



## **CABRILLO UNIFIED SCHOOL DISTRICT**

498 Kelly Avenue, Half Moon Bay, CA 94019

### **MINUTES (Adopted) – December 09, 2010 Regular Governing Board Meeting**

District Office Conference Room

Board Members Present: Freya McCamant  
John Moseley  
Rob Pappalardo  
Dr. Kirk Riemer

Board Members Absent: Charlie Gardner

Administrators at the Table: Robert Gaskill, Superintendent  
John Corry, Director, Personnel & Pupil Services  
Diane Stupi, Chief Business Official  
Wael Saleh, incoming Chief Business Official

Student Representative: Ethan Hofmayer

#### **CALL TO ORDER/QUORUM ESTABLISHED**

Trustee Moseley called the meeting to order at 6:00 p.m.

#### **RECESS TO CLOSED SESSION**

The Governing Board recessed to closed session at 6:01 p.m.

#### **RECONVENE OPEN SESSION**

Trustee Moseley called the open session to order at 7:01 p.m. He reported that the board met in closed session from 6:01 p.m. until 6:41 p.m. The Governing Board voted 4 to 0 to exempt one student from compulsory attendance.

#### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Trustee Moseley.

Superintendent Gaskill presented each newly-elected Governing Board member with a Certificate of Election from the County Chief Elections Officer. He also thanked Diane Stupi, Chief Business Official for her years of service and wished her well in retirement. Anne Campbell, County Superintendent of Schools was introduced to conduct the Oath of

Office Ceremony for newly-elected Governing Board members Freya McCamant, Rob Pappalardo, and Kirk Riemer.

President Moseley declared a recess from 7:15 p.m. to 7:30 p.m. for a brief celebration with refreshments in recognition of these members and Ms. Stupi.

### **ADOPTION OF AGENDA**

Trustee Moseley proposed an amendment to the agenda to move Item 9 (Items Related to the Board Organization) up to Item 7.

Dr. Riemer made the motion to approve the agenda as presented. Member McCamant made the second.

Passed: 4-0 (M-108)

### **ITEMS RELATED TO BOARD REORGANIZATION**

The Governing Board officers for December 2010 were nominated and elected as follows:

- **President – John Moseley**  
Dr. Riemer made the motion to appoint Trustee Moseley as President. Member Pappalardo made the second.

Passed: 4-0 (M-109)

- **Vice President –Charlie Gardner**  
Dr. Riemer made the motion to appoint Charles Gardner as Vice President. Member McCamant made the second.

Passed: 4-0 (M-110)

- **Clerk of the Board – Dr. Kirk Riemer**  
Trustee McCamant made the motion to appoint Dr. Riemer as Clerk of the Board. Member Pappalardo made the second.

Passed: 4-0 (M-111)

- **Secretary to the Board – Robert Gaskill**  
Trustee McCamant made the motion to appoint Superintendent Gaskill as Secretary to the Board. Trustee Riemer made the second.

Passed: 4-0 (M-112)

## **Authorize Signatories for the Board**

Dr. Riemer moved to authorize both President and/or Clerk as Signatories for the Board. Trustee Pappalardo made the second.

Passed: 4-0 (M-113)

Board members volunteered to accept the following assignments to various groups and sites:

- Board spokesperson – President John Moseley
- Representative to the Cabrillo Education Foundation – Rob Pappalardo, Dr. Riemer alternate
- Representative to the San Mateo County Committee on School District Organization – Charles Gardner
- Representative to the San Mateo County School Boards Association – Freya McCamant, John Moseley (alternate)
- Representative(s) to City Council of Half Moon Bay – Charles Gardner, Rob Pappalardo (alternate)
- Representative(s) to the Mid Coast Council – Freya McCamant
- Representative(s) to the County Board of Education – Dr. Riemer
- Representative(s) to the Coastside Community School Partnership Dr. Riemer, Freya McCamant (alternate)
- Representative(s) to the County Transportation Department – John Moseley
- Representative(s) to the Facilities Study/Cunha New Construction & Modernization – Charles Gardner
- Representative(s) to the Ad-Hoc Solar Energy Committee – John Moseley, Freya McCamant
- Representative(s) to school sites:
  - A. Alvin S. Hatch Elementary – John Moseley
  - B. El Granada Elementary – Rob Pappalardo
  - C. Farallone View Elementary – Rob Pappalardo
  - D. Half Moon Bay High School – John Moseley, Charles Gardner
  - E. Kings Mountain Elementary – Freya McCamant
  - F. Manuel F. Cunha Intermediate – Charlie Gardner, Freya McCamant
  - G. Pilarcitos High School – Dr. Riemer

