. (The LEA must demonstrate good cause for not expending 75 percent or more of its 2009-10 TUPE entitlement.)</p> <p style="text-align: center; margin-top: 100px;">Note: This section is not applicable in the 2010-11 ConApp</p>	<p>2. Description of how these carryover funds will be used to implement TUPE in the 2010-11 fiscal year.</p> <p style="text-align: center; margin-top: 100px;">Note: This section is not applicable in the 2010-11 ConApp</p>

*These funds reverted 6/30/10. CDE will bill the LEA for these funds.

2010-11 Consolidation of ESEA Administrative Funds

California Department of Education

Consolidated Application

<p>Purpose: To declare the agency's intent to consolidate ESEA administrative funds and identify what programs will be included in the consolidation.</p>	<p>Agency: Cabrillo Unified</p>							
	<p>CD code:</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px;">4</td> <td style="border: 1px solid black; width: 20px;">1</td> <td style="border: 1px solid black; width: 20px;">6</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">8</td> <td style="border: 1px solid black; width: 20px;">9</td> <td style="border: 1px solid black; width: 20px;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		

<p>CDE Contact: Julie Brucklacher 916-327-0858 JBruckla@cde.ca.gov</p>	<p><input type="checkbox"/> This page is not applicable because the LEA did not participate in any of the listed programs.</p>
---	--

Notes:

1. Section 9203 of the Elementary and Secondary Education Act of 1965, as amended by the NCLB Act of 2001, allows an LEA to consolidate, for the administration of one or more programs under ESEA (or such other programs as the U.S. Secretary of Education shall designate), not more than the percentage, established in each program, of the total available for the LEA under those programs.
2. Refer to the instructions for the maximum amount of administrative funds from the different ESEA titles that may be consolidated.
3. An LEA that consolidates administrative funds shall not use any other funds under the programs included in the consolidation for administration for that fiscal year (ESEA Sec. 9203(c)).
4. Pooled costs may be treated as one cost objective. An LEA is not required to keep separate records, by individual program, to account for costs relating to the administration of the programs included in the consolidation (ESEA Sec. 9203(e)).
5. CDE approval to consolidate administrative funds is valid only for the fiscal year requested.

The programs for which this agency is requesting to consolidate administrative funds are indicated by a check in the "YES" box below.

SACS Code	Programs	Yes	No
3010, 3011	Title I, Part A (Basic Programs)		X
3060	Title I, Part C (Migrant Education)		X
3025, 3026	Title I, Part D (Neglected and Delinquent Children)		X
4035	Title II, Part A (Teacher Training and Recruiting)		X
4036	Title II, Part A (Principal Training and Recruiting)		X
4045, 4047	Title II, Part D (Enhancing Education Through Technology)		X
4201	Title III (Immigrant Students)		X
4203	Title III (LEP Students)		X
3710	Title IV, Part A (Safe and Drug-Free Schools and Communities)		X
4124	Title IV, Part B (21st Century Community Learning Centers)		X

October 2010 School-Level Free and Reduced-Price Meals Eligibility Data Collection

California Department of Education

Consolidated Application

<p>Purpose: To collect data used for LEA grant determinations for Title I, Part A as well as several other state and federal categorical programs. Additionally, the data will be used on the Title I ranking page of Part I of the 2011-12 ConApp.</p>	<p>Agency: Cabrillo Unified</p>								
<p style="text-align: center;">CDE Contact: 916-323-8068 frpminfo@cde.ca.gov</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">CD code:</td> <td style="width: 5%; text-align: center;">4</td> <td style="width: 5%; text-align: center;">1</td> <td style="width: 5%; text-align: center;">6</td> <td style="width: 5%; text-align: center;">8</td> <td style="width: 5%; text-align: center;">8</td> <td style="width: 5%; text-align: center;">9</td> <td style="width: 5%; text-align: center;">0</td> </tr> </table>	CD code:	4	1	6	8	8	9	0
CD code:	4	1	6	8	8	9	0		

