



## **CABRILLO UNIFIED SCHOOL DISTRICT**

498 Kelly Avenue, Half Moon Bay, CA 94019

### **MINUTES (Adopted) – September 15, 2011**

#### **Regular Governing Board Meeting**

District Office Conference Room

Board Members Present:                    John Moseley  
   Kirk Riemer  
   Freya McCamant  
   Rob Pappalardo

Board Members Absent:                    None

Administrators at the Table:                Robert Gaskill, Superintendent  
   John Corry, Assistant Superintendent, Personnel & Pupil Services  
   Wael Saleh, Chief Business Official  
   Elizabeth Schuck, Assistant Superintendent

Student Representative:                    Kathryn Nassar

#### **CALL TO ORDER/QUORUM ESTABLISHED**

Member Riemer called the meeting to order at 6:07 p.m. and declared that a quorum was present.

#### **COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

None.

#### **RECESS TO CLOSED SESSION**

The Governing Board recessed to closed session at 6:08 p.m.

#### **RECONVENE OPEN SESSION**

President Moseley called open session to order at 7:05 p.m. He reported that the board met in closed session from 6:08 p.m. to 6:55 p.m. and took the following action: Per Government Code 54956.9, the Governing Board voted 4 to 0 (M -185) to release a permanent classified employee, due to abandonment of position, effective 8/24/11.

No other action was taken.

President Moseley asked for a moment of silence in memory of Beverly Slyter, retired Cunha teacher who passed away recently.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ashley Utz, freshman at Half Moon Bay High School.

## **ADOPTION OF AGENDA AS PRESENTED/AMENDED**

Member Riemer requested item 13.g. be pulled from the Consent Agenda. Member Pappalardo made the motion to approve the agenda as amended and Member McCamant made the second.

Passed: 4-0 (M-186)

## **STUDENTS/STAFF/COMMUNITY RECOGNITION**

### **Community Recognition**

Agriculture Teacher at Half Moon Bay High School, Javier Gutierrez recognized student members of Future Farmers of America and 4-H who earned ribbons in raising and showing a livestock project at this year's San Mateo County Fair. He noted that Half Moon Bay High School is the only FFA Chapter in San Mateo County.

## **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

No comments were made.

### **Association Representatives**

CUTA Mike Putnam read a statement from CUTA President Tom Cox who was unable to attend the board meeting.

CSEA President Stig Lynne stated he will be in Sweden to celebrate the birth of his first grandchild. During his absence, Vice President Lana Crosby will fill in.

### **Student Representative**

Kathryn Nassar reported the new school year is off to a great start. Team building began with welcoming 9<sup>th</sup> graders to HMBHS. Plans are underway to restructure leadership. Friday, September 23, 2011 is a Welcome Back Assembly and Welcome Back Dance! Juniors met with their counselors for review of PLP (Personal Learning Plans). Homecoming is October 21 – 24, 2011.

## **REPORTS/INFORMATION/PRESENTATIONS**

### **Report of Ad Hoc Solar Energy Committee**

Member McCamant presented the Ad Hoc Solar Energy Committee Report. Discussion followed. Requests for Proposals (RFP) would be the next step. The Governing Board directed staff to proceed with Requests for Proposals.

### **Report and Discussion on Marketability of District Owned Property**

Member McCamant noted her interest in exploring options other than cutting the budget. Member Riemer stated real estate values have decreased but that a solid offer on district-owned property would warrant discussion. Member Pappalardo asked if there are specific plans in place for district-owned, surplus properties. Superintendent Gaskill indicated that there were no such plans. This item will be placed on the October 13 Board Agenda for further discussion. The Superintendent requested that Board members forward questions to him in advance of this meeting.

### **Dates for Special Sessions on District Budget and Potential Reductions**

Board members agreed to hold special Board budget hearings at 6:00 p.m. (immediately preceding regularly scheduled meetings) on November 17, 2011, December 8, 2011, and January TBD, 2012 at yet-to-be-determined school sites.

## **COMMUNICATIONS**

### **Board Members**

Member Pappalardo advocated for the Hatch Immersion Program and Amity Scholars. An Amity Scholar will be living with his family for five months this year. He also indicated his interest in filling the City Council Representative seat vacated by Charlie Gardner. Board members agreed to this appointment via acclimation.

Member Riemer declined comment.

Member McCamant said Farallone View had a great start of the school year. Farallone View parents do an amazing job at fund raising.

President Moseley noted there's good energy at both Farallone View and Half Moon Bay High School. He is enjoying his first year and honored to represent San Mateo County Schools on the SMCSBA.

### **Superintendent**

Superintendent Gaskill reported that Charlie Gardner is recuperating at Mills Nursing Center; getting stronger every day. He read a statement from the former board member at this time.

