



## **CABRILLO UNIFIED SCHOOL DISTRICT**

498 Kelly Avenue, Half Moon Bay, CA 94019

### **MINUTES (Adopted) – October 14, 2010 Regular Governing Board Meeting**

District Office Conference Room

Board Members Present: Dwight Wilson, President  
Dr. Jolanda Schreurs, Vice President  
John Moseley, Clerk  
Charles Gardner, Member  
Dr. Kirk Riemer, Member (departed at 8:22 p.m.)

Board Members Absent: None

Administrators at the Table: Robert Gaskill, Superintendent  
Elizabeth Schuck, Assistant Superintendent  
John Corry, Director, Director of Personnel & Pupil Services  
Diane Stupi, Director, Chief Business Official

Student Representative: Ethan Hofmayer

#### **CALL TO ORDER/QUORUM ESTABLISHED**

President Wilson called the meeting to order at 7:00 p.m. He reported that the Governing Board met in closed Session from 6:01 – 6:35 p.m. and no action was taken.

#### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by students from the Half Moon Bay High School Chapter of Future Farmers of America.

#### **ADOPTION OF AGENDA**

Superintendent Gaskill proposed the following changes to the Agenda: Move all Action Items (11.a., 11.b., 11.c.) up in the Agenda to follow Reports/Information item 9.b.; Move item 9.e (Solar Energy Ad Hoc Committee Update) up in the Agenda to follow the newly-positioned Action Items.

Member Moseley made the motion to approve the agenda as presented. Member Riemer made the second.

Passed: 5-0 (M-95)

#### **STUDENT/STAFF/COMMUNITY RECOGNITION**

Dr. Schuck invited Club Advisor Kristine Fitzpatrick and FFA students who participated in this summer's San Mateo County Fair up to the podium. The following students who were present were recognized by the Board: Jake Mulderick, Heather Claitor, Lily Alves (Reserve Grand Champion) and Danielle Santiago, (Grand and Reserve Grand Champion). Other FFA Chapter members who were not able to attend this meeting but who will receive certificates of recognition for Fair participation include:

Cody Dexter, Will Dexter, Amy Francis, Emma Francis, Anna Machado, Nicole Draper, Kelly Noland, Maya Blackwell, Xavier Aguayo, Brianna Camozzi, Hunter Lemke, Alix Lemke, Nicole Kalabolas, Chelsey Nelson, Kyle Nelson, Annaleise Mickelson, McKenna Jones, Eliana Lopez, Alie Rausa, Estefania Acosta, Dalton James, Taylor James. At President Wilson's request, student Daniel Santiago spoke briefly about the role and purpose of FFA and noted that members are looking forward to participating again next year.

## **REPORTS/INFORMATION**

### **a. Student Representative**

Student Representative Ethan Hofmayer commented on the use of School Loop at the High School. The spring musical will be Beauty and the Beast, directed by Jim Ward. Homecoming will be held on October 29, 2010. The HMBHS Interact Club held a "parking lot" sale that earned \$2500.00. All proceeds are going to aid San Bruno fire victims. The first quarter ends October 22<sup>nd</sup>.

### **b. Association Representatives**

No CSEA representatives were present.

CUTA Chapter President Tom Cox was in attendance but declined to comment.

## **COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

President Wilson opened the meeting for public comment at 7:06 p.m.

Brian Foster distributed a letter to the Board regarding a piece of property subject to parcel tax that he stated is valued at under \$500.00. He requested that the Board respond to his request to have the parcel tax be reduced or waived. President Wilson directed Superintendent Gaskill to review the request in more detail and send a response to Mr. Foster on behalf of the Board.

Todd McGee spoke about the 2<sup>nd</sup> Mile Project, an organization that consists of 700-800 people who volunteer to participate in "extreme makeover" projects designed to improve neighborhoods, schools, and/or businesses in need. Most recently, the volunteers completed major remodeling of Ravenswood School in another Bay Area school district. All related expenses are defrayed by 2<sup>nd</sup> Mile and its volunteers. He indicated his interest in involving 2<sup>nd</sup> Mile in similar work here on the Coastsides. President Wilson directed the Superintendent to respond to Mr. McGee's offer of assistance.

Lory Lawson who currently serves as Vice President of the San Mateo County School Boards Association encouraged members of Cabrillo Unified School District's Governing Board, including the Student Representative, to participate in future SMCSBA's meetings.