A	B	C	D	E	F
			Number of Enrolled Students Ages 5-17		
Name of School School Code Charter School Number	Lowest Grade Served	Highest Grade Served	Enrolled	Eligible for Free Meals*	Eligible for Reduced- Price Meals*
Pilarcitos Alternative High 4130027	09	12	41	21	3
Half Moon Bay High 4132817	09	12	944	305	54
Alvin S. Hatch Elementary 6043616	KK	05	584	290	41
El Granada Elementary 6043624	KK	05	489	252	57
Farallone View Elementary 6043632	KK	05	400	161	61
Kings Mountain Elementary 6043657	KK	05	86	0	3
Manuel F. Cunha Intermediate 6043665	06	08	769	287	63

*Eligibility tables can be found at <http://www.cde.ca.gov/ls/nu/sn/eligmaterials.asp>

2010-11 Consolidated Application Contact Pages

California Department of Education

Consolidated Application

Purpose: To maintain a complete listing of contact information for each district.	Agency: Cabrillo Unified							
CDE Contact: <i>Linda Parker 916-319-0297 LParker@cde.ca.gov</i>	CD code: <table style="display: inline-table; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; text-align: center;">4</td> <td style="border: 1px solid black; width: 20px; text-align: center;">1</td> <td style="border: 1px solid black; width: 20px; text-align: center;">6</td> <td style="border: 1px solid black; width: 20px; text-align: center;">8</td> <td style="border: 1px solid black; width: 20px; text-align: center;">8</td> <td style="border: 1px solid black; width: 20px; text-align: center;">9</td> <td style="border: 1px solid black; width: 20px; text-align: center;">0</td> </tr> </table>	4	1	6	8	8	9	0
4	1	6	8	8	9	0		

Consolidated Application	Name Elizabeth Schuck	Title Assistant Superintendent/ Education	Salutation
	Phone (650) 712-7100 Ext. 106	FAX (650) 726-0279	E-mail schucke@cabrillo.k12.ca.us

Title I, Part A	Name Elizabeth Schuck	Title Assistant Superintendent/ Education	Salutation
<input type="checkbox"/> Contact is N/A	Phone (650) 712-7100 Ext. 106	FAX (650) 726-0279	E-mail schucke@cabrillo.k12.ca.us

Title I, D, Neglected or Delinquent	Name Elizabeth Schuck	Title Assistant Superintendent/ Education	Salutation
<input type="checkbox"/> Contact is N/A	Phone (650) 712-7100 Ext. 106	FAX (650) 726-0279	E-mail schucke@cabrillo.k12.ca.us

Parent/Family Involvement	Name Elizabeth Schuck	Title Assistant Superintendent/ Education	Salutation
<input type="checkbox"/> Contact is N/A	Phone (650) 712-7100 Ext. 106	FAX (650) 726-0279	E-mail schucke@cabrillo.k12.ca.us

Title II, Part A (Teacher Quality)	Name Elizabeth Schuck	Title Assistant Superintendent/ Education	Salutation
<input type="checkbox"/> Contact is N/A	Phone (650) 712-7100 Ext. 106	FAX (650) 726-0279	E-mail schucke@cabrillo.k12.ca.us

Title III, Part A (LEP/Immigrant)	Name Elizabeth Schuck	Title Assistant Superintendent/ Education	Salutation
<input type="checkbox"/> Contact is N/A	Phone (650) 712-7100 Ext. 106	FAX (650) 726-0279	E-mail schucke@cabrillo.k12.ca.us

