



## **CABRILLO UNIFIED SCHOOL DISTRICT**

498 Kelly Avenue, Half Moon Bay, CA 94019

### **MINUTES (Adopted) – October 13, 2011**

#### **Regular Governing Board Meeting**

District Office Conference Room

Board Members Present: John Moseley, President  
Kirk Riemer, Clerk  
Freya McCamant, Member  
Rob Pappalardo, Member

Board Members Absent: None

Administrators at the Table: Robert Gaskill, Superintendent  
John Corry, Assistant Superintendent, Personnel & Pupil Services  
Elizabeth Schuck, Assistant Superintendent  
Wael Saleh, Chief Business Official

Student Representative: Kathryn Nassar

#### **CALL TO ORDER/QUORUM ESTABLISHED**

President Moseley called the meeting to order at 6:04 p.m.

#### **COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

None.

#### **RECESS TO CLOSED SESSION**

The Governing Board recessed to closed session at 6:05 p.m.

#### **RECONVENE OPEN SESSION**

President Moseley called the open session to order at 7:04 p.m. He reported that the Board met in closed session from 6:05 p.m. to 7:04 p.m. and took no action.

#### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by students Casey May Co, Kyle Bonaparte, and Melanie Ourique from Alvin S. Hatch Elementary School.

#### **ADOPTION OF AGENDA**

Member Riemer made the motion amend the agenda in the following manner: 1) withdraw item 15.b. from the agenda and 2) remove 13.c from the Consent Agenda for consideration as Action Item 14.c. Member McCamant made the second.

Passed: 4-0 (M-198)

## **STUDENT/STAFF/COMMUNITY RECOGNITION**

### **Community Recognition**

Superintendent Gaskill recognized Dr. Mark Loos Principal and Alvin S. Hatch Elementary School for holding a recent anti-bullying assembly and implementing a schoolwide bully-free pledge. He also recognized Dr. Elizabeth Schuck for assuming the leadership role in the recent Federal Program Monitoring Review process.

The Governing Board recognized Charles Gardner for his exemplary service to Cabrillo Unified School District Governing Board from 2004 – 2011. A commemorative brick will be placed at Manuel F. Cunha Intermediate School in recognition of his service as a trustee.

## **COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

Parent Brian Lewis and teacher Kathleen Wall expressed their support for the English-only program at Hatch Elementary. Parent Brian Bergen voiced his concerns about videos that were shown to students during rainy day lunch time at Hatch. The following parents noted their concerns over increased class size at Alvin S. Hatch and El Granada Elementary Schools: Ivette Carrasco, Jodi Miller, Deb Hedger, Katja Rimmi, Jill Iacopi and Janet Cochrane.

## **REPORTS/INFORMATION/PRESENTATIONS**

### **Association Representatives**

CUTA President Tom Cox acknowledged and thanked the parents who spoke tonight.

CSEA President Stig Lynne congratulated fellow CSEA member Lana Crosby for contributing to the position reclassification study. He also thanked Assistant Superintendent Corry for his work on this project.

### **Student Representative**

Student Representative Kathryn Nassar shared plans for Homecoming Week at Half Moon Bay High School. She also noted that Leadership Class has been focusing on campus beautification and parents and students have completed projects such as painting, landscaping, adding murals, and purchasing new outdoor tables. Leadership also recognized teachers with mugs and coffee for Teacher Appreciation. Today a “Club Jam” was held in the quad. New this year is the Outstanding Cougar Award Luncheon sponsored by the Parent Advisory Committee (PAC). SAT and PSAT testing is underway. Counselors have been a great resource by assisting juniors with their college applications.

### **Presentations**

#### **Receive Year One Report from Measure E Oversight Committee**

Committee Member Mike Alifano reviewed the Final Report for 2010-2011 and answered questions. The Governing Board members expressed their appreciation to committee members for their efforts. President Moseley called a point of order. He suggested amending the agenda at this point in time to move to Discussion Item 15.c. Board members agreed to this proposed amendment via acclamation.

