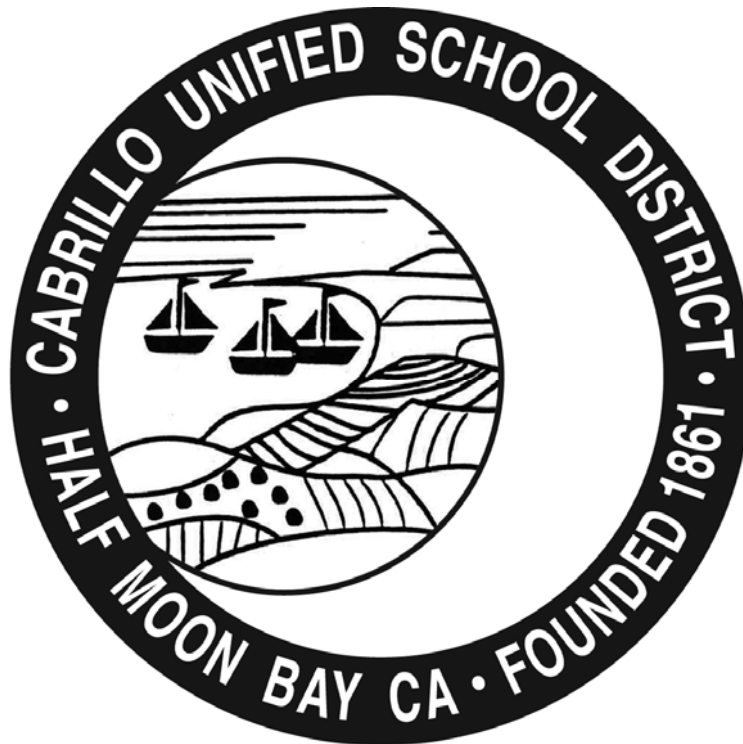


CABRILLO UNIFIED SCHOOL DISTRICT



Governing Board Agenda

November 18, 2010

Regular Governing Board Meeting

Manuel F. Cunha

600 Church Street, School Library

7:00 PM



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

A G E N D A – Thursday, November 18, 2010 Governing Board Meeting

Manuel F. Cunha Intermediate School Library

1. CALL TO ORDER- 6:00 P.M.

2. ROLL CALL/QUORUM ESTABLISHED

- ___ Mr. Dwight Wilson, President
- ___ Dr. Jolanda Schreurs, Vice President
- ___ Mr. John Moseley, Clerk to the Board
- ___ Mr. Charles Gardner, Member
- ___ Dr. Kirk Riemer, Member

3. RECESS TO CLOSED SESSION – 6:01 P.M.

- a. Pupil Personnel/Student Matters (Education Code 35146). The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may review student disciplinary reports, exemption requests, and other student related matters that are regarded to be confidential according to education code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.
- b. Conference with Legal Counsel – Anticipated Litigation (Government Code 54956.9). Conference regarding anticipated litigation pursuant to Government Code, significant exposure to litigation pursuant to Subdivision (b) of Section 54956.9. Number of potential cases: One.
- c.

4. RECONVENE OPEN SESSION – 7:00 P.M.

5. PLEDGE OF ALLEGIANCE

6. ADOPTION OF AGENDA AS PRESENTED/AMENDED

7. STUDENT/STAFF/COMMUNITY RECOGNITION

- Introduction of Cunha Intermediate School Assistant Principal – Michael Williams
- Recognition of Departing Board Members:
Jolanda Schreurs
Dwight Wilson

8. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

NOTICE TO THE PUBLIC ABOUT COMMENTS

Members of the audience will be given an opportunity to address the board. The President will recognize those members of the audience who wish to speak. Each person wishing to speak will be asked to identify him or herself prior to speaking. Each individual speaker will need to fill out a request card. The card will allow the administration to respond to the person on an individual basis. The Board reserves the right to limit the time of presentations by individuals (three minutes) as well as cumulative time (twenty minutes) for any one issue. This will allow the board to complete the business at hand in a timely manner. Matters not listed on the agenda will be referred to administration for review. No action may be taken at this time on matters not listed on the agenda. Board members usually will not comment regarding matters not listed on the agenda until the information is reviewed by the administration. Matters listed on the agenda will be addressed in order unless the President determines that the order listed should be revised. As this is a public meeting of the Governing Board, the President will generally request board members to comment before recognizing requests from the audience to speak. Please remember that the board can take no action on items that are not listed on the agenda for action. A sound and/or video recording are made of all regular meetings except closed session and those designated as special and/or workshops. Thank you for your support and understanding of this procedure.