2010-11 Consolidated Application Contact Pages

California Department of Education

Consolidated Application

Purpose: To maintain a complete listing of contact information for each district.		Agency: Cabrillo Unified						
		CD code:		4	1	6	8	8
CDE Contact: Linda Parker 916-319-0297 LParker@cde.ca.gov								
Title IV (SDFSC)	Name	Title				Salutation		
	Elizabeth Schuck	Assistant Superintendent/ Education						
<input type="checkbox"/> Contact is N/A	Phone	FAX				E-mail		
	(650) 712-7100 Ext. 106	(650) 726-0279				schucke@cabrillo.k12.ca.us		
Title I, Part A, Supplemental Ed. Services	Name	Title				Salutation		
	Elizabeth Schuck	Assistant Superintendent/ Education						
<input type="checkbox"/> Contact is N/A	Phone	FAX				E-mail		
	(650) 712-7100 Ext. 106	(650) 726-0279				schucke@cabrillo.k12.ca.us		
Foster Youth Education Liaison	Name	Title				Salutation		
	Elizabeth Schuck	Assistant Superintendent/ Education						
<input type="checkbox"/> Contact is N/A	Phone	FAX				E-mail		
	(650) 712-7100 Ext. 106	(650) 726-0279				schucke@cabrillo.k12.ca.us		
Homeless Liaison	Name	Title				Salutation		
	Elizabeth Schuck	Assistant Superintendent/ Education						
<input type="checkbox"/> Contact is N/A	Phone	FAX				E-mail		
	(650) 712-7100 Ext. 106	(650) 726-0279				schucke@cabrillo.k12.ca.us		
Rural Education Achievement Program (REAP)	Name	Title				Salutation		
	Elizabeth Schuck	Assistant Superintendent/ Education						
<input type="checkbox"/> Contact is N/A	Phone	FAX				E-mail		
	(650) 712-7100 Ext. 106	(650) 726-0279				schucke@cabrillo.k12.ca.us		
School Safety & Violence Prevention AB 1113, 1999	Name	Title				Salutation		
	Elizabeth Schuck	Assistant Superintendent/ Education						
<input type="checkbox"/> Contact is N/A	Phone	FAX				E-mail		
	(650) 712-7100 Ext. 106	(650) 726-0279				schucke@cabrillo.k12.ca.us		

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 12.h.

BOARD AGENDA ITEM: Approve Overnight Field Trip for the Cunha Symphonic Band to Attend the Heritage Music Festival March 3 - 6, 2011 in Fullerton and Anaheim, California.

DEPARTMENT: Pupil Services

CONTACT PERSON: John Corry, Director, Personnel and Pupil Services

BACKGROUND INFORMATION:

Board Policy 6153 allows the Governing Board to permit students to participate in overnight field trips.

REPORT/PROPOSAL:

The Cunha Symphonic Band will travel to Anaheim, California, on March 3 - 6, 2011 to compete against bands from around the state and the country in the 9th annual Heritage Music Festival. They will perform for a panel of judges and receive specific feedback about their strengths and areas for improvement, as well as observe other exemplary groups. Forty-three students, three certificated staff members and two additional adults will attend. The band will travel by SPAB (Student Pupil Activity Bus) certified charter bus, Quality Assurance Travel (408) 885-1040, departing in the morning on Thursday March 3, 2011 and returning on Sunday morning March 6, 2011. The traveling party will be staying at the Portofino Inn and Suites, 1831 S. Harbor Blvd., Anaheim, CA 92802, (714) 740-2646.

FINANCIAL IMPACT:

All students have been given the opportunity and support necessary to attend with full scholarship funding by the parent fundraising group, Cunha Band Boosters. There is no financial impact to the district.

RECOMMENDATION:

Approve the field trip request from Maria Portello-Swagel to take the Cunha Symphonic Band to Fullerton and Anaheim, California, to attend the Heritage Music Festival, March 3 – 6, 2011.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 12.i.

BOARD AGENDA ITEM: Approve Principal Carrie Betti to Attend New America Foundation Forum in Washington, D.C., March 2, 2011

DEPARTMENT: Curriculum and Instruction

CONTACT PERSON: Elizabeth Schuck, Ed. D., Assistant Superintendent
Rob Gaskill, Superintendent

BACKGROUND INFORMATION:

In June 2010, the Cabrillo Unified School District was designated as a Bridges to Success Initiative (BTS) site. Funded by First 5 San Mateo County, the focus of the Initiative is to engage local communities in strengthening policies and practices related to the Ready Children, Ready Families, Ready Schools and Ready Communities program. Nine communities in San Mateo County, the Silicon Valley Community Foundation, Youth Family Enrichment Services, and the San Mateo County Office of Education are currently engaged in this important work.