## **Discuss a Community Member's Concern Related to a Decision Not to Retain a Coach a Half Moon Bay High School**

Superintendent Gaskill noted that this item had been placed on the agenda at the request of a member of the community and that the request had been triggered by a decision to open the position of Half Moon Bay High School Swimming Coach rather than automatically retaining the services of Bill Saxsenmier. He also noted that the Board could take one of three actions on matters brought forward by members of the school community: 1) place the matter on a future meeting agenda, 2) refer the matter back to staff, or 3) take no action.

Community members Susan Royer, Alice Cottrell, Lindsay Thompson, Katherine Riemer, and Kerry Burke as well as Student Board Representative Kathryn Nassar commented on Mr. Saxsenmier's dedication, commitment, ability to inspire others, and "always willing to help" attitude.

A brief board discussion followed and board members voiced their hope that a future role with the swimming program could be identified for Mr. Saxsenmier

President Moseley moved to refer the matter back to staff for final consideration of action, member Riemer made the second.

Passed: 4-0 (M-199)

President Moseley declared a brief recess at 8:49 p.m.

President Moseley gaveled the meeting back into session at 8:55 p.m.

## **Receive Report on District Bonding Capacity**

Greg Isom, Principal of Isom Advisors, provided the Board with a report on current bonding capacity.

## **Receive Annual Accountability Progress Report - (APR)**

Superintendent Gaskill presented a PowerPoint of data associated with this year's Accountability Progress Report as well as from a number of other assessments.

Member Riemer made a motion for the Governing Board meeting to continue past the 10:00 p.m. curfew stipulated in Board Bylaw 9323, member McCamant made the second.

Passed: 4-0 (M-200)

## **Receive Update on T-dap (Pertussis) Vaccination Requirement**

Assistant Superintendent Corry provided an overview of the District's response to this year's T-dap requirement. He noted that Cabrillo Unified is now 100% compliant with the requirement and that Cabrillo was the only district in San Mateo County to conduct a free, on-site clinic to help students and parents comply with this new requirement.

## **Receive Update on Fall Enrollment and Class Sizes**

Assistant Superintendent Corry reviewed course loads and noted that staff is working with CUTA to identify strategies for providing teachers with support with identified combination classes that have higher enrollments.

### **Receive Update on Anti-Bullying Efforts**

Assistant Superintendent Cory noted that he was part of a District team that attended an Anti-bullying Symposium sponsored by the San Mateo County Office of Education. He noted that Dr. Schuck is a member of the planning committee that is creating opportunities for districts to meet and discuss anti-bullying activities.

## **COMMUNICATIONS**

### **Board Members**

Member McCamant commented that things are going well at Farallone View. The fall campaign is wrapping up, a wine tasting fund raiser is being held next Wednesday, and there have been further discussions regarding a possible bond and other issues.

Member Pappalardo extended a “thank you” to former board member Charlie Gardner for his service and sage advice. He also noted that he is looking forward to spending time with new member Vazquez and recognized Student Representative Nassar for her energy and eloquence.

Member Riemer expressed his appreciation of Pilarcitos teacher Edwin Garcia’s efforts to engage his students with the HEAL program. They are setting good role models and assisting at the Farmers Market.

President Moseley noted his appreciation to those who attended the special meeting held on October 3 to appoint a new board member.

### **Superintendent**

Superintendent Gaskill noted his appreciation for former member Charlie Gardner—particularly his ability to speak so eloquently on some very large issues. He reminded the board that the next three regularly scheduled meetings would be held at various school sites and that the document *25 Important Questions & Answers about the Current State of the School Budget Crisis* is being revised and will be available at these sessions.

