



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

MINUTES (Adopted) – February 10, 2011 Regular Governing Board Meeting

District Office Conference Room

Board Members Present:

Charles Gardner
Freya McCamant
John Moseley
Rob Pappalardo
Dr. Kirk Riemer

Board Members Absent:

None

Administrators at the Table:

Robert Gaskill, Superintendent
John Corry, Director, Personnel & Pupil Services
Wael Saleh, Chief Business Official
Elizabeth Schuck, Assistant Superintendent (arrived 8:11)

Student Representative:

Emma Barr (for Ethan Hofmayer)

CALL TO ORDER/QUORUM ESTABLISHED

President Moseley called the meeting to order at 6:00 p.m.

RECESS TO CLOSED SESSION

The Governing Board recessed to closed session at 6:01 p.m.

COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

None.

RECONVENE OPEN SESSION

President Moseley called the open session to order at 7:08 p.m. He reported that the board met in closed session from 6:01 p.m. to 6:51 p.m. The Governing Board voted 5 to 0 to expel a student from Hatch Elementary School for the remainder of the spring 2011 semester and the fall 2011, with the expulsion for the fall semester to be suspended contingent on adherence to school rules and a behavior contract.

Under Public Employee Matters, the Governing Board voted 5 to 0 to non re-elect one Probationary Two (II) employee for the 2011-12 school year.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Justin Winslow and John Blick, Cunha Intermediate School students.

ADOPTION OF AGENDA

Member McCamant made the motion to approve the agenda as presented. Member Riemer made the second.

Passed: 5-0 (M-129)

STUDENT/STAFF/COMMUNITY RECOGNITION

Cunha Principal Mike Andrews acknowledged all of the students at Cunha who participated in this year's 41st Science Fair. He introduced John Blick, Science Fair Runner-up, for his project on fishing line tensile strength and Justin Winslow, Grand Prize Winner, for his project on microbial fuel cells. Mr. Andrews asked each to say a few words about their award-winning projects before presenting the two with Certificates of Appreciation.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

President Moseley opened the meeting for public comment at 7:15 p.m. Mr. Patric Jonsson addressed the board regarding parking and the walkway issues at Hatch Elementary School. He suggested the Board consider adding parking in the District Office lot, selling property to create funds, and working with the PTO/CUSD to re-pave the walkway (between Kelly Avenue and Hatch Elementary School). President Moseley thanked Mr. Jonsson for his comments and suggested he meet with the Superintendent, the Director of Facilities Jim Tjogas, Principal Mark Loos, and Chief Business Official Wael Saleh to discuss this matter further. Public comment was closed at 7:20 p.m.

10. REPORTS/INFORMATION/PRESENTATION

a. Student Representative

Student Body President, Emma Barr noted that the on-site surveillance camera issues have "settled down" at this point in time. Leadership is holding a blood drive Thursday, February 17. The annual Talent Show will be held on March 4. HMBHS winter sports teams are doing well.

b. Association Representatives

No comments were offered.

c. Receive Staff Report on the Governor's Proposed Budget Plan

Superintendent Gaskill presented a report on the Governor's Proposed Budget Plan based on a School Services of California workshop he had attended with Chief Business Official Wael Saleh in January. He also referred to a *25 Important Questions & Answers about the Current State of the School Budget Crisis* document that is now available to staff and the general public. He concluded by noting that essentially the same presentation will be given to all school sites and to District Office personnel over the next three to four weeks.

11. COMMUNICATIONS

a. Board Members

Trustee Pappalardo attended the Starlight Soiree and voiced his enthusiasm about a CEF video that made him realize what a great education the students of our Coastside have received.

Trustee Riemer noted his concern over where future cuts are going to be made. He shared that he feels it is important to focus on all the good things we do, tighten the belt, and not lose the quality of the programs we have in place today.

Trustee Gardner shared his appreciation for the annual board retreat covering policies, planning review and governance protocols. He also felt it was a good opportunity for our new board members. Mr. Gardner attended the Starlight Soiree and noted the Cabrillo Education Foundation is close to reaching their two-million dollar goal.

Trustee McCamant noted in her new role as a board member, she is "continually being challenged". She is hopeful we can remain fiscally strong while looking for as many alternatives to cuts as possible. Her hope is to keep lines of communication open in order to make the best possible decisions.

President Moseley participated in a lunch meeting sponsored by the San Mateo County School Boards Association where a wealth of information was shared. He was pleased to hear accounts of school programs that were sustained even after traditional funding sources dried up. For example, Redwood City has managed to partner with non-profit organizations like the Boys and Girls Club to protect and expand its Community Schools program.

b. Superintendent

Superintendent Gaskill addressed a Trustee Gardener question that had surfaced during last month's audit report regarding bond debt expense. He noted that the overall debt expense related to the bond remains constant but fluctuations or spikes often occur as a product of the design of the amortization table. He compared this issue to a traditional home mortgage where the amount of dollars relegated to paying off the interest expense could vary significantly at different points in time while the overall cost of the loan remained constant.

Superintendent Gaskill pointed out the exceptional artwork on display in the Board Room that is the product of Farallone View students. He also noted appreciated for board members participation in three separate meetings within the last week and a half. He concluded by commenting that President's Week break is fast-approaching... February 21-25.