The Cabrillo-Coastside Ready Schools Team (RST) was established in October 2010 as part of this Bridges to Success Initiative and is comprised of kindergarten teachers, principals, community-based preschool programs, Head Start, district administrators, Cañada College representatives, and others interested in supporting this work. The goals of the RST are to:

- Foster articulation and alignment between early childhood and K-12 education systems and
- Create a transition plan for children and families moving from Pre-K to K-12 systems on the Coastside

To date, the Cabrillo Ready Schools Team has met on three occasions: November 2, December 7, and February 8.

The Silicon Valley Community Foundation has announced plans to send a small team of area representatives to a “by invitation only” *Before Birth & Up Through Third Grade: A Forum on Education Policy Connections* event that will take place on March 2, 2011 in Washington, D.C. The purpose of the forum is to provide networking opportunities for representatives from leading-edge school districts and early childhood providers from across the country and to “push the practice” in Pre-K through third grade education.

The Foundation has invited Cabrillo Unified to designate a staff member to join such a team. We would like to have El Granada Principal Carrie Betti, who has served as an active member of our Coastside Ready Schools Team, join with Redwood City Elementary School District teacher Susan Stanchfield and SVCF staff members Michelle Sioson Hyman and Jessica Mihaly in representing our District and Region at this event.

REPORT/PROPOSAL:

The Board is asked to approve this overnight and out-of-state travel request that will directly support District efforts to establish and sustain a Coastside Ready Schools Team. Particularly in this early stage implementation, it is vitally important that our Ready Schools Initiative be supported via staff development opportunities of this nature.

FINANCIAL IMPACT:

There is no impact to the General Fund. All costs associated with this event are assumed by the Silicon Valley Community Foundation

RECOMMENDATION:

Approve Principal Carrie Betti to attend New America Foundation Forum in Washington, D.C., March 2, 2011 as presented.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 13.a.

BOARD AGENDA ITEM: Discuss Implications of the Governor's Budget Proposal and Provide Direction to Staff

DEPARTMENT: Superintendent

CONTACT PERSON: Rob Gaskill, Superintendent

BACKGROUND INFORMATION:

Newly-elected Governor Jerry Brown released a proposal on January 10 to address a state budget deficit that is now estimated at a little over \$25 billion. His proposal calls for over \$12 billion in cuts to state programs and services... would complete a realignment designed to restore local control in the delivery of certain kinds of services... and would extend a number of temporary taxes that are expiring for an additional five years (over \$12 billion in new revenues).

Basically the Governor has two plans on the table:

- 1) If his budget proposal is accepted by the Legislature and state voters approve the tax extension on the June ballot, schools would be nearly flat-funded in 2011-2012.
- 2) If his budget proposal is not endorsed by the Legislature and/or his proposed slate of tax extensions are not approved in June by California voters, an estimated additional \$9 billion in cuts would need to be made... including \$2.3 billion to schools. (School Services of California has estimated that this translates to about \$330 per ADA... an additional cut to Cabrillo Unified of \$1,056,000.)

The Cabrillo Unified School District is continuing to operate with a structural deficit of approximately \$1.2 million that will need to be addressed by the Board during the course of the 2011-2012 school year at the latest... the year when the District will have expended the last of the Special Fund 17 Reserves regardless of whether the Governor's proposal is ultimately approved or not. If the proposal fail and further cuts are made to schools, those cuts would be in addition to the District's current \$1.2 million imbalance.

REPORT/PROPOSAL:

Given that nearly ninety percent of the District's expenditures involve "people costs"... and given the mandatory March 15 and May 15 notification deadlines for potential program reduction and lay-off notifications for certificated personnel, Staff is requesting Board direction in order to prepare a final recommendation and related documentation for Board consideration on the March 10 agenda. With a still-existing structural deficit and the potential of additional cuts of over \$1 million in the event the Governor's budget is not ultimately approved, one prudent "middle course of action" would be to direct staff to develop a recommendation for program reduction and related lay-off notifications, consistent with the prioritized program reduction list adopted by the Board last March, that would generate an on-going reduction of approximately \$500,000. The resulting program reduction and related lay-off notifications would require Board consideration of action at the March 10 meeting.