9. REPORTS/INFORMATION/PRESENTATION

- a. Student Representative
- b. Association Representatives
- c. Citizens' Measure E Oversight Committee
- d. Cabrillo Education Foundation Presentation in Support of the HMBHS Academic Fund

10. CONSENT ITEMS

NOTICE ABOUT CONSENT ITEMS

Consent items are routine in nature. The items are in agreement with current board policies and procedures and are presented for formal action, information, or adoption of routine resolutions. Any item in this section may be considered individually, if requested by a board member or the Superintendent. Consent items will be approved by a roll call vote of the Governing Board

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the October 14, 2010, Regular Governing Board Meeting
- d. Approve Gifts to the District
- e. Accept Enrollment Report: Second Month 2010-2011 School Year
- f. Approve Overnight Field Trip for Cunha Boys' Basketball Team to Jackson, California, December 11 - 12, 2010
- g. Approve Overnight Field Trip for Cunha Boys' Basketball Team to South Lake Tahoe, California, January 14 - 16, 2011

11. ACTION ITEMS

- a. Declare District Owned Equipment Obsolete and Approve for Disposal or Sale
- b. Approve Resolution No. 21-10 Authorized Representatives of Cabrillo Unified School District as Signatories Effective November 30, 2010
- c. Award Contract for the Construction of New Parking Lot at Cunha Intermediate School DSA File 01-111514

12. COMMUNICATIONS

- a. Board Members
- b. Superintendent

13. FUTURE BOARD AGENDA ITEMS

- a. Annual Board Reorganization – December 9
- b. First Reading of Proposed New Board Policy 7110.1: Energy and Water Use – December 9
- c. First Interim Report – December 9
- d. Ad-Hoc Solar Energy Committee Report – January

14. FUTURE EVENTS/DATES/REQUESTS

- a. Elementary Trimester Ends, November 19
- b. November 25, 26, Thanksgiving Holidays
- c. Early College Parent Program Graduation, December 1, 6:00 pm
- d. Elementary Report Cards, December 3
- e. Governing Board Meeting, December 9
- d. Outdoor Education Program, December 6 – 10

15. CLOSED SESSION (IF NECESSARY)

16. ADJOURNMENT OF THE MEETING

SPECIAL FOOTNOTE

Board Bylaw 9323, requires that the meeting of the board shall end at 10:00 p.m. The board, at its discretion, may extend the meeting for a defined time to finish the business at hand.

In compliance with the Americans with disabilities Act, should assistance be required to participate in this meeting, please contact the Superintendent's office at (650) 712-7112. Notification 48 hours prior to the Board meeting will enable the District to make reasonable arrangements to assure accessibility to this meeting.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION**
- CONSENT**
- DISCUSSION**
- INFORMATION**

BOARD AGENDA NUMBER: 10.a.

BOARD AGENDA ITEM: Approve Certificated Personnel Report

DEPARTMENT: Personnel

CONTACT PERSON: John Corry, Director of Personnel

BACKGROUND INFORMATION:

The following personnel items are submitted for your ratification/approval.

1. OFFERS OF EMPLOYMENT OF SUBSTITUTE TEACHERS

<i>Employee</i>
Anfang, Sandra
Donnelly, Ellen
Green, Laura
Leary, Jessica
Thomas, Terri

2. REQUEST FOR LEAVE OF ABSENCE 2010-11

Shannon Murray, Teacher, Hatch Elementary for the period October 20, 2010 through June 9, 2011.

3. ADDITIONAL ASSIGNMENT 2010-11

Lisa Longaker, Coach, 6th Grade Volleyball, Cunha

4. RECLASSIFICATION OF CERTIFICATED EMPLOYEES FROM TEMPORARY TO PROBATIONARY STATUS

<i>Teacher</i>	<i>Site</i>	<i>FTE</i>	<i>Status</i>	<i>Probationary Date</i>
Harp, Liana	HMBHS	1.0	Prob II	08/19/09
Brown, Andrew	Cunha	1.0	Prob I	08/25/10
Hadley, Bryce	HMBHS	1.0	Prob I	08/25/10
Handelman, Kathleen	EG	1.0	Prob I	08/25/10
Puglisi, Kelley	HMBHS	1.0	Prob I	08/25/10
Ramos, Raquel	Hatch	1.0	Prob I	08/25/10
Rigley, Crystal	HMBHS	1.0	Prob I	08/25/10
Rizkalla, Monique	HMBHS	1.0	Prob I	08/25/10
Soles, Paul	Hatch	1.0	Prob I	08/25/10

FINANCIAL IMPACT:

Financial impact is included in the budget.

