



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

MINUTES (Adopted) – November 18, 2010 Regular Governing Board Meeting

District Office Conference Room

Board Members Present: Dwight Wilson, President
Dr. Jolanda Schreurs, Vice President
John Moseley, Clerk
Dr. Kirk Riemer, Member

Board Members Absent: Charles Gardner, Member

Administrators at the Table: Robert Gaskill, Superintendent
John Corry, Director, Personnel & Pupil Services
Diane Stupi, Chief Business Official
Wael Saleh, incoming Chief Business Official

Student Representative: Ethan Hofmayer

CALL TO ORDER/QUORUM ESTABLISHED

President Wilson called the meeting to order at 6:00 p.m.

RECESS TO CLOSED SESSION

The Governing Board recessed to closed session at 6:01 p.m.

RECONVENE OPEN SESSION

President Wilson called the open session to order at 7:02 p.m. He reported that the board met in closed session from 6:01 p.m. until 6:55 p.m. and no action was taken.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by President Wilson.

ADOPTION OF AGENDA

Superintendent Gaskill proposed the following technical revision to the Agenda: In the text for item 11.b. Resolution 21-10 should be properly numbered as 22-10. He also noted that than Education Code reference in the supporting text for that item was incorrect and that Chief Business Official Diane Stupi would address this during the course of her introductory comments.

Member Gardner made the motion to approve the agenda as revised. Vice President Schreurs made the second.

Passed: 4-0 (M-102)

STUDENT/STAFF/COMMUNITY RECOGNITION

Cunha Intermediate Principal Mike Andrews thanked those who attended the ribbon-cutting ceremony earlier today and students of Leadership who led tours. He introduced new Assistant Principal Michael Williams. Superintendent Gaskill recognized departing board members Jolanda Schreurs, who served two terms, and Dwight Wilson who served three terms.

Trustee Moseley commented on Dr. Schreurs intellect, passion and dedication which he will miss. Trustee Riemer thanked Jolanda for her “bright spots” when there were “dark times.” President Wilson noted Jolanda operated with “high expectations” of the board by articulating her persistence and desire to excel. Dr. Schreurs thanked the board and members and wished the District the best.

Dr. Schreurs thanked President Wilson for his “love of kids, looking out for their future and the best interests of the District.” Dr. Riemer noted President Wilson has accumulated many “credits” to the district with his own power and running for three terms and still smiling. Trustee Moseley admired President Wilson’s early active roles with our Boys and Girls Club, Cunha School modernization work, and in improving public transportation on the Coastsides. Mr. Moseley commented, “Both Dr. Schreurs and President Wilson have spoken up for our kids when our kids could not speak up for themselves. They have made a positive impact on thousands of students and will be missed.” President Wilson expressed that he was honored to have served the community and helped create a foundation for open, productive discussions. He noted he was leaving with full confidence in this District.

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

President Wilson opened the meeting for public comment at 7:42 p.m. No comments were offered and closed the session at 7:43.

REPORTS/INFORMATION/PRESENTATION

a. Student Representative

Student Representative Ethan Hofmayer commented on Homecoming, 8th Grade Orientation, and the First Blood drive. For the first time in the history of Half Moon Bay High school, nearly every fall sports team made it into the CCS Championship. Congratulations to all for their spirit and hard work.

b. Association Representatives

CUTA Chapter President Tom Cox thanked Jolanda and Dwight and, on behalf of District teachers expressed appreciation to the two for their contributions and hard work.

CSEA Chapter President Gary Aldrich also noted his appreciation for the two outgoing board members and commented that he started one year ago with “the best intentions” and has always tried to represent classified staff at board meetings.

c. Citizens' Measure E Oversight Committee

Citizen Measure E Oversight Committee Chairperson Steve Johnson provided the following information:

- Parcel Tax Collection fee will be charged to parcel tax revenues
- Administrative costs (TCI) will be charged to the General Fund (following the majority of other school districts)
- Timeline for 2011:
 - February – Review tax revenue collection figures
 - May - Review April tax receipt figures
 - Staff report on parcel tax expenditures
 - October – Approve and present final Committee report

d. Cabrillo Education Fund Presentation in Support of the HMBHS Academic Fund

Cabrillo Education Foundation Treasurer Kathleen Barbarino and Member Jane Battey presented a check to Cabrillo Unified School District in the amount of \$33,650 for the HMBHS Academic Fund. Ms. Battey reported efforts began a few years ago with fifteen families raising donations to fill the gaps and support high school academics.