FINANCIAL IMPACT:

There is no impact to the General Fund at this time. Depending on the direction provided to Staff and the final Board action taken on program reduction and related cuts in personnel, the financial savings to the District could be significant, as noted above.

RECOMMENDATION:

Discuss implications of the Governor's budget proposal and provide further direction to Staff.

Working Timeline for Budget Development and Staffing, 2011:

DATE	ACTIVITY	REMARKS
December 09, 2010	CUSD Board Meeting	Board reviews and certifies First Interim Report; receives and discusses 3-year Multi-Year Projection indicating significant ongoing structural deficit
January 10, 2011	Governor releases proposed State Budget	
January 13, 2011	CUSD Board Meeting	Board receives and reviews annual audit report
January 14, 2011	School Services Workshop in Sacramento on proposed State Budget	
February 5, 2011	CUSD Special Board Meeting	Board considers Governor's budget proposal and District MYP as part of 2011-2012 goal discussion
February 10, 2011	CUSD Board Meeting	Board receives report from Governor's Budget Workshop and responds to Staff request for direction in preparing personnel and program recommendations for 2011-2012 school year
February 7-March 9, 2011	Meetings with employee groups	Superintendent and CBO meet with employees at school sites and/or work stations to discuss implications of Governor's proposal; related Q&A and PowerPoint documents are placed on District websites
March 10, 2011	CUSD Board Meeting	Board reviews and certifies Second Interim Report, takes preliminary action on staff reductions if applicable
March 15, 2011		Deadline for taking preliminary action on staff reductions, notifying impacted staff

April 14, 2011	CUSD Board Meeting	Board receives budget update
May 12, 2011	CUSD Board Meeting	Board receives budget update and report on Governor's May Revise, considers action on final certificated lay-off and/or rescission notices as appropriate
May 15, 2011		Deadline for taking final action on staff reductions, notifying impacted staff
June 2, 2011	CUSD Board Meeting	Budget update including presentation of preliminary CUSD Budget for 2011-2012; staff presents plans for implementing reduced services if appropriate
June 8, 2011		Final day of school for students
June 30, 2011	CUSD Board Meeting	Board considers action to adopt proposed 2011-2012 CUSD Budget

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: February 10, 2011

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 13.b.

BOARD AGENDA ITEM: Discuss Potential District Goals for the 2011-2012 School Year and Provide Further Direction to Staff.

DEPARTMENT: Superintendent

CONTACT PERSON: Rob Gaskill, Superintendent

BACKGROUND INFORMATION:

It is the practice of the Cabrillo Unified School District Board of Education to set District goals each spring for the following school year. The Board then receives quarterly progress reports on each of those identified goals from Staff during the course of that year. The Governing Board has discussed potential 2011-2012 goals on two previous occasions: During a February 5 facilitated workshop and again in a Special Session held on February 10. During the course of those sessions, several potential goal “topics” were identified that Board members believed were both important and consistent with the mission of the District. These topics included: 1) implementing new strategies designed to increase the number of students achieving at “Proficient” or higher on the California Standards Test in English Language Arts; 2) implementing new strategies designed to increase the number of students achieving at “Proficient” or higher on the California Standards Test in mathematics; 3) devising and implementing a Districtwide anti-bullying/positive behavior recognition program; and 4) devising and implementing a plan for expending the remaining bond monies for needed facility improvements, including but not limited to, alternative energy projects.

REPORT/PROPOSAL:

This is an opportunity for the Board to reflect on these and other potential goal targets and to provide Staff with further direction. No action is required or requested at this time. Board action to formally adopt final District goals will be considered at a future meeting.

FINANCIAL IMPACT:

There impact to the General Fund is unknown at this time.

RECOMMENDATION:

Discuss potential District goals for the 2011-2012 school year and provide further direction to Staff.