## CONSENT AGENDA

Member Pappalardo made the motion and Member McCamant made the second to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the August 11, 2011 Regular Governing Board Meeting
- d. Approve Donations to the District
- e. Approve Quarterly Policy Manual Maintenance Report: Waive Additional Reading and Adopt the Proposed Revisions to Two Policies as Presented:
  - 1) BP 5131.62 Tobacco
  - 2) BP 5116.1 Intradistrict Open Enrollment
- f. Approve the Notre Dame De Namur University Student Teaching Agreement from July 1, 2011 to June 30, 2014
- h. Approve the Stanford Teacher Education Program Agreement for the 2011-2011 Academic Year
- i. Approve Overnight Field Trip for Half Moon Bay High School's Future Farmers of America to Hollister, California, October 8-9, 2011

Passed: 4-0 (M-187)

Roll Call: Rob Pappalardo – Yes  
Kirk Riemer – Yes  
Freya McCamant – Yes  
John Moseley - Yes

- g. Approve Overnight Field Trip for Half Moon Bay High School Varsity Cheerleading to Pro Bowl in Honolulu, Hawaii, January 26-30, 2012.

Member Riemer noted that the reason he requested pulling this item was to clarify that this particular trip encompassed multiple nights—not a single night as the agenda title seemed to imply. Member Riemer made the motion to approve item 13.g. as clarified and Member Pappalardo made the second.

Passed 4-0. (M-188)

## ACTION ITEMS

**14. a. Determine Process for Filling Governing Board Vacancy and Provide Additional Direction to Staff.** Member McCamant made a motion to hold a Special Meeting on October, 3, 2011 – 6:00 p.m.

at the District Office to interview qualified candidates for the Governing Board provisional appointment. Member Pappalardo made a second.

Passed: 4-0 (M-189)

The board also agreed to appoint Member Pappalardo and Member McCamant as the subcommittee that will review the applications and draft interview questions as is stipulated in Board Bylaws.

**14.b. Approve Operational Agreement with the Boys and Girls Club of the Coastside Governing the Cunha Field Renovation.** Member Pappalardo made the motion and Member McCamant made the second.

Passed: 4-0 (M-190)

**14.c. Certify 2010-2011 Unaudited Actual Revenues & Expenditures and Adopt Gann Limit Resolution No. 25-11.** Wael Saleh, CBO presented Multi Year Projections after Year End with Proposed 1.2M cut in 2012-13 and 1.2M cut in 2013-14. Discussion followed. Member Riemer made the motion and Member Pappalardo made the second.

Passed: 4-0 (M-191)

[President Moseley called for a short break at 9:15 p.m].

[President Moseley gaveled the meeting back into session at 9:20 p.m.]

**14.d. Adopt the following resolutions for employees assigned on the basis of an Education Code provision:**

**(1) Resolution No. 20-11: Ed Code 44263, Assignment to a Single Subject Class**

Member McCamant made the motion and Member Pappalardo made the second.

Passed: 4-0 (M-192)

Roll Call: Rob Pappalardo – Yes  
Kirk Riemer – Yes  
Freya McCamant – Yes  
John Moseley - Yes

**(2) Resolution No. 21-11: Ed. Code 44258.3, Teaching a Departmentalized Class**

Member Pappalardo made the motion and Member McCamant made the second.

Passed: 4-0 (M-193)

Roll Call: Rob Pappalardo – Yes  
Kirk Riemer – Yes  
Freya McCamant – Yes  
John Moseley - Yes

**(3) Resolution No. 22.-11: Ed Code 44256 (b) Authorization for Multiple Subject and Standard Elementary Teaching Credentials**

Member Riemer made the motion and Member Pappalardo made the second.

Passed: 4-0 (M-194)

Roll Call: Rob Pappalardo – Yes  
Kirk Riemer – Yes  
Freya McCamant – Yes  
John Moseley - Yes

**(4) Resolution No. 23-11: Ed Code 44258.7 (c) Teaching in an “Elective” Area**

Member Riemer made the motion and Member McCamant made the second.

Passed: 4-0 (M-195)

Roll Call: Rob Pappalardo – Yes  
Kirk Riemer – Yes  
Freya McCamant – Yes  
John Moseley - Yes

**(5) Resolution No. 24-11: Ed Code 44831, Speech-Language Pathologist with a Masters in Communicative Disorders**

Member Pappalardo made the motion and Member Riemer made the second.

Passed: 4-0 (M-196)

Roll Call: Rob Pappalardo – Yes  
Kirk Riemer – Yes  
Freya McCamant – Yes  
John Moseley - Yes

**DISCUSSION ITEMS**

**15. a. Discuss Strategies for Seeking Input from Members of Our School Community on District Programs and Practices**

Member Pappalardo noted that he believed the board should determine a strategy for gathering broader school community input to assist in planning (e.g. input regarding annual board goals). He suggested that general and directional responses could be generated twice-per-year using a medium like survey-monkey or boomerang. Some discussion followed. Members Pappalardo and Riemer agreed to take the lead on this strategy. This item will be addressed again on the October 13 board agenda.

**ADJOURNMENT OF THE MEETING**

Member McCamant made a motion to adjourn the meeting and Member Riemer made the second.

Passed: 4-0 (M-197)

The meeting was adjourned at 9:48 p.m.

Minutes prepared by Maggie VanHorbek, Administrative Secretary  
Minutes presented by Rob Gaskill, Secretary to the Board

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Certified by the Clerk of the Board

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Date