RECOMMENDATION:

Approve the Certificated Personnel Report.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION**
- CONSENT**
- DISCUSSION**
- INFORMATION**

BOARD AGENDA NUMBER: 10.b.

BOARD AGENDA ITEM: Approve Classified Personnel Report

DEPARTMENT: Personnel

CONTACT PERSON: John Corry, Director of Personnel

BACKGROUND INFORMATION:

The following personnel items are submitted for your ratification/approval.

1. OFFERS OF EMPLOYMENT

<i>Employee</i>	<i>Position</i>	<i>Site</i>	<i>Date</i>	<i>Replace/New</i>
Calixto, Noemi	Workability Student	HMBHS	10/22/10	New
Farbstein, Evan	Student Homework Club Tutor	Cunha	10/29/10	New
Flores, Socorro	Student Homework Club Tutor	Cunha	10/4/10	New
Fonseca, Roger	Translator	Hatch	9/07/10	New
Hagiperos, Vincent	Student Homework Club Tutor	Cunha	10/13/10	New
Lopez, Diana	Workability Student	HMBHS	10/22/10	New
Moctezuma, Emma	Migrant Paraprofessional	Migrant	9/22/10	New
Smith, Dolly	Food Service Substitute	Multi	9/22/10	New

2. OFFERS OF SHORT TERM EMPLOYMENT 2010-11

Julie Schreiber, Music Consultant, Kings Mountain Elementary, beginning October 15, 2010 through June 8, 2011.

3. APPROVE OFFER OF EMPLOYMENT OF COCURRICULAR POSITIONS FOR HALF MOON BAY HIGH SCHOOL FOR THE 2010-11 SEASON

A search has been conducted of the district's certificated staff and has failed to fulfill the need for a cocurricular position. The following applicant is certified as outlined in Title 5, California Code of Regulations Section 5593 and in Board Policy 4127.

<i>Applicant</i>	<i>Cocurricular Position</i>	<i>Stipend</i>
Donahue, Carol	Tennis	\$3,394.
Modena, James	Frosh/Soph Volleyball	\$2,970.

FINANCIAL IMPACT:

Financial impact is included in the budget.

RECOMMENDATION:

Approve the Classified Personnel Report.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 10.c.

BOARD AGENDA ITEM: Approve Minutes of the October 14, 2010 Regular Governing Board Meeting

DEPARTMENT: Superintendent/Governing Board

CONTACT PERSON: Rob Gaskill, Superintendent

BACKGROUND INFORMATION:

The following Minutes are submitted for Board approval.

REPORT/PROPOSAL:

The Unadopted Minutes are included for Board review.

FINANCIAL IMPACT:

No financial impact to the district.

RECOMMENDATION:

Approve Minutes of the October 14, 2010 regular Governing Board meeting.



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

MINUTES (Unadopted) – October 14, 2010 Regular Governing Board Meeting

District Office Conference Room

Board Members Present: Dwight Wilson, President
Dr. Jolanda Schreurs, Vice President
John Moseley, Clerk
Charles Gardner, Member
Dr. Kirk Riemer, Member (departed at 8:22 p.m.)

Board Members Absent: None

Administrators at the Table: Robert Gaskill, Superintendent
Elizabeth Schuck, Assistant Superintendent
John Corry, Director, Director of Personnel & Pupil Services
Diane Stupi, Director, Chief Business Official

Student Representative: Ethan Hofmayer

CALL TO ORDER/QUORUM ESTABLISHED

President Wilson called the meeting to order at 7:00 p.m. He reported that the Governing Board met in closed Session from 6:01 – 6:35 p.m. and no action was taken.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by students from the Half Moon Bay High School Chapter of Future Farmers of America.

ADOPTION OF AGENDA

Superintendent Gaskill proposed the following changes to the Agenda: Move all Action Items (11.a., 11.b., 11.c.) up in the Agenda to follow Reports/Information item 9.b.; Move item 9.e (Solar Energy Ad Hoc Committee Update) up in the Agenda to follow the newly-positioned Action Items.