No other comments were offered. President Wilson declared the Public Comment portion of the meeting closed at 7:25 p.m.

## **ACTION ITEMS (Placed here as a result of amended Agenda)**

### **11. a. Hold Public Hearing and Approve Tentative Agreement for 2010-2011 through 2012-2013 with California School Employees' Association, Chapter 485.**

President Wilson opened the Public Hearing on the Tentative Agreement at 7:25 p.m. No comments were offered. He declared the Hearing closed at 7:26 p.m.

Trustee Moseley made the motion to approve, Member Riemer made the second.

Passed: 5-0 (M-96)

Board members Schreurs, Riemer, Moseley and Gardner offered comments that they were pleased with the agreement and the work of the two bargaining teams.

**11. b. Hold Public Hearing and Approve Resolution 20-10 Regarding the Statement of Assurances for the Pupil Textbook and Instructional Incentive Program for the 2010-2011 School Year.**

President Wilson opened the Public Hearing on this proposed Resolution at 7:29 p.m. No comments were offered. He declared the Hearing closed at 7:30 p.m.

President Wilson Trustee Moseley made the motion to approve, Member Riemer made the second.

Passed: 5-0 (M-97)

**11. c. Adopt Resolution 21-10 Approving a Revision to the List of Local Education Participants in the San Mateo Special Education Plan Area (SELPA).**

Trustee Gardner made the motion to approve, Member Riemer made the second.

Passed: 5-0 (M-98)

Roll Call: Jolanda Schreurs – yes  
Charles Gardner – yes  
John Moseley – yes  
Dwight Wilson – yes  
Kirk Riemer – yes

**REPORTS/INFORMATION**

**9.e. Solar Energy Ad-Hoc Committee Update** (placed here as a result of amended Agenda)

Member Moseley provided Board members with a summary of recent activities of the Solar Energy Ad-Hoc Committee and distributed a proposed Request for Information to Bid on Solar Energy Power Purchase Agreement that he indicated was a necessary step for the Committee to gain a better understanding of the scope of potential work. He noted that this is a preliminary process that will provide the District with more data, alternative energy resources, new legislation, and tax credits. Committee member TJ Gauthier who authored the draft agreement joined Trustee Moseley at the podium and indicated that he was available to answer any questions.

Discussion followed. Dr. Schreurs commented that alternative energy systems can be costly... that technology is still evolving... and the district's primary mission is to educate students rather than spend District resources on alternative energy options at this time. Member Riemer commented that we should be looking at alternative ways to save costs and that he is "ok" with

the RFI approach so long as the District is protected and does not take a loss. Member Gardner noted that while more information is good, we need to go into this with our eyes open and with a legal review of the RFI. President Wilson noted his preference that, given the District's structural deficit, that Committee work should continue as long as the additional costs are not incurred in the process.

Superintendent Gaskill suggested that the Board consider the following course of action: 1) Staff will prepare a draft policy governing energy use and conservation for Board consideration that will provide a greater sense of over-all direction to the District and the Ad-Hoc Committee as work in this important area continues and 2) the Ad-Hoc Committee will reconvene to sharpen its focus on one or two high priority areas of need in the District in order to provide a more concise RFI and to conserve staff time as vendors begin to respond to the RFI. Following additional discussion, the Board directed staff to prepare a draft policy for Board discussion at the December meeting and directed the Ad-Hoc Committee to prepare a more focused RFI for discussion with consideration of action at the January Board meeting.

## **DISCUSSION**

### **12.a. Discuss with consideration of Action Revision to Facility use Schedule 2010-2011**

Jim Tjogas, Director of Facilities Operations and Maintenance reviewed the current fee structure for facility use. Todd McGee, a parent of four at Farallone View, commented about the cost increase to the Boy Scouts and Pack 255 who regularly use the FV site for Den and monthly Pack meetings. These groups can no longer afford the fees which now absorb over half of their small, yearly budget. He also noted that afterschool classes and programs at FV have been canceled due to the room usage increase.

President Wilson noted that the Governing Board had directed staff to raise the rates as one strategy for reducing last year's structural deficit but he now believes that the community responded to the crisis by approving the parcel tax measure and increased facility use rates are more difficult to defend.

Trustee Wilson made a motion to bring rates to pre-parcel levels (the 2009-2010 Rate Schedule. Dr. Schreurs made the second.