CONSENT AGENDA

Trustee Pappalardo made the motion and Member Riemer made the second to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the February 10, 2011 Regular Governing Board Meeting
- d. Approve Gifts to the District
- e. Accept Enrollment Report: Fifth Month 2010-2011 School Year
- f. Approve Quarterly Policy Manual Maintenance Report; Waive Additional Readings and Adopt the Proposed Revisions to Seven Policies as Presented:
 - 1) BP4020 Drug and Alcohol-Free Workplace
 - 2) BP 5113.1 Chronic Absence and Truancy
 - 3) BP 5141.21 Administering Medication and Monitoring Health Conditions
 - 4) BP 5141.3 Health Examinations
 - 5) BP 6011 Academic Standards
 - 6) BP 5151.1 Selection and Evaluation of Instructional Materials
 - 7) BP 6164.4 Identification and Evaluation of Individuals for Special Education
- g. Approve Annual Submission of Part II of the Consolidated Application
- h. Approve Overnight Field Trip for the Cunha Symphonic Band to attend the Heritage Music Festival March 3 – 6, 2011 in Fullerton and Anaheim, California.

Passed: 5-0 (M-130)

Roll Call: Rob Pappalardo - Yes
Kirk Riemer - Yes
John Moseley - Yes
Freya McCamant - Yes
Charlie Gardner – Yes

DISCUSSION

13. a. Discuss Implications of Governor’s Budget Plan for District and Provide Further Direction to Staff

Superintendent Gaskill discussed the need to receive general Board direction on taking steps to address the structural deficit by the March 15 lay-off notification deadline. He noted that the Board had several different courses of action to consider—make no program reductions this spring, make program reductions in the \$500,000 to \$600,000 as a strategy for addressing roughly one half of the deficit, or attempt to address the entire structural deficit of approximately \$1.2 million via extensive program reductions. He suggested the board consider taking the middle course of action.

Trustee Gardner concurred with that suggestion, noting that staff should make recommendations consistent with the priority order of agreed to last spring. Trustee Riemer noted his concern about the over-all dollar amount, commenting “do we feel the pain now or wait.” Trustee Pappalardo agreed it was necessary to get to work on some of the challenges using a “stepped approach” with options. Trustee McCamant shared that this is a very hard reality for her. She shared that it makes sense to prepare now with mid-way numbers and be very prudent. President Moseley indicated he could not support more drastic cuts at this point in time. He is inclined to take a partial step in the \$600,000 range. He commented we still have opportunities for revenue gain, sell district property, lease space and think about long term options. Superintendent Gaskill noted that staff will proceed with developing the mid-range program reductions consistent with the original priority order for Board consideration of action on March 10.

13. b. Discuss Potential Board and District Goals for the 2011-2012 School Year

Superintendent Gaskill noted that each year the board engages in a process to develop and adopt goal-targets for the subsequent school year. He noted that the board has already engaged in two discussions about potential goals... on February 5 as part of the boardsmanship retreat conducted by facilitator Babs Kavanaugh and again during the course of the special session with members of senior management earlier in the day. He distributed the following list of potential goal-targets that had been identified in these earlier sessions:

- 1) Continuing to close the achievement gap by having more students achieve at a level of “proficiency” or above on the English-Language Arts California Standards Test,
- 2) Continuing to close the achievement gap by having more students achieve at a level of “proficiency” or above on the mathematics California Standards Test,
- 3) Developing an identified Districtwide anti-bully and positive behavior reinforcement plan,

- 4) Developing a prioritized plan for addressing facility needs with remaining bond dollars,
- 5) Receiving a “closing report” on the District Strategic Plan adopted in April, 2005 and identifying and prioritizing gaps and needs that will need to be addressed in the next strategic planning process.

One additional potential goal target suggested by Leadership was “Devising and implementing a plan to protect and grow the District’s technology infrastructure.”

President Moseley read the items above and called a point of order to open the meeting for public comment on these proposed goal targets at 8:17 p.m. No comments were made and this public session was closed at 8:18 p.m.

Member Riemer directed his question regarding potential resources of revenue grant for hardware to Director of Technology, Anne Bailey. Member Gardner noted the infrastructure needs top priority (technology support, reasonable replacement cycle, aging servers, and computers). Staff was directed to conduct an investigation on what parts of this infrastructure could be addressed with remaining bond dollars. Member McCamant reiterated her interest in a goal focusing on exploring new and additional funding sources for the District, such as the formation of special districts with other governmental agencies. Other board members voiced support for this goal target and brief discussion followed on whether this be a “stand alone” goal or incorporated in one of the other goal areas noted above. Board members expressed support for this slate of goals for the 2011-2012 school year and directed staff to revise the wording as necessary in order to have clear and measureable objectives. Superintendent Gaskill noted that staff would attempt to complete this work in time for board discussion with consideration of action on March 10.

FUTURE EVENTS/DATES/REQUESTS

President Moseley briefly reviewed the list of future events included in the Board packet.

ADJOURNMENT OF THE MEETING

Trustee McCamant made a motion to adjourn the meeting. Member Riemer made the second.

Passed: 5-0 (M-131)

The meeting was adjourned at 8:33 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent
Minutes presented by Mr. Gaskill, Secretary to the Board

Certified by the Clerk of the Board

Date