CONSENT AGENDA

Trustee Riemer made the motion to approve the Consent Agenda. Vice President Schreurs made the second to approve the following items under the Consent Agenda:

1. Approve Certificated Personnel Report
2. Approve Classified Personnel Report
3. Approve Minutes of the October 14, 2010, Regular Governing Board Meeting
4. Approve Gifts to the District
5. Accept Enrollment report: Second Month 2010-2011 School Year
6. Approve Overnight Field Trip for Cunha Boys' Basketball Team to Jackson, California, December 11 – 12, 2010
7. Approve Overnight field Trip for Cunha Boys' Basketball Team to South Lake Tahoe, California, January 14 – 16, 2011

Passed: 4-0 (M-103)

Roll Call: Dwight Wilson – yes
Jolanda Schreurs – yes
John Moseley – yes
Kirk Riemer – yes

ACTION ITEMS

a. Declare District Owned Equipment Obsolete and Approve for Disposal or Sale

Jim Tjogas, Facilities, Maintenance and Operations Director presented a list of the District's surplus items with a recommendation that these items be sold or otherwise dispose of. A public notice sale will be held at the District Office in spring 2011.

Vice President Schreurs made a motion to approve the disposal or sale of district owned equipment as presented. Member Riemer made the second.

Passed: 4-0 (M-104)

b. Approve Resolution No. 21-10 Authorized Representatives of Cabrillo Unified School District as Signatories Effective November 30, 2010

Diane Stupi, Chief Business Official, noted the signatory list is being presented a month earlier than normal. She will be out of town for a short period and would like to add Wael Saleh, new Chief Business Official, on the authorized signatory. She also noted that the correct Education Code reference is 42632.

Member Moseley made a motion to approve the Signatories. Vice President Schreurs made the second.

Passed: 4-0 (M-105)

c. Award Contract for the Construction of New Parking Lot at Cunha School DSA File 01-111514

Jim Tjogas, Facilities, Maintenance and Operations Director, presented the results of the bidding for the construction of the new parking lot at Cunha Intermediate. He noted that the District had received two bids that came in lower than expected. He recommended that the Board award the project DRP Builders Inc. for the low bid of \$525,500.

Vice President Schreurs made a motion to award the bid as presented. Member Riemer made the second.

Passed: 4-0 (M-106)

COMMUNICATIONS

a. Board Members

Dr. Riemer thanked Jolanda and Dwight for their many years of service. Member Moseley thanked Jolanda and Dwight as well and congratulated Mike Andrews, his staff, and the Intermediate School Band for a successful ribbon-cutting and tour. Dr. Schreurs wished the new board well and thanked them for "stepping up to the plate" and doing the best for the community and our kids. President Wilson asked for one request....to maintain his parking spot in the District Office.

b. Superintendent

Superintendent Gaskill thanked Principal Andrews and students for helping today at the ribbon-cutting ceremony. He also acknowledged Mike Andrews for being gracious as a school principal during four years of on-site construction work. He recognized President Wilson and Vice President Schreurs for their years of service as board members and noted that the parting gift for the two was a commemorative CEF “Brick” that will be placed at Cunha Intermediate School and depict their years of service to the District.

FUTURE EVENTS/DATES/REQUESTS

President Wilson briefly reviewed the list of future events included in the Board packet.

ADJOURNMENT OF THE MEETING

Vice President Schreurs made a motion to adjourn the meeting, President Wilson made the second.

Passed: 4-0 (M-107)

The meeting was adjourned at 7:55 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent

Minutes presented by Mr. Gaskill, Secretary to the Board

Certified by the Clerk of the Board

Date