



## **CABRILLO UNIFIED SCHOOL DISTRICT**

498 Kelly Avenue, Half Moon Bay, CA 94019

### **MINUTES (Adopted) – December 08, 2011 Special Study Session – 6:00 – 7:00 PM Regular Governing Board Meeting – 7:00 PM Farallone View Elementary School**

Board Members Present: John Moseley, President  
Dr. Kirk Riemer, Clerk of the Board  
Freya McCamant, Member  
Mario Vazquez, Member

Board Members Absent: Rob Pappalardo, Member

Administrators at the Table: Robert Gaskill, Superintendent  
John Corry, Assistant Superintendent, Personnel & Pupil Services  
Wael Saleh, Chief Business Official  
Elizabeth Schuck, Assistant Superintendent

Student Representative: Kathryn Nassar

#### **CALL TO ORDER/QUORUM ESTABLISHED**

President Moseley called the Special Study Session to order at 6:06 and declared that a quorum was present.

#### **SPECIAL STUDY SESSION TO RECEIVE COMMUNITY INPUT ON DISTRICT BUDGET**

Superintendent Gaskill walked the Governing Board and community members through a twenty-two minute PowerPoint presentation of the District's current financial status. Following that presentation and during the community input portion of the study session, several community members advocated keeping K-3 class size reduction at least at the current level.

The Board directed staff to present a list of potential program reductions based on site and work area priorities.

#### **ADJOURN SPECIAL STUDY SESSION**

President Moseley adjourned the Special Study Session and called for a brief recess prior to regular session at 6:54 p.m

## **CALL REGULAR SESSION TO ORDER**

President Moseley called the regular meeting to order at 7:06 p.m.

## **PLEDGE OF ALLEGIANCE**

President Moseley led the Pledge of Allegiance.

## **ADOPTION OF AGENDA AS PRESENTED/AMENDED**

President Moseley requested 13.C. to be moved to 10.B. Member Riemer made a motion; Member McCamant seconded.

Passed: 4-0 (M-211)

## **STUDENTS/STAFF/COMMUNITY RECOGNITION**

### **Community Recognition**

Dr. Schuck, Diana Purucker and Gwen Rehling received a certification from the Governing Board for planning and implementing a highly successful Continent Day for students at Farallone View Elementary School that was held on November 18, 2011.

## **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

Rick Campbell, Cunha Intermediate teacher read a letter to the Governing Board expressing concerns that the School's Physical Education Department had about the proposed length of the track for the field reconstruction project.

### **Association Representatives**

CSEA Lana Crosby and Stig Lynne thanked the Board members for their service to the community. The two announced that they have been re-elected as Chapter Vice President and President respectively for another year and look forward to working with the Board and District in the year ahead.

CUTA did not have an Association representative present.

### **Student Representative**

Kathryn Nassar provided the Board with a number of updates including final exam schedules, Challenge Day, the food and toy drive, and the annual FFA Farm Breakfast fundraiser. She also noted that Leadership Class sponsored a Staff Appreciation Breakfast, winter sports are starting up, and the 2012

spring musical is *Les Misérables*. Kathryn concluded by noting that the student body is looking forward to winter break.

## **REPORTS/INFORMATION/PRESENTATIONS**

### **Report and Discussion on Marketability of District Owned Property**

Attorney Marilyn Cleveland explained the timeline and process for disposing of district owned property.

### **Report on Request for Proposals (RFP) Relating to Photovoltaic Projects at Cunha Intermediate and Half Moon Bay High School**

Attorney Sean Absher provided a brief overview of the RFP process and Power Purchase Agreement funding mechanism to the Board.

President Moseley commented that Committee members have secured a donation of \$12,500 from the community-at-large to defray pending legal costs associated with the project.

## **COMMUNICATIONS**

### **Board Members**

Member Vazquez noted that he had learned a lot and made a number of contacts at a New Board Member Orientation workshop held at the annual California School Boards Association conference held in Southern California.

Member McCamant stated her gratitude that we are blessed with a caring community that believes in a well rounded education including: PE, music, art, etc. Cunha Glee Club performed at the Farallone View Bazaar – they were great!

Member Riemer noted his appreciation that the District has largely been able to “keep the students out of” the budget crisis to this point in time.

President Moseley noted that the budget has decreased from \$25 million to \$20 million since he took office in 2004 and yet the District has improved in so many ways; test scores are up, graduation rates are steadily rising, and programs have been added with the support of our community.

### **Superintendent**

Superintendent Gaskill noted that he was pleased to see former board member Charlie Gardner in attendance at the meeting.

## CONSENT AGENDA

Member Riemer made a motion to approve the Consent Agenda as presented; Member Vazquez seconded.