Member Moseley made the motion to approve the agenda as presented. Member Riemer made the second.

Passed: 5-0 (M-95)

STUDENT/STAFF/COMMUNITY RECOGNITION

Dr. Schuck invited Club Advisor Kristine Fitzpatrick and FFA students who participated in this summer's San Mateo County Fair up to the podium. The following students who were present were recognized by the Board: Jake Mulderick, Heather Claitor, Lily Alves (Reserve Grand Champion) and Danielle Santiago, (Grand and Reserve Grand Champion). Other FFA Chapter members who were not able to attend this meeting but who will receive certificates of recognition for Fair participation include:

Cody Dexter, Will Dexter, Amy Francis, Emma Francis, Anna Machado, Nicole Draper, Kelly Noland, Maya Blackwell, Xavier Aguayo, Brianna Camozzi, Hunter Lemke, Alix Lemke, Nicole Kalabolas, Chelsey Nelson, Kyle Nelson, Annaleise Mickelson, McKenna Jones, Eliana Lopez, Alie Rausa, Estefania Acosta, Dalton James, Taylor James. At President Wilson's request, student Daniel Santiago spoke briefly about the role and purpose of FFA and noted that members are looking forward to participating again next year.

REPORTS/INFORMATION

a. Student Representative

Student Representative Ethan Hofmayer commented on the use of School Loop at the High School. The spring musical will be Beauty and the Beast, directed by Jim Ward. Homecoming will be held on October 29, 2010. The HMBHS Interact Club held a "parking lot" sale that earned \$2500.00. All proceeds are going to aid San Bruno fire victims. The first quarter ends October 22nd.

b. Association Representatives

No CSEA representatives were present.

CUTA Chapter President Tom Cox was in attendance but declined to comment.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

President Wilson opened the meeting for public comment at 7:06 p.m.

Brian Foster distributed a letter to the Board regarding a piece of property subject to parcel tax that he stated is valued at under \$500.00. He requested that the Board respond to his request to have the parcel tax be reduced or waived. President Wilson directed Superintendent Gaskill to review the request in more detail and send a response to Mr. Foster on behalf of the Board.

Todd McGee spoke about the 2nd Mile Project, an organization that consists of 700-800 people who volunteer to participate in "extreme makeover" projects designed to improve neighborhoods, schools, and/or businesses in need. Most recently, the volunteers completed major remodeling of Ravenswood School in another Bay Area school district. All related expenses are defrayed by 2nd Mile and its volunteers. He indicated his interest in involving 2nd Mile in similar work here on the Coastside. President Wilson directed the Superintendent to respond to Mr. McGee's offer of assistance.

Lory Lawson who currently serves as Vice President of the San Mateo County School Boards Association encouraged members of Cabrillo Unified School District's Governing Board, including the Student Representative, to participate in future SMCSBA's meetings.

No other comments were offered. President Wilson declared the Public Comment portion of the meeting closed at 7:25 p.m.

ACTION ITEMS (Placed here as a result of amended Agenda)

11. a. Hold Public Hearing and Approve Tentative Agreement for 2010-2011 through 2012-2013 with California School Employees' Association, Chapter 485.

the RFI approach so long as the District is protected and does not take a loss. Member Gardner noted that while more information is good, we need to go into this with our eyes open and with a legal review of the RFI. President Wilson noted his preference that, given the District's structural deficit, that Committee work should continue as long as the additional costs are not incurred in the process.

Superintendent Gaskill suggested that the Board consider the following course of action: 1) Staff will prepare a draft policy governing energy use and conservation for Board consideration that will provide a greater sense of over-all direction to the District and the Ad-Hoc Committee as work in this important area continues and 2) the Ad-Hoc Committee will reconvene to sharpen its focus on one or two high priority areas of need in the District in order to provide a more concise RFI and to conserve staff time as vendors begin to respond to the RFI. Following additional discussion, the Board directed staff to prepare a draft policy for Board discussion at the December meeting and directed the Ad-Hoc Committee to prepare a more focused RFI for discussion with consideration of action at the January Board meeting.