Member Pappalardo made the motion to approve the above appointments. Dr. Riemer made the second.

Passed: 4-0 (M-114)

**9. c. Complete Annual Review of Board Bylaw 9250 as it Pertains to Compensation Individuals May Elect to Receive for Service as Members to the Governing Board for 2011**

Dr. Riemer made the motion to maintain language in the current Board Bylaw waving the rights to compensation for Board service. Member McCamant made the second.

Passed: 4-0 (M-115)

**COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

President Moseley opened the meeting for public comment at 7:41 p.m. No comments were offered and he declared the session closed at 7:42 p.m.

**REPORTS/INFORMATION/PRESENTATION**

**a. Student Representative**

Student Representative Ethan Hofmayer commented that the end of the first quarter is Friday, December 17, 2010. Participating seniors are returning from assisting in the Outdoor Education program just in time for finals next week. The spring musical cast list has been announced for this year's High School musical *Beauty and The Beast* that will be presented this coming March.

**b. Association Representatives**

CUTA Member Mike Putnam noted he was representing the Association in Tom Cox's absence. He welcomed and congratulated new and returning board members and shared that he looked forward to working as a team in the coming year.

CSEA Chapter President Gary Aldrich noted his term is ending this month and introduced incoming President, Stig Lynne. He thanked the new board members for taking on these jobs and shared that he was looking forward to seeing members at the school sites.

**c. Receive Report on Plans to Reinstate Three Courses of Study at Half Moon Bay High School in the 2011-2012 School Year**

Mary Streshly, Principal at Half Moon Bay High School informed the board of the plans to reinstate three courses of study: *AP Language and Composition*, *Web Design*, and *Journalism*. She noted her interest in expanding the elected options by "floating the courses" according to enrollment. This allows the course deck to be based on student choice. Assistant Principal Allison Silvestri and English Department Chair Andy Boysen provided brief presentation on the courses being offered. President Moseley asked how the courses are being funded. Mary noted the funding for Web Design comes

by a three-year state grant from Carl D. Perkins and the other courses are part of the School's normal staffing allocation.

**d. Receive Report on Plans to Reconfigure the Ninth and Tenth Grade Core Physical Education Program at Half Moon Bay High School Beginning with the 2011-2012 School Year**

Assistant Principal Silvestri provided board members with an overview of site plans to reconfigure the ninth and tenth grade core physical education program.

**CONSENT AGENDA**

Trustee Riemer made the motion to approve the Consent Agenda. Member McCamant made the second to approve the following items under the Consent Agenda:

1. Approve Certificated Personnel Report
2. Approve Classified Personnel Report
3. Approve Minutes of the December 09, 2010, Regular Governing Board Meeting
4. Approve Gifts to the District
5. Accept Enrollment report: Third Month 2010-2011 School Year
6. Approve Overnight Field Trip for Half Moon Bay High School's Future Farmers of America to Fresno, California, April 16-19, 2011
7. Approve Overnight field Trip for Half Moon Bay High School's Future Farmers of America to San Luis Obispo, California, January 21-22, 2011
8. Approve Overnight Field Trip for Cunha Outdoor Education to Jones Gulch, La Honda, California, December 6-10, 2010
9. Approve Overnight Field Trip for Half Moon Bay High School Ski club to Kirkwood, California, February 11-13, 2011

Passed: 4-0 (M-116)

Roll Call: Rob Pappalardo - Yes  
Kirk Riemer - Yes  
John Moseley - Yes  
Freya McCamant - Yes

## **ACTION ITEMS**

### **a. Certify First Interim Financial Report and Approve Budget Revision Resolution No. 23-10 for Fiscal Year 2010-2011**

Chief Business Official Diane Stupi provided a broad overview for the new board members on the budget process for a school district. She then narrated a PowerPoint presentation on the First Interim Financial Report for fiscal year 2010-2011. Brief discussion followed.

