

**Cabrillo Unified School District  
498 Kelly Avenue, Half Moon Bay, CA 94019**

**Minutes (Adopted) of Regular Governing Board Meeting**

**Date and Place: June 25, 2009 – District Office Conference Room**

Board Members Present:     Kirk Riemer, President  
                                   Dwight Wilson, Vice President  
                                   Jolanda Schreurs, Clerk  
                                   Charles Gardner, Member  
                                   John Moseley, Member (departed at 9:02 p.m.)

Administrators at the Table: Robert Gaskill, Superintendent  
                                   Elizabeth Schuck, Assistant Superintendent  
                                   Diane Stupi, Director, Fiscal Services  
  
                                   John Corry, Director, Personnel & Pupil Services (absent)

**CALL TO ORDER/QUORUM ESTABLISHED**

Dr. Riemer called the meeting to order at 6:00 p.m.

**RECESS TO CLOSED SESSION**

The Governing Board recessed to closed session at 6:01 p.m.

**RECONVENE OPEN SESSION**

Dr. Riemer called the open session to order at 7:03 p.m. Dr. Riemer reported that the board met in closed session from 6:01 p.m. – 6:45 p.m. The following action was passed 5-0: the Governing Board voted to exempt one student from compulsory attendance.

Cunha student, Anzony Contreras led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Mr. Moseley made the motion to approve the agenda and Dr. Schreurs made the second. Superintendent Gaskill made a request to add Agenda Item 10.m. (student field trip) and on Item 11.c. add “*Hold Public Hearing*”. Dr. Schreurs made the motion to adopt the remainder of the agenda as amended. Mr. Moseley seconded the motion.

Passed 5-0     (M-84)

## COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

None

## PRESENTATIONS

Chris Dobbrow gave an update on the Half Moon Bay High School Academic Enrichment Funding Support group. He stated that 67 families raised an astounding \$75,280 to help with keeping classes in place that were slated to be cut from the high school curriculum.

Mr. Wilson reported on the Community Forum which was held on June 4<sup>th</sup>. About 90 people participated and the suggestions and community input were very informative and helpful. Another forum is planned for September with more information to be posted on the district website.

Ms. Anne Hipskind, Coordinator Community Schools and five students from Student Voices at Cunha, gave an update on the progress of the Community Schools Initiative.

## REPORTS/INFORMATION

Jim Tjogas, Director of Maintenance, Operations & Facilities, gave an update on energy conservation strategies that will be taking place district-wide. He also gave an annual report on the Five-year Deferred Maintenance Plan and the Five-year Bus Replacement Plan for the district.

Mr. Wilson gave a report on the June 16<sup>th</sup> meeting of the Coastside Transportation Committee. There will be 4 busses added to Route 17 beginning in January. District-wide, SamTrans will have to make a 10% cut in service and the hope is that the public will support keeping the Coastside service as is. July 30<sup>th</sup> there will be a public hearing and the final decision on cuts will be made in August.

## CONSENT AGENDA

Dr. Schreurs made the motion to approve the Consent Agenda and Mr. Gardner seconded the motion to approve the Consent Agenda as presented.

- a. Approve Certificated Personnel Report
- b. Approve Classified personnel Report
- c. Approve Minutes of the May 14, 2009 Regular Governing Board Meeting
- d. Approve Minutes of the June 12, 2009 Special Governing Board Meeting
- e. Accept Enrollment Report for the Tenth School Month for the 08-09 School Year
- f. Approve Gifts to the District
- g. Receive quarterly policy manual maintenance report; waive additional readings and adopt the proposed revisions to ten policies as presented:
  - 1) BP 0520.2 Title I Program Improvement Schools
  - 2) BP 3280 Sale or Lease of District-Owned Real Property
  - 3) BP 3320 Claims and Actions Against the District
  - 4) BP 4111.2 Legal Status Requirement
  - 5) BP 5125 Student Records
  - 6) BP 5126 Awards for Achievement



**Item 11.d.: Approved the following budget related resolutions:**

Resolution No. 15-09, Budgetary Increases and Transfers at Year-End  
Resolution No. 16-09, Appropriating Ending Balance to a Reserve  
Resolution No. 17-09, Borrowing Funds (Education Code 42603)

Dr. Schreurs made the motion and Mr. Gardner made the second to approve.

Passed 4 – 0 (M-89)

**Item 11.e.: Approved Resolution No. 18-09: Senate Constitutional Amendment 6**, which would reduce the required threshold for approving parcel tax measures. Dr. Schreurs made the motion and Mr. Wilson made the second. Dr. Riemer read aloud the resolution in its entirety. Mr. Wilson requested that the resolution be forwarded to the Governor and State Senator Joe Simitian.

Passed 4– 0 (M-90)

Roll call: Kirk Riemer – yes  
Jolanda Schreurs – yes  
Dwight Wilson – yes  
Charles Gardner - yes

## COMMUNICATIONS

Mr. Gardner attended the Cunha promotion and expressed that it was very rewarding and enjoyable to be a participant. He was also impressed with the level of support from the community and appreciated how the ethnic diversity was a stand out.

Dr. Schreurs requested that the information derived from the district capital asset committee be added to the agenda for the August meeting so that the Governing Board may decide the next step and the direction it would like the district to go with regard to property owned by the district.

Mr. Wilson stated that he is unable to attend the August meeting and therefore it was decided to place the capital asset information on the September meeting agenda.

Dr. Riemer attended the graduation ceremony at the high school and was very impressed in the way Mayor John Muller of Half Moon Bay handled an adverse situation. The Mayor is an alumni of the high school and Dr. Riemer would like to see other alumni return for graduation ceremonies in the future as role models of what our graduates have accomplished in their lives.

Superintendent Gaskill commended Chris Dobbrow and other key players such as Elizabeth Schuck and Mary Streshly in helping to raise funds for academic programs at the high school. Mr. Gaskill stated that summer school is up and running under the direction of Shauna McCartney and Cathie Treulich. Mr. Gaskill, Elizabeth Schuck and Mary Streshly participated in a Superintendent’s Convening at San Jose State University. Focus was on moving in the direction of a rigorous college and career prep curriculum for all high school students along with connecting districts who are dedicated to promoting equity and high expectations for all. As a result of this forum the district is planning on holding a day long

discussion on the counseling support services for grades 6-12 within the district and key players on August 14<sup>th</sup>. Mr. Gaskill also reported that he and Elizabeth Schuck attended the Half Moon Bay Chamber end of the year retreat; one of the target areas was to set strategies and goals for next year.

**FUTURE BOARD AGENDA ITEMS**

September 17, 2009 Governing Board Meeting:

- a. District Capital Asset Committee Follow-up

**FUTURE EVENTS/DATES/REQUESTS**

- a. CEF Community Forum – September (date to be determined), 6:00 p.m.  
Mavericks Conference Center (tentative)
- b. Golf tournament for Cougar Boosters

**ADJOURNMENT OF THE MEETING**

Dr. Riemer adjourned the general public session meeting at 9:24 p.m. The Governing Board took a 5 minute recess before returning to closed session.

Minutes prepared by Charmion Donegan, Secretary to the Superintendent  
Minutes presented by Mr. Gaskill, Secretary to the Board

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Certified by the Clerk of the Board

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Date