DISCUSSION

12.a. Discuss with consideration of Action Revision to Facility use Schedule 2010-2011

Jim Tjogas, Director of Facilities Operations and Maintenance reviewed the current fee structure for facility use. Todd McGee, a parent of four at Farallone View, commented about the cost increase to the Boy Scouts and Pack 255 who regularly use the FV site for Den and monthly Pack meetings. These groups can no longer afford the fees which now absorb over half of their small, yearly budget. He also noted that afterschool classes and programs at FV have been canceled due to the room usage increase.

President Wilson noted that the Governing Board had directed staff to raise the rates as one strategy for reducing last year's structural deficit but he now believes that the community responded to the crisis by approving the parcel tax measure and increased facility use rates are more difficult to defend.

Trustee Wilson made a motion to bring rates to pre-parcel levels (the 2009-2010 Rate Schedule. Dr. Schreurs made the second.

Some discussion followed.

Passed: 5-0 (M-99)

REPORTS/INFORMATION

9.c. Citizens' Measure E Oversight Committee Update

Superintendent Gaskill commented that the Committee met for the first time on October 4, 2010 and he introduced new chairperson Steve Johnson and vice-chairperson Chris Dobbrow. Mr. Johnson gave a brief update naming the committee members and their positions. The next meeting of the working committee will be held on November 5th when members will develop questions and begin preliminary discussions for the first year report on District parcel tax expenditures.

9.d. Cunha Modernization Project Update

Jim Tjogas provided the Board with a brief overview on progress to date on the Building A classroom and office areas and presented a virtual tour of the work at Cunha.

9.f. State Budget Update

Diane Stupi, Director of Fiscal Services presented an update on the State Budget based on information she and Superintendent Gaskill had received at a School Services Budget Workshop on Monday.

9.g. Annual Accountability Progress Report

Assistant Superintendent Elizabeth Schuck used a PowerPoint presentation to highlight key areas in the annual Accountability Progress Report that incorporates a number of state and federal measures. Dr. Schreurs questioned why there was a drop in math scores and wondered what the District learned from this. Trustee Gardner indicated his interest in learning what is working at each school individually and thanked Dr. Schuck for an in-depth report. Trustee Moseley thanked the administrators for the plans and noted his confidence that the District is using better practices than in the past. President Wilson shared his concern about dealing with students requiring multiple needs. He asked that Dr. Schuck to return with a report of what constitutes reasonable expectation for an education system that is currently stipulating high performances for every student.

CONSENT AGENDA

Trustee Gardner made the motion to approve the Consent Agenda as presented. Trustee Moseley made the second, to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the September 9, 2010, Regular Governing Board Meeting
- d. Approve Gifts to the District
- e. Receive Quarterly Policy Manual Maintenance Report; Waive Additional Readings and Adopt the Proposed Revisions to Nine Policies as Presented:
 - 1) BP 1150 Commendations and Awards
 - 2) BP 1250 Visitors/Outsiders
 - 3) BP 3100 Budget
 - 4) BP 3314 Revolving Funds
 - 5) BP 3516 Emergency Schedules
 - 6) BP 3555 Nutrition Program Compliance (new)
 - 7) BP 4020 Drug and Alcohol-Free Workplace
 - 8) BP 4127 Temporary Athletic Team Coaches
 - 9) BB 9270 Conflict of Interest

- f. Accept Quarterly Report on Williams Uniform Complaints
(Education Code 35186)
- g. Approve the Stanford Teacher Education Program Agreement for
the 2010-2011 Academic Year
- h. Approve Hatch Students to Participate in an Overnight Field Trip to Sacramento, California,
November 8-9, 2010
- i. Accept Enrollment Report: First Month 2010-2011 School Year

Passed: 4-0 (M-100)

Roll Call: Jolanda Schreurs – yes
Dwight Wilson – yes
John Moseley – yes
Charlie Gardner - yes

COMMUNICATIONS

12. a. Board Members

Trustee Gardner commented that he had enjoyed attending the initial Oversight Committee meeting. Trustee Moseley advocated for having board members—especially those who are new to the Board—attend those CSBA annual conferences that are held in Northern California. He also thanked Lory Lawson for inviting the board to participate in future SMCSBA meetings and agreed it would pay for the board to remain engaged with board members from other San Mateo County districts. He also thanked Ms. Fitzpatrick and members of the FFA for their dedication in sustaining sound agricultural practices.