Member Pappalardo made a motion to approve and certify the First Interim Financial Report and approve Budget Revision Resolution No. 23-10 for Fiscal Year 2010-2011 as presented. Dr. Riemer made the second.

Passed: 4-0 (M-117)

Roll Call: Rob Pappalardo – Yes  
Kirk Riemer – Yes  
Freya McCamant – Yes  
John Moseley – Yes

## **DISCUSSION**

Superintendent Gaskill proposed discussing Discussion Item 12.c. at this point in time since a number of staff members were present. Board members voiced concurrence with this friendly amendment to the Agenda.

### **12. c. Discuss Two Proposed New Courses of Study at Half Moon Bay High School: Agricultural Leadership and Advanced Algebra II.**

Vice Principal Silvestri, Agriculture teacher Christine Fitzpatrick, and Mathematics Department Chair Jenny Walton discussed plans to offer these two courses for the first time at Half Moon Bay High School in the 2011-2012 academic school year. Some discussion followed. President Moseley noted this will be brought back to the Board in January for consideration of action.

### **12. a. Discuss on a First Reading Basis Proposed New Board Policy 7110.1 Facilities: Energy and Water Use**

Superintendent Gaskill provided a brief background on the formation of the Ad Hoc Solar Energy Committee and the need for a board policy to provide a framework for future decisions involving alternative energy. Some discussion followed. Member McCamant commented that she believed Oakland Unified School District has a similar policy and has adopted a “California Green Codes” that we might wish to consider. President Moseley noted community member TJ Gauthier has volunteered to create a draft of a Request for Proposal (RFP). Dr. Riemer suggested the staff make certain that Trustee Gardner has had an opportunity to review the proposed policy and provide input prior to the next reading.

### **12. b. Discuss on a First Reading Basis Proposed New Board Policy 5118: Open Enrollment Act Transfers**

John Corry, Director of Pupil Services provided an overview of this proposed new Board policy that is necessitated by new legislation known as the “Romero Bill,” authorizing a parent of a pupil enrolled in a “low achieving school” to apply to transfer the pupil to another school district outside the school district of residence. Discussion followed. Superintendent Gaskill noted this will be brought back for consideration of action in January.

## COMMUNICATIONS

### a. Board Members

Member McCamant noted her pleasure and honor as a new board member. She is thrilled to be a part of this community and will do what she can for the children. She hopes to address “bullying” within the school environments. She would like to find out what is in place at each site and send a cohesive message and begin to teach tolerance. She hopes this will be a board goal for this year. Dr. Riemer welcomed the new board members. He also thanked those who have donated to the Cabrillo Education Foundation and thanked Ms. Stupi for her service to the District. Member Pappalardo commented that the District offers a wonderful education with passionate teachers and administrators. He looks forward to the challenges ahead and noted he is glad to be a part of this Board. President Moseley thanked Anne Campbell for conducting the Oath of Office ceremony and thanked Ms. Stupi and her team for all of their hard work. He shared that he is honored to be selected as Board President and looks forward to incorporating new technologies and visiting teachers and sites in the coming year.

### b. Superintendent

The Superintendent again welcomed incoming CBO Wael Saleh to the District and thanked Ms. Stupi for serving the District so well. He commented briefly about the *Orientation for New Trustees: What Every Board Member Needs to Know* CSBA workshop he attended recently with new members McCamant and Pappalardo. He also thanked the Coastside Community for providing the District with an early holiday gift by approving Measure E.

## ADJOURNMENT OF THE MEETING

Dr. Riemer made a motion to adjourn the meeting. Member Pappalardo made the second.

Passed: 4-0 (M-118)

The meeting was adjourned at 9:55 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent  
Minutes presented by Mr. Gaskill, Secretary to the Board

---

Certified by the Clerk of the Board

---

Date