



## **CABRILLO UNIFIED SCHOOL DISTRICT**

498 Kelly Avenue, Half Moon Bay, CA 94019

### **MINUTES (Adopted) – February 5, 2011 Special Governing Board Meeting**

District Office Conference Room

Board Members Present: Charles Gardner  
Freya McCamant  
John Moseley  
Rob Pappalardo  
Dr. Kirk Riemer

Board Members Absent: None

Administrators at the Table: Robert Gaskill, Superintendent

Facilitator: Babs Kavanaugh

#### **CALL TO ORDER/QUORUM ESTABLISHED**

President Moseley called the meeting to order at 10:07 a.m.

#### **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

No members of the public were in attendance.

#### **SPECIAL STUDY SESSION**

Facilitator Babs Kavanaugh distributed Governance Leadership Workbook binders to Study Session participants. Initial discussion focused on identifying 1) what participants were proud of, 2) what issues are on the horizon, and 3) what still needs to be accomplished. Later discussion focused on reviewing the characteristics of an effective governance team, identified governance needs to the superintendent and board members, and reviewing and establishing governance protocols.

The Board agreed to brief recesses from 11:05 a.m. to 11:12 a.m. and 2:00 p.m. to 2:05 p.m. and Facilitator Kavanaugh commented that she would compile notes and agreements from this Study Session and return a report for future Board review in open session at a later date.

**RECESS TO CLOSED SESSION**

The Governing Board recessed to closed session at 2:06 p.m. to review Public Employee Discipline/Dismissal/Release matters.

**RECONVENE OPEN SESSION**

Board President John Moseley reconvened open session at 3:03 p.m. and announced that no action had been taken by the Board during the course of the closed session.

**ADJOURNMENT OF THE MEETING**

Trustee McCamant made a motion to adjourn the meeting. Trustee Pappalardo made the second.

Passed: 5-0 (M-127)

The meeting was adjourned at 3:04 p.m.

Minutes prepared by Rob Gaskill, Secretary to the Board

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Certified by the Clerk of the Board

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Date