



CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, CA 94019

MINUTES (Adopted) – January 13, 2011 Regular Governing Board Meeting

District Office Conference Room

Board Members Present:

Charles Gardner
Freya McCamant
John Moseley
Rob Pappalardo
Dr. Kirk Riemer

Board Members Absent:

None

Administrators at the Table:

Robert Gaskill, Superintendent
John Corry, Director, Personnel & Pupil Services
Wael Saleh, Chief Business Official

Student Representative:

Ethan Hofmayer

CALL TO ORDER/QUORUM ESTABLISHED

President Moseley called the meeting to order at 6:00 p.m.

RECESS TO CLOSED SESSION

The Governing Board recessed to closed session at 6:01 p.m.

COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

None

RECONVENE OPEN SESSION

President Moseley called the open session to order at 7:00 p.m. He reported that the board met in closed session from 6:01 p.m. 6:51 p.m. No action was taken.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Gloria Oseguera, El Granada Elementary School student.

ADOPTION OF AGENDA

President Moseley made the motion to approve the agenda as presented. Member Gardner made the second.

Passed: 5-0 (M-119)

STUDENT/STAFF/COMMUNITY RECOGNITION

Superintendent Gaskill provided a brief overview of the Dolphin Club, an After School Education and Safety tutorial program at El Granada Elementary currently serving 99 students. Principal Carri Betti introduced Lori Malhiot, Program Coordinator, who in turn recognized four students for their participation in the program. The students and some of the parents commented positively about the program. Trustee Gardner asked if other schools participate in the program and inquired about the funding source. Ms. Malhiot noted that the program is grant funded and she is engaged in early study about whether the program can be expanded to Cunha Intermediate

Superintendent Gaskill recognized Half Moon Bay High School Assistant Football Coach and the entire coaching staff for their exemplary coaching and character-building that culminated in the varsity football team reaching the semi-finals in this year's Central Coast Sectional Division IV State Play-offs. The Superintendent and Coach then recognized HMBHS Senior Dominic Sena for completing an exceptional season culminating in his recognition as San Mateo County's Player of the Year. Dominic introduced his parents and commented what he remembers most is being told by his coaches, "School takes precedence over football."

COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

President Moseley opened the meeting for public comment at 7:30 p.m. No comments were offered and he declared the session closed at 7:31 p.m.

10. REPORTS/INFORMATION/PRESENTATION

a. Student Representative

Student Representative Ethan Hofmayer commented on the published art department's annual calendar that is now available. This Friday, the high school will be honored by motivational speaker Patrick Mower. Rehearsals will begin next week for the spring musical *Beauty and the Beast* showing in March will begin rehearsals next week. Underclassmen are about to begin choosing classes for next year. The "buzz" on campus seems to be focused on the installation of three new security cameras.

b. Association Representatives

CUTA President Tom Cox noted he'd missed the last meeting due to the start of basketball season where he has ten teams in full swing. He welcomed and congratulated our new board members and noted he is excited about the newly-elected Governor and prospects for the state budget.

CSEA Chapter President Stig Lynne shared that he is the newly elected president and he is looking forward to working with everyone.

11. COMMUNICATIONS

a. Board Members

Trustee McCamant noted she has been meeting with site principals, learning about the system, and educational policy issues and feels positive about our state budget as it stands.

Trustee Gardner visited the Cunha construction site believes the contractors are doing a great job and there is "a light at the end of the tunnel." He shared that he felt privileged to participate as a Judge at the Cunha Science Fair... and selected the entries that ultimately won in his assigned category.

Trustee Riemer thanked teacher and chairperson Larkin Evans for her role in the production of the annual HMBHS Art Calendar. He has participated for some years in the Hatch Community Readers Day that will be held this year on Tuesday, January 25 and encourages anyone to join the program and have fun reading to all students. He felt the upcoming community "No Bully" workshop was an important one and he was pleased to see our district playing a role in the facilitation of this event.

Trustee Pappalardo noted that this is a very interesting time and that he hopes the newly-elected Governor will "keep education whole." He noted he serves as Board liaison to Cabrillo Education Foundation (CEF). He recently attended a CEF board meeting and is looking forward to participating in the process of dispersing funds back to the schools at an appropriate time.