## **CONSENT AGENDA**

Member McCamant made the motion and Member Pappalardo made the second to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Moved to 14.c. - Approve Minutes of the September 15, 2011, Regular Governing Board Meeting
- d. Approve Donations to the District
- e. Accept Enrollment Report: First Month 2011-2012 School Year

- f. Accept Quarterly Report on Williams Uniform Complaints (Education Code 35186)
- g. Ratify Field Trip for Cunha Outdoor Education to Jones Gulch, La Honda, California, (October 10-14, 2011)
- h. Approve the California State University, East Bay Student Placement Agreement for 2012- 2016

Passed: 4-0 (M-201)

Roll Call: Kirk Riemer – Yes  
 Freya McCamant – Yes  
 Rob Pappalardo – Yes  
 John Moseley - Yes

## **ACTION ITEMS**

### **14. a. Hold Public Hearing and Approve Resolution 26-11 Regarding the Statement of Assurances for the Pupil Textbook and Instructional Incentive Program for the 2011-2012 School Year**

President Moseley opened the Hearing for public comment at 10:15 p.m. No comments were offered. The Public Hearing was closed at 10:16 p.m.

Member Riemer made the motion and Member Pappalardo made the second to Approve Resolution 26-11 Regarding the Statement of Assurances for the Pupil Textbook and Instructional Incentive Program for the 2011-2012 School Year.

Passed: 4-0 (M-202)

Roll Call: Freya McCamant – Yes  
 Rob Pappalardo - Yes  
 Kirk Riemer - Yes  
 John Moseley - Yes

### **14. b. Approve 18 Updated and Revised California School Employees Association (CSEA) Job Descriptions**

Assistant Superintendent Corry reviewed the updated and revised CSEA Job Descriptions. He thanked President Stig Lynne and Vice President Lana Crosby for conducting the questionnaire and accurately refining job descriptions which are now fully ADA compliant.

Member Riemer made a motion to Approve the eighteen updated and revised California School Employees Association (CSEA) job descriptions as presented. Member McCamant made the second.

Passed: 4-0 (M-203)

### **14. c. Approve Minutes of the September 15, 2011, Regular Governing Board Meeting**

Superintendent Gaskill noted that the revised minutes corrected some technical errors in the original document and provided greater clarity on a section of the minutes that dealt with a board member's request to have an item removed from the Consent Agenda.

Member Pappalardo made a motion to Approve Minutes of the September 15, 2011, Regular Governing Board Meeting as corrected. Member Riemer made the second.

Passed: 4-0 (M-204)

## **DISCUSSION**

### **15. a. Discuss Marketability of District Owned Property**

Board members reviewed and discussed various options for the potential use, sale, or lease of District owned property. No action was taken and board members requested that the item remain on upcoming agendas for further discussion.

## **RETURN TO CLOSED SESSION**

President Moseley announced the Governing Board would need to return to closed session. He called for a brief recess at 10:45 p.m.

President Moseley called the meeting back to order at 10:53 p.m. and announced that the Board was now moving into closed session to consider a student disciplinary matter.

## **RECONVENE OPEN SESSION**

President Moseley called the open session to order at 12:02 a.m and announced that the following action was taken: Under Student Matters, the Governing Board voted 3-1 to expel Student B from Half Moon Bay High School for the remainder of the fall 2011 semester and the spring 2012 semester, with the two-semester expulsion being suspended effective October 31, 2011. Student B will be eligible for readmission to HMBHS on November 1, 2011 contingent on adherence to school rules, the rehabilitation plan, and a behavior contract.

## **RETURN TO CLOSED SESSION**

President Moseley announced at 12:04 a.m. that the Board would be returning to closed session to consider a second student disciplinary matter.

## **RECONVENE OPEN SESSION**

President Moseley called the open session to order at 12:26 a.m. and announced that the following action was taken: Under Student Matters, the Governing Board voted 4-0 to expel Student A from Pilarcitos High School for the remainder of the fall 2011 semester and the spring 2012 semester, with readmission to Pilarcitos High School for the fall 2012 semester contingent on adherence to school rules, the rehabilitation plan, and a behavior contract.

## **ADJOURNMENT OF THE MEETING**

Member McCamant made a motion to adjourn the meeting, Member Pappalardo made the second.

Passed: 4-0 (M-205)

The meeting was adjourned at 12:28 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent

Minutes presented by Mr. Gaskill, Secretary to the Board

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Certified by the Clerk of the Board

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Date