- a. Approve Classified Personnel Report
- b. Approve Donations to the District
- c. Accept Enrollment Report: Third Month 2011-2012 School Year
- d. Approve Field Trip for Cunha Boys' Basketball Team to San Andreas, CA, December 10 – 11, 2011
- e. Approve Field Trip for Cunha Boys' Basketball Team to South Lake Tahoe, CA, January 13 – 15, 2012
- f. Approve Field Trip for Half Moon Bay High School Band to Anaheim, CA May 18 – 21, 2012

Passed 4–0 (M- 212)

Roll Call: Kirk Riemer – yes  
Freya McCamant – yes  
John Moseley - yes  
Mario Vazquez - yes

## ACTION ITEMS

### **13.a. Approve Eight Proposed New Courses of Study to be Offered at Half Moon Bay High School beginning in the 2012-13 Academic Year**

Member McCamant made a motion to approve; Member Riemer seconded.

Passed 4–0 (M- 213)

### **13.b. Approve Adoption of a Core and Supplemental Literature List as Submitted by the Half Moon Bay High School English Department**

Member Riemer made a motion to approve; Member Vazquez seconded.

Passed 4–0 (M- 214)

### **13.c. Approve Disseminating a Request for Proposals (RFP) Relating to Photovoltaic Projects at Cunha Intermediate and Half Moon Bay High School to be Funded through Power Purchase Agreements**

Member McCamant made a motion to approve; Member Vazquez seconded.

Passed 4–0 (M- 215)



## **ITEMS RELATED TO BOARD ORGANIZATION**

### **a. Hold Elections to Determine Governing Board Officers and Designate Board Representatives/Appointees for the Period of December 2011 through December 2012**

President Moseley nominated Kirk Riemer as President; Member McCamant seconded. There were no additional nominations.

Passed 4–0 (M-218)

(President Moseley passed the gavel to newly-elected President Riemer who presided over the remainder of the meeting.)

President Riemer nominated Freya McCamant as Vice President; Member Vazquez seconded.

Passed 4–0 (M-219)

President Riemer nominated Rob Pappalardo as Clerk of the Board; Member Vazquez seconded.

Passed 4–0 (M- 220)

Vice President McCamant moved to appoint Superintendent Gaskill to serve as Secretary to the Board and to authorize President Riemer and/or Clerk Pappalardo to serve as Board Signatories; Member Vazquez seconded.

Passed 4–0 (M- 221)

John Moseley made the motion to approve the following 2012 designations; Freya McCamant seconded:

Board Spokesperson – Kirk Riemer

Representative to the Cabrillo Education Foundation – Rob Pappalardo

Representative to the San Mateo County Committee on School District Organization – Mario Vazquez,  
(Alternate: Kirk Riemer)

Representative(s) to the San Mateo County School Boards Association – John Moseley

Representative(s) to City Council of Half Moon Bay – Rob Pappalardo

Representative(s) to the Mid Coast Council – Freya McCamant

Representative(s) to the County Transportation Department – Rob Pappalardo

Representative(s) to the District Solar Energy Committee – Freya McCamant, John Moseley

Representative(s) to School Sites as follows:

- A. Alvin S. Hatch Elementary – John Moseley
- B. El Granada Elementary – Rob Pappalardo
- C. Farallone View Elementary – Freya McCamant
- D. Half Moon Bay High School – John Moseley
- E. Kings Mountain Elementary – Mario Vazquez, Freya McCamant
- F. Manuel F. Cunha Intermediate – Kirk Riemer
- G. Pilarcitos (Cont.) High School - Kirk Riemer

Passed 4–0 (M- 222)

**b. Adopt the Schedule of Regular Meetings for 2012 as per Board Bylaw 9100**

John Moseley made the motion to approve the 2012 Regular Meeting Calendar as presented; Mario Vazquez seconded.

Passed 4–0 (M-223)

**c. Complete Annual Review of Board Bylaw 9250 as it Pertains to Compensation Individuals May Elect to Receive for Service as Members of the Governing Board for 2012**

Member Vazquez made the motion to maintain the current Board Bylaw that stipulates that Governing Board Members will receive no remuneration for their service in 2012; Vice President McCamant seconded.

Passed 4–0 (M- 224)

**COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

No comments were offered.

**RECESS TO CLOSED SESSION**

Vice President McCamant made the motion to move to closed session; President Riemer made the second.

Passed: 4-0 (M-225)

Recess to closed session at 9:48 p.m.

**RECONVENE OPEN SESSION**

President Riemer called open session back to order at 10:38 p.m. He reported that the board met in closed session from 9:50 p.m. to 10:37 p.m. and took the following action:

Under Student Matters, the Governing Board voted 4 to 0 to expel a student from Half Moon Bay High School for the remainder of the fall 2011 semester and the spring 2012 semester, with readmission to Half Moon Bay High School for the fall 2012 semester contingent on adherence to school rules, the rehabilitation plan and a behavior contract.

## **ADJOURNMENT OF THE MEETING**

Vice President McCamant made a motion to adjourn the meeting and member Vazquez made the second.

Passed: 4-0 (M-226)

The meeting was adjourned at 10:42 p.m.

Minutes prepared by Maggie Van Horbek, Administrative Assistant IV

Minutes presented by Rob Gaskill, Secretary to the Board

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Certified by the Clerk of the Board

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Date