12.b. Superintendent

Superintendent Gaskill noted he would send a thank you letter to Lory Lawson on behalf of the Board. He noted he has also reserved spaces for CSBA's New Board Member Workshop that will be held in San Francisco on December 1 just prior to the opening of the annual conference. He will also advise new members that they may register to attend the CSBA Convention on a drive-in basis at District expense.

ADJOURNMENT OF THE MEETING

Trustee Moseley made a motion to adjourn the meeting, Member Gardner made the second.

Passed 4-0 (M-101)

The meeting was adjourned at 9:16 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent
Minutes presented by Mr. Gaskill, Secretary to the Board

Certified by the Clerk of the Board

Date

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION**
- CONSENT**
- DISCUSSION**
- INFORMATION**

BOARD AGENDA NUMBER: 10.d.

BOARD AGENDA ITEM: Approve Gifts to the District

DEPARTMENT: Business Department

CONTACT PERSON: Diane Stupi, Director, Fiscal Services

REPORT/PROPOSAL:

Pursuant to Governing Board Policy 3290, the Governing Board is to accept gifts on behalf of the district or any school district in the district.

Half Moon Bay High School	\$620.00
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Kimberly Fusch, CPA, for Amy Treanor
Wells Fargo Community Support Campaign, for Student Recognition

Cabrillo Unified School District	Unknown Value
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Cathie Scalice – Large box of new red, blue and black pens

Pilarcitos High School	\$1782.00
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Pilarcitos Fundraiser

- Ink Spell Books
- Café Classique
- Princeton Seafood
- Mezza Luna
- Coffee Company
- Tres Amigos
- La Di Da
- Music Hut
- Coastal Lifestyles Health & Fitness Center
- Snap Fitness
- California Color
- Mizu Salon
- Half Moon Bay Board Shop
- Crab Landing
- Dr. Robert E. Moody, D.D.S
- Bikeworks
- Jesse Preciado
- Uptown

Half Moon Bay Beauty Supply
Driftwood Carving
Art Attic
Light and Art
Rouge
Cruiser Lifestyle
Half Moon Bay Kayak
Johnson Pier
Sabrina Muscat
Kathleen Smith

RECOMMENDATION:

The Administration recommends that the Governing Board accept with appreciation the above listed donations to our district.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION**
- CONSENT**
- DISCUSSION**
- INFORMATION**

BOARD AGENDA NUMBER: 10.e.

BOARD AGENDA ITEM: Accept Enrollment Report:
Second Month 2010-2011 School Year

DEPARTMENT: Business Department

CONTACT PERSON: Diane Stupi, Director, Fiscal Services

REPORT/PROPOSAL:

The Enrollment Report for the Second Month of the 2010-2011 School Year is being presented to the Governing Board for information.

CABRILLO UNIFIED SCHOOL DISTRICT
 2010-2011 SCHOOL YEAR
 ENROLLMENT REPORT

School Month No. 2

Date: 10/22/2010

Grade	El Granada	Farallone View	Hatch	Kings Mountain	Cunha	Half Moon Bay High	Pilarcitos	Home & Independent Study	TOTALS
K	82	63	109	17				0	271
1	84	69	101	14				0	268
2	81	63	103	21				0	268
3	84	71	85	14				0	254
4	63	69	78	13				0	223
5	80	65	107	7				0	259
6					249			0	249
7					263			0	263
8					251			0	251
9						244	0	3	247
10						219	2	2	223
11						228	7	7	242
12						237	31	17	285
Total Regular Enrollment	474	400	583	86	763	928	40	29	3303
SDC Student Enrollment	22				7	15			44
TOTAL ENROLLMENT	496	400	583	86	770	943	40	29	3347

Total Enrollment as of 10/16/2009	500	427	559	83	772	955	37	31	3364
Difference between 10/22/2010 Total Enrollment and 10/18/2009 Total Enrollment	-4	-27	24	3	-2	-12	3	-2	-17

Total Enrollment as of CBEDS 2010	489	400	584	86	769	944	41	29	3342
Difference between CBEDS 2010 and Total Enrollment as of 10/22/2010	7	0	-1	0	1	-1	-1	0	5

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 10.f.

BOARD AGENDA ITEM: Approve Overnight Field Trip for Cunha Boys' Basketball Team to Jackson, California, December 11 – 12, 2010

DEPARTMENT: Pupil Services

CONTACT PERSON: John Corry, Director of Personnel and Pupil Services

BACKGROUND INFORMATION:

Board Policy 6153 allows the Governing Board to permit students to participate in overnight field trips.