President Moseley shared that he is pleased to be in his new role. For the upcoming annual Governing Board Goal Setting Workshop, he asked the community to focus on "how do we do business in the future." He encouraged members of the school community to submit ideas to site administrators or the Superintendent's Office. As the Board liaison to the Hatch PTO, he noted he attended his first meeting with that group and encouraged other parents to attend these meetings held the first Monday of each month.

b. Superintendent

Superintendent Gaskill commented on the exceptional artwork displayed on the Conference Room walls produced by Half Moon Bay High School Art 1 and Art 2 students. He noted Monday, January 17, 2011 is a federal holiday in recognition of the life and work of Dr. Martin Luther King Jr. He reminded board members that the annual Board Retreat will be held on February 5 at the District Office and that same evening members were encouraged to attend the second annual Starlight Soiree at Harbor Village, sponsored by Cabrillo Education Foundation.

CONSENT AGENDA

Trustee Riemer made the motion to approve the Consent Agenda. Member McCamant made the second to approve the following items under the Consent Agenda:

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Minutes of the December 09, 2010, Regular Governing Board Meeting
- d. Approve Gifts to the District
- e. Accept Enrollment report: Fourth Month 2010-2011 School Year
- f. Approve Overnight Field Trip
- g. Approve Overnight field Trip
- h. Approve Overnight Field Trip
- i. Approve Quarterly Report on Williams Uniform Complaints (Education Code 35186)
- j. Approve Current Rate Charged for Public Record Duplication and Distribution
- k. Approve Three Teacher Leaders to Attend Teachers College Columbia University (New York) Literacy Institute

Passed: 5-0 (M-120)

Roll Call: Rob Pappalardo - Yes
Kirk Riemer - Yes
John Moseley - Yes
Freya McCamant - Yes
Charlie Gardner - Yes

ACTION ITEMS

13. a. Accept Audit Report for Year Ending June, 2010

Wael Saleh, Chief Business Official, introduced Sheldon Chavan of Chavan & Associates, LLP to present an overview of the approval for our 2009-2010 Audit Report. Mr. Chaven provided a brief presentation focusing on three areas: Audit Approach, Standards, and Key Financial Results and Audit Results. He responded to questions from Trustee Pappalardo regarding ASB accounts and from Trustee Gardner regarding the increased interest rate on long term debt.

Trustee Pappalardo made a motion to Accept Audit Report for Year Ending June, 2010. Trustee Gardner made the second.

Passed: 5-0 (M-121)

13. b. Hold Public Hearing and Approve Waiver for the Extension of Timeline for Completion of School Accountability Report Card (SARC)

John Corry, Director of Personnel introduced the request to approve a waiver pushing back the deadline for submitting this year's School Accountability Report Card.

President Moseley opened the Public Hearing on this matter at 8:10 p.m. No comments were offered and he declared the Hearing closed at 8:11 p.m.

Trustee Riemer made a motion to approve the Waiver for the Extension of Timeline for Completion of School Accountability Report Card (SARC). Trustee McCamant made the second.

Passed: 5-0 (M-122)

13. c. Approve Proposed New Board Policy 5118 Students: Open Enrollment Act Transfers.

John Corry, Director of Personnel, provided a brief overview and noted that this policy is being presented for Board consideration on a second reading basis.

Trustee Gardner made a motion to approve proposed new Board Policy 5118 Students: Open Enrollment Act Transfers. Trustee Pappalardo made the second.

Passed: 5-0 (M-123)

13. d. Approve Proposed New Board Policy 7110.1 Facilities Energy and Water Use

Superintendent Gaskill provided a brief overview of the development of this policy and commented that this second reading of the policy reflected some suggested language changes that were generated during the course of the first reading that was held on December 9. He further noted that he had received a concern from Trustee Gardner that language requiring that all new energy-saving goals be “cost neutral or better” might be too restrictive in the event that at some point in time in the future, the Board had discretionary dollars to use in this manner. He proposed that the following language be added to the proposed new policy: “Unless otherwise directed by the Governing Board, all costs associated with implementing new goals related to this policy, whether direct or indirect, shall be cost-neutral or better to District funds.”

Trustee Riemer made a motion to approve proposed new Board Policy 7110.1 Facilities Energy and Water Use with amendment, with the revision noted above. Trustee Gardner made the second.

Passed: 5-0 (M-124)

13. e. Adopt Two Proposed New Courses of Study at Half Moon Bay High School: Agricultural Leadership and Advanced Algebra II

Trustee Gardner made a motion to adopt two proposed new courses of study at Half Moon Bay High School: Agricultural Leadership and Advanced Algebra II. Trustee McCamant made the second.

Passed: 5-0 (M-125)

ADJOURNMENT OF THE MEETING

Trustee Riemer made a motion to adjourn the meeting. Member Gardner made the second.

Passed: 5-0 (M-126)

The meeting was adjourned at 8:36 p.m.

Minutes prepared by Janice Olson, Administrative Assistant to the Superintendent
Minutes presented by Mr. Gaskill, Secretary to the Board

Certified by the Clerk of the Board

Date