Some discussion followed.

Passed: 5-0 (M-99)

## **REPORTS/INFORMATION**

### **9.c. Citizens' Measure E Oversight Committee Update**

Superintendent Gaskill commented that the Committee met for the first time on October 4, 2010 and he introduced new chairperson Steve Johnson and vice-chairperson Chris Dobbrow. Mr. Johnson gave a brief update naming the committee members and their positions. The next meeting of the working committee will be held on November 5<sup>th</sup> when members will develop questions and begin preliminary discussions for the first year report on District parcel tax expenditures.

### **9.d. Cunha Modernization Project Update**

Jim Tjogas provided the Board with a brief overview on progress to date on the Building A classroom and office areas and presented a virtual tour of the work at Cunha.

**9.f. State Budget Update**

Diane Stupi, Director of Fiscal Services presented an update on the State Budget based on information she and Superintendent Gaskill had received at a School Services Budget Workshop on Monday.

**9.g. Annual Accountability Progress Report**

Assistant Superintendent Elizabeth Schuck used a PowerPoint presentation to highlight key areas in the annual Accountability Progress Report that incorporates a number of state and federal measures. Dr. Schreurs questioned why there was a drop in math scores and wondered what the District learned from this. Trustee Gardner indicated his interest in learning what is working at each school individually and thanked Dr. Schuck for an in-depth report. Trustee Moseley thanked the administrators for the plans and noted his confidence that the District is using better practices than in the past. President Wilson shared his concern about dealing with students requiring multiple needs. He asked that Dr. Schuck to return with a report of what constitutes reasonable expectation for an education system that is currently stipulating high performances for every student.

**CONSENT AGENDA**

Trustee Gardner made the motion to approve the Consent Agenda as presented. Trustee Moseley made the second, to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the September 9, 2010, Regular Governing Board Meeting
- d. Approve Gifts to the District
- e. Receive Quarterly Policy Manual Maintenance Report; Waive Additional Readings and Adopt the Proposed Revisions to Nine Policies as Presented:
  - 1) BP 1150 Commendations and Awards
  - 2) BP 1250 Visitors/Outsiders
  - 3) BP 3100 Budget
  - 4) BP 3314 Revolving Funds
  - 5) BP 3516 Emergency Schedules
  - 6) BP 3555 Nutrition Program Compliance (new)
  - 7) BP 4020 Drug and Alcohol-Free Workplace
  - 8) BP 4127 Temporary Athletic Team Coaches
  - 9) BB 9270 Conflict of Interest

- f. Accept Quarterly Report on Williams Uniform Complaints (Education Code 35186)
- g. Approve the Stanford Teacher Education Program Agreement for the 2010-2011 Academic Year
- h. Approve Hatch Students to Participate in an Overnight Field Trip to Sacramento, California, November 8-9, 2010
- i. Accept Enrollment Report: First Month 2010-2011 School Year

Passed: 4-0 (M-100)

Roll Call: Jolanda Schreurs – yes  
 Dwight Wilson – yes  
 John Moseley – yes  
 Charlie Gardner - yes

## COMMUNICATIONS

### 12. a. Board Members

Trustee Gardner commented that he had enjoyed attending the initial Oversight Committee meeting. Trustee Moseley advocated for having board members—especially those who are new to the Board—attend those CSBA annual conferences that are held in Northern California. He also thanked Lory Lawson for inviting the board to participate in future SMCSBA meetings and agreed it would pay for the board to remain engaged with board members from other San Mateo County districts. He also thanked Ms. Fitzpatrick and members of the FFA for their dedication in sustaining sound agricultural practices.

### 12.b. Superintendent

Superintendent Gaskill noted he would send a thank you letter to Lory Lawson on behalf of the Board. He noted he has also reserved spaces for CSBA’s New Board Member Workshop that will be held in San Francisco on December 1 just prior to the opening of the annual conference. He will also advise new members that they may register to attend the CSBA Convention on a drive-in basis at District expense.

## ADJOURNMENT OF THE MEETING

Trustee Moseley made a motion to adjourn the meeting, Member Gardner made the second.

Passed 4-0 (M-101)

The meeting was adjourned at 9:16 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent  
 Minutes presented by Mr. Gaskill, Secretary to the Board

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Certified by the Clerk of the Board

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Date