REPORT/PROPOSAL:

Rick Campbell, Cunha Intermediate teacher and coach of the boys' basketball team, is requesting that the Governing Board approve a field trip to Jackson, California on December 11 - 12, 2010, to participate in a tournament at Calaveras High School. There will be approximately ten students, and they will be chaperoned by one certificated staff member and ten additional adults. The students, teachers/coaches and chaperones will travel from Half Moon Bay to Jackson, California, by private transportation. The travel party will be staying at the Jackson Lodge, 850 N State Highway 49, Jackson, California, 95642, (202) 223-0486.

FINANCIAL IMPACT:

There is no financial impact on the district for this trip. The trip is funded by the Cunha athletic boosters.

RECOMMENDATION:

Approve the field trip request from Rick Campbell to take the Cunha Boys' Basketball team to Jackson, California, December 11 - 12, 2010 to participate in a tournament at Calaveras High School.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION
- CONSENT
- DISCUSSION
- INFORMATION

BOARD AGENDA NUMBER: 10.g.

BOARD AGENDA ITEM: Approve Overnight Field Trip for Cunha Boys' Basketball Team to South Lake Tahoe, California, January 14 – 16, 2011

DEPARTMENT: Pupil Services

CONTACT PERSON: John Corry, Director, Personnel and Pupil Services

BACKGROUND INFORMATION:

Board Policy 6153 allows the Governing Board to permit students to participate in overnight field trips.

REPORT/PROPOSAL:

Rick Campbell, Cunha Intermediate teacher and coach of the boys' basketball team, is requesting that the Governing Board approve an overnight trip to South Lake Tahoe, California on January 14 - 16, 2011 to participate in a tournament. There will be approximately ten students, and they will be chaperoned by one certificated staff member and ten additional adults. The students, teachers/coaches and chaperones will travel from Half Moon Bay to South Lake Tahoe, California, by private transportation. The travel party will be staying at the Timber Cove Lodge, 3411 Lake Tahoe Blvd., South Lake Tahoe, CA 96150, (530) 541-6722.

FINANCIAL IMPACT:

There is no financial impact on the district for this trip. The trip is funded by the athletic boosters.

RECOMMENDATION:

Approve the field trip request from Rick Campbell to take the Cunha Boys' Basketball team to South Lake Tahoe, California, January 14 – 16, 2011 to participate in a tournament.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION**
- CONSENT**
- DISCUSSION**
- INFORMATION**

BOARD AGENDA NUMBER: 11.a.

BOARD AGENDA ITEM: Declare District Owned Equipment Obsolete and Approve for Disposal or Sale

DEPARTMENT: Maintenance Operations

CONTACT PERSON: James Tjogas, Director, Maintenance, Operations & Transportation

BACKGROUND INFORMATION:

When district owned equipment becomes unusable, obsolete, or no longer needed, the Superintendent or Designee shall identify these items to the Governing Board, together with their estimated value and a recommendation that they be sold or disposed of by one of the methods prescribed in law and administrative regulations. With Board approval, the Superintendent or Designee shall arrange for the sale or disposal of these items. The district has accumulated a number of surplus items.

REPORT/PROPOSAL:

The following is a list of the District's surplus items:

Item	Count	Est Value Ea
Microwave Ovens – various sizes and types	11	\$ 10
Rolling TV Stands	2	10
Wall Mount TV and VCR Brackets	32	30
VCR's – various manufacturers	28	10
Large Refrigerator	1	10
Small Refrigerators	4	10
Overhead Projectors	3	20
Desks – various sizes	12	30
File Cabinets – letter and legal sizes	8	10
Message Board – wood	2	10
Student Chairs – wood	8	5
Coffee Maker – industrial size	1	5
Tables	70	25
Lockers	800	10

(To the best of our knowledge, all appliances listed above were working when placed in storage.)

Vehicles	Est Value Ea
1981 GMC Flatbed Truck	\$ 300
1985 Ford Pickup	300
1987 Ford Van	300
1989 Ford Van	300
1998 Chevy Van	300
1990 Ford Pickup	300

FINANCIAL IMPACT:

The financial impact to the District could range from approximately \$10,000 to \$13,000 in income from the sale.



RECOMMENDATION:

Declare District owned equipment obsolete and approve for disposal or sale.

