



## **CABRILLO UNIFIED SCHOOL DISTRICT**

498 Kelly Avenue, Half Moon Bay, CA 94019  
District Office Conference Room

### **MINUTES (Adopted) – May 9, 2011 Measure E Oversight Committee Meeting**

Committee Members Present: Mr. Mike Alifano  
Mr. Jeff Crofton (arrived at 6:18 p.m.)  
Mr. Chris Dobbrow (arrived at 6:12 p.m.)  
Ms. Abby Foster (left meeting at 8:13 p.m.)  
Mr. James Henderson  
Mr. Steve Johnson  
Mr. Patric Jonsson  
Ms. Susie Tempesta

Committee Members Absent: None

Staff at the Table: Robert Gaskill, Superintendent  
Wael Saleh, Chief Business Official

Others in Attendance: Charles Gardener, CUSD Governing Board Member

#### **CALL TO ORDER/QUORUM ESTABLISHED**

The meeting was called to order at 6:00 p.m. by Steve Johnson, Chair.

#### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led Steve Johnson.

#### **ADOPTION OF AGENDA AS PRESENTED/AMENDED**

Mike Alifano moved to approve the Agenda as amended. Susie Tempesta seconded.

Passed: 6-0 (M-12)

#### **COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

No comment was offered.

#### **APPROVE MINUTES OF FEBRUARY 14, 2011 COMMITTEE MEETING**

Mike Alifano moved to approve the Minutes of February 14, 2011; Jim Henderson seconded.

Passed: 5-0 (M-13) (Patric Jonsson abstained, citing the fact that he was not in attendance at the February 14<sup>th</sup> meeting.)

## **INFORMATION AND/OR DISCUSSION**

### **a. Receive and Review Report on Measure E Revenues Received To Date**

Staff presented a report indicating that the District had received a total of \$1,583,655.75 in tax revenues from the County to date with the final balance of \$178,665 (10%) of the estimated tax receipts to be remitted in June. Total Measure E net receipts for Year One (2010-2011) are now estimated to be \$1,757,856. Some discussion focused on the earlier Committee decision that SCI consulting costs should be charged to the General Fund. Staff will review this matter and report back to the Committee.

### **b. Review Current Measure E Expenditures To Date**

CBO Wael Saleh distributed a report detailing expenditures to date in the targeted areas identified on the Measure E ballot: 1) keeping all schools open, 2) retaining qualified teachers and staff, 3) retaining smaller class sizes, and 4) maintaining updated classroom computer technology. Considerable discussion followed regarding specific expenditure items. Chairperson Steve Johnson initiated a “lightning round” activity to elicit each Committee member’s perception on the various expenditures to date.

*Chairperson Johnson declared a brief recess at 7:25 p.m.*

*The meeting resumed at 7:32 p.m.*

Following additional discussion, direction was given to staff to create a “Use of Parcel Tax Revenues 2010-2011” document that details expenditures in a manner that is 1) well-aligned to the original ballot language and 2) reflects maximum clarity and transparency. This document will be included in the final Committee report to the Board. Copies of a proposed report will be sent out to all Committee members for review and comment prior to the September 12 Committee meeting. If necessary, a special meeting will be scheduled to complete work on this document.

### **c. Receive and Review SCI Projection for Measure E Year Two (2011-2012) Revenues**

Superintendent Rob Gaskill distributed a hard copy of an email sent by SCI staff member Arcelia Herrera (04/01/11) projecting that 2011-2012 net revenues from Measure E would fall within the range of \$1,705,050 to \$1,726,050.

### **d. Receive and Review Letter from County Controller Regarding Expense Charge Correction**

Superintendent Gaskill distributed copies of a letter he received from County Controller Tom Huening dated March 16, 2011 that confirmed that the County would be reducing the charges for correcting the Measure E tax rolls by 50% to \$7,650. Chairperson Steve Johnson and other members of the Committee commended Member Susie Tempesta for her efforts in securing this reduction.

### **e. Discuss and Consider Action on a Format for Year One Committee Report to the Board**

Superintendent Gaskill distributed a draft outline of for a Measure E Oversight Committee Report to the Board. Some discussion followed.

Susie Tempesta moved to approve the proposed outline for the final report as presented; Jim Henderson seconded.

Passed: 7-0 (M-14)

**COMMUNICATIONS**

**a. Committee Members**

No comments were offered.

**b. Staff**

No comments were offered.

**FUTURE EVENTS/REQUESTS DATES**

- Next Committee Meeting, September 12 at 6:00 p.m. (District Office Conference Room)
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**ADJOURNMENT OF THE MEETING**

Jim Henderson moved to adjourn the meeting; Mike Alifano seconded.

Passed: 7-0 (M-15)

The meeting was adjourned at 8:38 p.m.

Minutes prepared by Rob Gaskill, Superintendent

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Certified by the Chairperson of the Committee

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Date