



# CABRILLO UNIFIED SCHOOL DISTRICT

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**September 23, 2010**

**TO:** Parents and Staff Members at Cunha Intermediate and Half Moon Bay High School

**FR:** Superintendent Rob Gaskill and District Director of Technology Anne Bailey

**RE:** School Loop and Infinite Campus

After listening to questions and concerns from parents and staff regarding the transition to a new Student Information System (SIS) *Infinite Campus*, and in response to recommendations from Principals Mary Streshly and Mike Andrews, we have determined to maintain our past practice of augmenting our larger information system with *School Loop* at Cunha Intermediate School and Half Moon Bay High School through the 2012-2013 school year. We anticipate being back on line with the Loop Mail feature within a matter of days and reestablishing all of the portal functions (digital locker feature, grade book and homework assignments, group communications, and automatic student tracking) no later than October 23 (the first day of the second quarter). Parents who already have *School Loop* accounts can use them as in the past to see assignments and communicate with teachers. Parents without *School Loop* accounts can create them by going to [hmbhs.schoolloop.com](http://hmbhs.schoolloop.com) or [cunha.schoolloop.com](http://cunha.schoolloop.com) and using their student's ID number to create the parent account. Students will receive their account information at school. Parents have the option of keeping or creating their *Infinite Campus* account (get first time code from your school office) if they wish to access real-time attendance. As in the past, the Education Fund at Cunha and the Parent Advisory Committee (PAC) at Half Moon Bay High School will continue to underwrite *School Loop* and there will be no impact to the General Fund.

The following may help you gain a better understanding of why a Student Information System like *Infinite Campus* is essential in today's world... and why a program like *School Loop* is a "nice to have" option at this point in time:

***Infinite Campus* essential features that we are using and that *School Loop* neither offers nor intends to offer:**

- Attendance Tracking (real time) and Reporting
- Behavior
- Calendar
- Census (emergency contacts, parent records, staff records)
- Enrollment
- Lockers
- Fees
- Free and Reduced Lunch Program Applications and Eligibility
- Health (immunizations, screenings, conditions, medications)

- Scheduling
- Course Management
- Course Registration
- Graduation Planning
- Grades for Report Cards
- Transcripts
- Assessment Records (standardized test records such as CAHSEE, ACT, SAT, etc.)
- Special Education components for sharing modifications with classroom teachers.
- Standard Reports (used every day by many different groups for many different purposes)
- Ad Hoc Reporting (filters and groups)
- Integrated State Reporting (language status, enrollment status and history, migrant, GATE, Special Education, staff qualifications, teacher loads, type of delivery, credentials, years taught, etc.)

***Infinite Campus* features that we have not yet fully implemented:**

- User Notices
- Standards Based Report Cards (K-5)
- Parent/Student Portal (online grade book preview, real-time attendance, user notices, grad planner, teacher communication)
- National Records Exchange
- Inter-district Transfer
- Food Service and Food Service POS (and online payment)
- Document Management
- Online Payments
- Email and Voice Messenger
- Emergency Notification
- Form Letter Wizards
- Mobile Device Support
- Parent/Student/Staff Surveys
- Data Analysis

***School Loop* features that *Infinite Campus* can't do or doesn't do as well at this point in time:**

- Daily Email Reminder of Assignments
- Grade Book (the *School Loop* version is more teacher-friendly)
- Parent and Student Portals (the *School Loop* version is more user-friendly)
- Loop Mail (communication with parents and students in a secure, "easy" environment)
- Digital Lockers for Staff and Students (a unique feature of *School Loop*)
- Group Internal Communications and Document Sharing (a unique feature of *School Loop*)
- Automatic Student Tracking (a unique feature of *School Loop*)

We believe that the best solution in the long run is to operate with one, stand-alone Student Information System and we are confident that *Infinite Campus* will meet our needs for many years to come. We also believe that *School Loop* will provide us with a user-friendly bridge as we grow more accustomed to using *Infinite Campus*... and as *Infinite Campus* continues to refine its components and services.

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