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION**
- CONSENT**
- DISCUSSION**
- INFORMATION**

BOARD AGENDA NUMBER: 11.b.

BOARD AGENDA ITEM: Approve Resolution No. 21-10 Authorized Representatives of Cabrillo Unified School District as Signatories Effective November 30, 2010

DEPARTMENT: Business Department

CONTACT PERSON: Diane Stupi, Director, Fiscal Services

BACKGROUND INFORMATION:

The Governing Board of the Cabrillo Unified School District, under the authority of the Education Code 39656, shall designate authorized representatives as signatories as specified on the attached Resolution No. 21-10.

RECOMMENDATION:

The administration recommends that the Governing Board approve the proposed Resolution No. 21-10 declaring the authorized representatives as signatories for the Cabrillo Unified School District.

CABRILLO UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 21-10

Matter of Identifying the District Representative(s)

BE IT RESOLVED that the Governing Board of the Cabrillo Unified School District, under the authority of Education Code Section 39656 to delegate power to contract, hereby orders the officials and employees of the above named organization whose titles and signatures are listed on the attached chart, shall be and are hereby authorized as our representatives to sign, as specified on the chart, any and all reports, documents, bank accounts, and/or contracts as listed in this resolution. Pursuant to Education Code 39656 and provided, however, that all purchase orders and revolving fund checks require two (2) signatures, and additionally provided however, that no contract made pursuant to such delegation and authorization shall be valid or constitute an enforceable obligation against the District unless and until the same shall have been approved or ratified by the Governing Board.

PASSED AND ADOPTED THIS 18th day of November, 2010, by the Governing Board of the Cabrillo Unified School District of San Mateo County, California by the following vote:

AYES in favor of Resolution

NOES against Resolution

ABSTENTIONS:

ABSENCES:

I, _____, Clerk of the Governing Board of the Cabrillo Unified School District do hereby certify the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting hereof held at its regular place of meeting at the time.

Clerk of the Governing Board

Date

Cabrillo Unified School District - Authorized Signatures Effective 11/30/2010

SIGNATURE / NAME & TITLE	<i>Vendor Payments</i>	<i>Checking & Savings (Rev. Cash)</i>	<i>Contracts & Agreements</i>	<i>Government Projects</i>	<i>Interdistrict Agreements</i>	<i>Payroll Documents</i>	<i>Purchase & Bid Documents</i>	<i>County Documents</i>	<i>Reports</i>	<i>Use of Facilities</i>	<i>Dept of Real Estate</i>
----- Robert Gaskill Superintendent	X	X	X	X	X	X	X	X	X	X	X
----- Elizabeth Schuck Assistant Superintendent	X	X	X	X	X	X	X	X	X	X	X
----- Wael Saleh Chief Business Official	X	X	X	X		X	X	X	X		X
----- John Corry Director, Personnel & Pupil Services	X	X	X	X	X	X	X	X	X		
----- James Tjogas Director, Maintenance/Operations/Transportation			X				X		X	X	
----- Cece Burgoon Director, Special Education	X	X	X	X				X	X		

CABRILLO UNIFIED SCHOOL DISTRICT BOARD AGENDA ITEM

BOARD MEETING DATE: November 18, 2010

- ACTION**
- CONSENT**
- DISCUSSION**
- INFORMATION**

BOARD AGENDA NUMBER: 11.c.

BOARD AGENDA ITEM: Award Contract for the Construction of New Parking Lot at Cunha School DSA File # 01-111514

DEPARTMENT: Maintenance Operations

CONTACT PERSON: James Tjogas, Director, Maintenance, Operations & Transportation

BACKGROUND INFORMATION:

As part of the construction renovation project at Cunha Intermediate School the District solicited bids for the demolition of Buildings B & C and the construction of a new parking lot at that location. Aedis Architects held the bid opening on November 9, 2010. The successful bidder was DRP Builders Inc. for \$ 525,500.

REPORT/PROPOSAL:

At the November 9, 2010 bid opening for the demolition of Buildings B & C and the construction of a new parking lot the District received two bids:

Company	Opening Bid
DRP Builders Inc.	\$ 525,500
Coastside Associates	\$ 541,989

FINANCIAL IMPACT:

There is no impact to the General Fund. The costs associated with this bid are funded from the District's bond proceeds.

RECOMMENDATION:

Award contract to DRP Builders Inc. in the amount of \$ 525,500.