



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

MINUTES (Adopted) – November 17, 2011 Regular Governing Board Meeting El Granada Elementary School

Board Members Present: Freya McCamant
John Moseley
Rob Pappalardo
Kirk Riemer
Mario Vazquez

Board Members Absent: None

Administrators at the Table: Robert Gaskill, Superintendent
John Corry, Assistant Superintendent, Personnel & Pupil Services
Wael Saleh, Chief Business Official
Elizabeth Schuck, Assistant Superintendent

Student Representative: Kathryn Nassar

SPECIAL STUDY SESSION TO RECEIVE COMMUNITY INPUT ON DISTRICT BUDGET

The Special Study Session opened at 6:05 p.m.

Superintendent Gaskill presented a PowerPoint presentation depicting the current state of the district budget. Board members briefly shared their viewpoints on the report and President Moseley opened the session to community input. Comments included support for on-line education and leveraging counseling positions. Member Pappalardo raised the idea of initiating voluntary tuition, member McCamant spoke about possibilities of selling district-owned property and/or asking the community to support a bond or parcel tax measure as longer term revenue solutions.

The Special Study Session adjourned at 6:55 p.m.

CALL TO ORDER/QUORUM ESTABLISHED

President Moseley called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by President Moseley.

OATH OF OFFICE

Superintendent Gaskill conducted the Oath of Office for newly-elected Governing Board member Mario Vazquez.

ADOPTION OF AGENDA

Member Riemer made the motion to approve the agenda as presented. Member Pappalardo made the second.

Passed: 5-0 (M-206)

STUDENTS/STAFF/COMMUNITY RECOGNITION

Assistant Superintendent Schuck recognized teacher Crystal Rigley and members of her Leadership Class for implementing the Renaissance Program that promotes student achievement, positive character traits, and community service at Half Moon Bay High School.

COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

Community member Jeanine Fish voiced a complaint against a Kings Mountain Elementary School employee.

Association Representatives

CSEA President Stig Lynne suggested the creation of creating a working group engaging CSEA, CUTA and administrative staff to discuss potential strategies for addressing the current budget shortfall.

CUTA did not have an Association representative present.

Student Representative

Student Representative Kathryn Nassar commented that the Cougars play Monte Vista in the CCS football playoffs Friday, November 18. The Puente Club is hosting a toy drive and Leadership is hosting a food drive beginning November 28 for two weeks. The Puente Club has also started a student “granting wishes” program. She also requested that the Board place a review of *Board Bylaw 9150: Student Board Members* as a discussion item on the Governing Board agenda.

REPORTS/INFORMATION/PRESENTATIONS

Report on Transitional Kindergarten Program

Dr. Schuck presented an update on the Transitional Kindergarten Program that goes into effect in the 2012-2013 school year.

COMMUNICATIONS

Board Members

Member Pappalardo attended Hatch Elementary School's San Francisco Opera "Elixir of Love." He congratulated Principal Mark Loos and PTO President Deb Hedger for their contributions to bringing opera guild members to the school for the second consecutive year.

Member Riemer noted he was looking forward to hearing about the proposed new classes to be offered at Half Moon Bay High School and was excited about the direction that is being taken.

Member McCamant attended Farallone View Elementary School's Continent Day where the classrooms were transformed into North American countries and regions. She also attended and enjoyed Kings Mountain Elementary School's Auction.

Member Vazquez expressed his excitement about the Cunha students engaging in higher level algebra. He noted that there are some difficult choices that the Cabrillo Unified community will need to make and he hoped the Board receive some good community input.

President Moseley noted his appreciation for school community groups like the Parent Advisory Council and HEAL that are implementing or supporting new programs at Half Moon Bay High School.

Superintendent

Superintendent Gaskill commented that he planned to attend a briefing on the Lehman Brothers lawsuit at the San Mateo County Office of Education on November 28 and would be joining new governing board member Mario Vazquez at a one-day new board member training at the California School Boards Association training on November 30. He thanked El Granada Principal Carrie Betti and both site and district staff for their work to prepare the El Granada site for the board meeting.

CONSENT AGENDA

Member Riemer made the motion and Member Pappalardo made the second to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Adopt Resolution No. 28-11 for an Employee Assigned on the Basis of an Education Code 44258.7 ©, Assigned to Teach in an "Elective" Area

- d. Approve Minutes of the October 3, 2011 Special Governing Board Meeting
- e. Approve Minutes of the October 13, 2011, Regular Governing Board Meeting
- f. Approve Donations to the District
- g. Accept Enrollment Report: Second Month 2010-2011 School Year
- h. Approve Quarterly Policy Manual Maintenance Report: Waive Additional Readings and Adopt the Proposed Revisions to Fourteen Policies as Presented:
 - 1) BP 1113 District and School Web Sites
 - 2) BP 2110 Administrative Discretion Regarding Board Policy
 - 3) BP 3550 Food Service/Child Nutrition Program
 - 4) BP 3551 Food Service Operations/Cafeteria Fund
 - 5) BP 3553 Free and Reduced Price Meals
 - 6) BP 4033 Lactation Accommodation
 - 7) BP 5145.11 Questioning and Apprehension by Law Enforcement
 - 8) BP 6111 School Calendar
 - 9) BP 4156.2 Awards and Recognition
 - 10) BP 3100 Budget
 - 11) BP 3280 Sale or Lease of District-Owned Real Property
 - 12) BP 3290 Gifts, Grants and Requests
 - 13) BP 1240 Volunteer Assistance
 - 14) BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities
- i. Approve Field Trip for Half Moon Bay High School Ski Club to Kirkwood, California, February 13-16, 2012

Passed: 5-0 (M-207)

Roll Call:

Rob Pappalardo – Yes
 Kirk Riemer – Yes
 John Moseley – Yes
 Freya McCamant – Yes
 Mario Vazquez - Yes

ACTION ITEMS

- a. Approve Twenty Updated and Revised California School Employees Association (CSEA) Job Descriptions

Member McCamant made a motion and Member Vazquez made the second to approve the twenty California School Employees Association (CSEA) job descriptions as presented.

Passed: 5-0 (M-207)

b. Adopt Resolution No. 27-11 to Ratify Superintendent’s Decision to Issue a Prequalification Packet for Cunha Field Renovation Project and Adopt Prequalification Questionnaire and Uniform System of Rating

Member Riemer made the motion and Member Vazquez made the second to adopt Resolution 27-11 as presented.

Passed: 5-0 (M-208)

Roll Call:

Rob Pappalardo – Yes
Kirk Riemer – Yes
John Moseley – Yes
Freya McCamant – Yes
Mario Vazquez - Yes

DISCUSSION ITEMS

a. Discuss Eight Proposed New Courses of Study to be offered at Half Moon Bay High School Beginning in the 2012-13 Academic Year.

Dr. Schuck, Principal Streshly, and HMBHS teachers Barbara Hendrick, Barbara Lohman, David Jones and Jennifer Walton provided a brief review of the proposed new courses. Board members engaged in brief discussion and directed some questions to the staff members. Staff was directed to bring this matter back for consideration of action on the December 8 board agenda.

b. Discuss Adoption of a Core and Supplemental Literature List as Submitted by the Half Moon Bay High School English Department

Vice Principal Allison Silvestri and HMBHS English Department Chairperson Bryce Hadley reviewed the proposed list. Assistant Superintendent Schuck commented that the books would be placed on display at the District Office per board policy. Some discussion followed and Member Vazquez noted his interest in adding Latino/Hispanic authors to the list over time. Staff was directed to bring this matter back for consideration of action on the December 8 board agenda.

c. Discuss Marketability of District Owned Property

Superintendent Gaskill noted he toured and walked the property. All board members are welcome to attend a walking tour and take a hard look at the property. There are discussion opportunities such as: is this a commercially viable piece, could it be sub divided into three parcels, or lease options. There are a multitude of options. He has consulted with Attorney Cleveland and asked her to walk us through the process and give direction to staff at December or January’s Governing Board meetings.

COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

No comments were offered.

RECESS TO CLOSED SESSION

Dr. Riemer made a motion to move to closed session, member Pappalardo made the second.

Passed: 5-0 (M-209)

Recess to closed session at 8:38.

RECONVENE OPEN SESSION

President Moseley called open session to order at 10:12 p.m. He reported that the board met in closed session from 8:47 p.m. to 10:12 p.m. and took the following actions:

- Under Conference with Legal Counsel, the Governing Board provided the Superintendent with additional direction regarding one matter involving potential litigation.
- Under Public Employee Discipline/Dismissal/Release, the Governing Board voted 5-0 to ratify a Confidential Separation Agreement and General Release of a classified management employee.
- Under Student Matters, the Governing Board voted 5-0 to expel Student A from Half Moon Bay High School for the remainder of the fall, 2011 semester and the spring, 2012 semester, with the spring, 2012 semester expulsion suspended. Student A will be eligible for admission to Pilarcitos High School on the first day of school of the spring, 2012 semester contingent on adherence to school rules, the rehabilitation plan, and a behavior contract.
- Under Student Matters, the Governing Board voted 5-0 to expel Student B from Cunha Intermediate School for the remainder of the fall, 2011 semester and the spring, 2012 semester. Student B will be eligible for admission to Half Moon Bay High School on the first day of school for the fall, 2012 semester contingent on adherence to school rules, the rehabilitation plan, and a behavior contract.

ADJOURNMENT OF THE MEETING

Member Pappalardo made a motion to adjourn the meeting Member McCamant made the second.

Passed: 5-0 (M-210)

The meeting was adjourned at 10:14 p.m.

Minutes prepared and presented by Superintendent Gaskill, Secretary to the Board

Certified by the Clerk of the Board

Date